

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes**

Board of Supervisors Meeting No. 296

Thursday, May 17, 2018, 7:00 PM

**Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753**

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on May 17, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff	<i>New Haven</i>	1	/Megan Battey
<i>Bridport</i>	1	Ed Payne	<i>Orwell</i>	1	
<i>Bristol</i>	2	Joel Bouvier	<i>Panton</i>	1	Paul Sokal
<i>Cornwall</i>	1		<i>Ripton</i>	1	Steve Zwicky
<i>Ferrisburgh</i>	2		<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1	Diane Mott	<i>Starksboro</i>	1	Susan Reit de Salas
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4		<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Annina Seiler (AS), Program Coordinator	<i>Guests:</i>		

2. APPROVE THE AGENDA –

Motion #1: J.Bouvier moved to approve the agenda. B.Finger seconded the motion.

VOTE on Motion #1: Yes –15 (Addison, Bristol (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – None.

5. APPROVAL OF MINUTES FROM MEETING NO. 295 – D.Gaynor noted two corrections needed on p. 3: Line 5, move the last sentence to precede the prior sentence. Line 22, add “working” after “Sarah and Annina are . . .”

Motion #2: R.Reed moved to approve the minutes of meeting #295 as amended. D.Gaynor seconded the motion.

VOTE on Motion #3: Yes – 13 (Addison, Bristol (2), Goshen, Leicester, Lincoln, Monkton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 2 (New Haven, Panton).

6. DISTRICT MANAGER REPORT – 1. New Solid Waste Study. The Agency of Natural Resources (ANR) is preparing another waste characterization study as part of its report to the Legislature in January 2019. Natalie Starr of DSM Environmental, ANR’s contractor, visited the Transfer Station to interview haulers about

1 residential v. commercial waste volumes. A waste sort was performed in the Chittenden SWD. Natalie will be
2 back in the fall. The District will share 2016 diversion numbers with DSM, as this year's annual Solid Waste
3 Implementation Report (SWIP) does not have to include diversion, only disposal totals. Castleton State will be
4 sending out a survey to households across the state regarding backyard composting practices. **2. New Guidance**
5 **on feeding food scraps to pigs and chickens.** ANR and the Agency of Agriculture, Food & Markets (AAFM)
6 have been working on guidelines for the feeding of food scraps to pigs and chickens, and the point at which a
7 farm becomes a solid waste facility to be regulated by ANR. AAFM is concerned about maintaining
8 commercial feed standards and preventing the creation of on-farm nuisances from the mismanagement of food
9 scraps. For now, ANR strongly recommends that any farm wishing to compost food scraps contact ANR first. **3.**
10 **Good Point E-Waste Recycling.** Robin Ingenthron from Good Point in Middlebury gave an update to the VT
11 SW Mgrs. Assoc. today regarding his E-waste recycling business. He will continue to manage the VT E-Cycles
12 materials, but the majority of E-waste management has moved to MA, including a new facility in Brockton.
13 After layoffs of personnel, Robin is hoping to keep some employed in a flat-screen TV operation here in
14 Middlebury. The per-pound revenue the collectors receive will remain the same for the VT E-Cycles covered
15 items, but Good Point may have to begin charging for the non-covered items.

16
17 **7. DISTRICT PROGRAMS REPORT** – DM and AS gave the following report:

- 18 • **Hazardous Waste (HHW) Collection Events** – Staff successfully completed the first event in
19 Whiting with 30 cars, mostly from Orwell and Whiting. The next event will be in Ferrisburgh,
20 covering the towns of Ferrisburgh and Panton, on May 19. The final event will be in Starksboro
21 on June 2 and will cover the towns of Monkton, Lincoln and Starksboro. Events have been
22 promoted with a targeted postcard mailing to residents.
- 23 • **Green Up Day** – Chantel Bolduc was the county coordinator of another successful Green Up
24 Day with a record number of transactions at the Transfer Station on the following Monday. Staