

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
COMMERCIAL HAULER'S LICENSE APPLICATION  
YEAR 2011 - 2012**

**INSTRUCTIONS**

**This is an application to collect, accept, transfer, transport or deliver solid waste generated within the Addison County Solid Waste Management District. This license expires on June 1, 2012. Please complete this form and return with a copy of your insurance certificate, \$20.00 processing fee, and any other information requested in this application to:**

**Addison County Solid Waste Management District  
1223 Route 7 South, Middlebury, VT 05753  
(o) 802-388-2333 (fax) 802-388-0271**

**APPLICANT INFORMATION**

Business Name: _____	E-Mail: _____
Owner Name: _____	Local Contact Person: _____
Phone: _____	Phone: _____
Mailing Address: _____	Business Address: _____
_____	_____

If you intend to weigh waste on a truck scale other than the scale at the District Transfer Station, the scale <b><u>must</u></b> be approved in advance by the District Manager. Please list any such scale information below:	
Scale Name: _____	Scale Operator: _____
Mailing Address: _____	
<small>(Please use additional sheet if necessary to list scales.)</small>	
Scale Location: _____	

**Mandatory Requirement**

<b><u>INSURANCE CERTIFICATE</u></b>
Please attach a copy of your vehicle liability insurance certificate <b><u>naming the District "Additional Insured"</u></b> and showing coverage at or above the following levels: \$100,000 per person and \$300,000 per occurrence for personal injury or death, and \$100,000 per occurrence for property damage; or \$300,000 combined single limit.

<b>For District Use – Do not write in this area:</b>			
Payment Method: (circle one)	Cash	Check (#_____)	Visa      MC
Date Received: _____	Date Reviewed: _____		
Date Information Requested: _____			
Information Requested: _____			
Date Information Received: _____			
Date Approved: _____			

**PUBLIC INFORMATION** – *This optional section is for informing the public about your services. We maintain a list of hauler services by town that we use to respond to public requests for information. If you would like us to include your business info in these responses, please fill out this chart as completely as possible. Please notify the District of any changes in this information during the year, so that we may better inform the public about the services you provide and where you provide them.*

TOWN	REGULAR CURBSIDE ROUTE (Check all Towns that apply)		AVAILABLE FOR CLEAN-OUTS (Check all Towns that apply)	OTHER (Ex: Trash drop-off - Sat 9-11 at Panton Town Clerk’s Office, or Roll-offs only)
	Trash	Recycle		
Addison				
Bridport				
Cornwall				
Ferrisburgh				
Goshen				
Leicester				
Lincoln				
Middlebury				
Monkton				
New Haven				
Orwell				
Panton				
Ripton				
Shoreham				
Starksboro				
Vergennes				
Waltham				
Weybridge				
Whiting				

**SEPARATION REQUIREMENTS OF THE ACSWMD WASTE MANAGEMENT ORDINANCE**

Article III of the District Waste Management Ordinance requires the separation of certain materials from the waste stream. They are: Mandatory Recyclables; Special Waste; and Unregulated Hazardous Waste. Article V prohibits certain materials – referred to as Prohibited Materials – to be delivered to a District-owned or operated, or District-Designated Facility. The lists of these materials are attached to the “ACSWMD Policies of the Board of Supervisors Implementing the District Waste Management Ordinance.” Both the Ordinance and the Policies detail the civil penalties for non-separation of these materials. The latest version of the Ordinance and Policies are available on the District website, [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

**DISPOSAL REQUIREMENTS OF THE ACSWMD WASTE MANAGEMENT ORDINANCE**

Article IV, Section 4.12(Q) of the District Waste Management Ordinance requires that each Commercial Hauler shall deliver all Solid Waste collected within the District, after proper separation of Mandatory Recyclables, Special Waste, and Unregulated Hazardous Waste, to the District Transfer Station in Middlebury, or such other District-Designated Facility for Disposal. Both the Ordinance and the Policies detail the civil penalties, including the revocation of license, for failure to comply with the requirements of Article IV. Any exemption from this mandate is at the discretion of the District. Only written exemptions are valid.

**UNREGULATED HAZARDOUS WASTE**

Residents may bring their Household Hazardous Waste to the District HazWaste Center at the Transfer Station on Mon - Fri 8 AM – 12 PM, and Sat – 9 AM–12 PM. Conditionally Exempt Generator Businesses (CEG's) may use the HazWaste Center by appointment only. CEG's should call the District office to schedule an appointment and to inventory their waste prior to dropping it off at the HazWaste Center. **Please note:** *Solid Waste Haulers in Vermont are not licensed to haul any amount of business-generated hazardous waste. Call the District for assistance if you encounter hazardous waste or if you have any questions. In an emergency, call 911. In the event of an uncontrolled spill over 2 gallons, call the State HAZMAT Spill Hotline at 800-641-5005.*

**MANDATORY REPORTING**

In cases where a Commercial Hauler has been given written permission to use non-District owned or operated Scales that have been Licensed, the Commercial Hauler shall file with the District by the 7<sup>th</sup> day of each following month a copy of all weigh slips and a summary showing for the month just ended the total Solid Waste collected, total Recyclables and other materials destined for Composting, Reuse or Recycling collected, on forms to be provided by the District.

**VEHICLE INFORMATION FORM**

	<b>Vehicle ID No. (VT License Plate)</b>	<b>Rated Capacity</b>	<b>Make/ Model</b>	<b>Tare Weight (Obtained at the transfer station)</b>	<b>VIN Number</b>
	<i>(Example) VT - AB1234</i>	<i>1 ton</i>	<i>Ford</i>	<i>2,525</i>	<i>Xxx111yyy222zzz333</i>
1					
2					
3					
4					
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11					

**Article IV, Section 4.10, subsection B of the District Waste Management Ordinance requires that the Commercial Hauler shall physically mark each vehicle and container with the Commercial Hauler's name, logo, trademark, or other identifying symbol or license number.**

Please use an additional sheet, if necessary.

**TIERED RATE SCHEDULE**

In order to receive a license, you must file a Tiered Rate Schedule.

Frequency	Trash	Recycling	Other	Trash	Recycling
*Weekly			Price per Bag:		
*Bi-Weekly			Clean Outs Only:		
*Monthly			*Number of Bags Included:		

The District Waste Management Ordinance requires each Commercial Hauler to establish a Tiered Rate Schedule that offers different levels of service at different prices to create a financial incentive for customers to generate less waste. To demonstrate that you are satisfying this requirement, you must either fill in the area above or submit a rate sheet, table, or other information indicating the different service options and rates made available to your customers. Fees established solely on the quantity of Solid Waste of a Generator (such as per bag, per cubic yard, or per pound fees), or the offering of a choice of bi-weekly, monthly, bi-monthly, and quarterly collection frequencies, shall be deemed to satisfy the requirements of the Ordinance as to Tiered Schedules, provided that the fees established for Recyclables or Solid Waste destined for Composting shall be less than the fees established for Solid Waste destined for Disposal.

Each Commercial Hauler is to mail a notice of its Tiered Rate Schedule options to all of its customers at least once per year. As part of this application, you must submit evidence that such a notice has been mailed to all customers within the last year. If you have not mailed such a notice within the past year, you may submit a plan with this application to do so. The mailing must take place no later than July 31, 2011 and a copy of the notice must be provided to the District.

Type of Documentation included: \_\_\_\_\_  
 (Copy of Rate Sheet, Mailing or Mailing Plan, or other)

**CERTIFICATIONS**

I certify and agree that the information provided on this application is true and complete to the best of my knowledge. I further certify that I will provide, within the time frames specified in the policies of the District, any reporting or documentation requested by the District regarding tonnages of solid waste, including separated recycling, compost, and any other materials, not brought to the District's Transfer Station for disposal, or information regarding Tiered Rate Schedules.

By signing below, I acknowledge that I have received and understand the District's Waste Management Ordinance and the Policies Implementing the Waste Management Ordinance, and will comply with their provisions, as well as State Solid Waste Management Rules. I will also obtain and agree to abide by all necessary permits and licenses from the State of Vermont and all applicable member Towns of the District. The District Manager may attach to any License such reasonable terms, restrictions and conditions as are necessary to ensure that Solid Waste and Recyclables are separated, collected, transported, recycled and disposed of in an environmentally sound manner.

Signature of Owner or Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Section 10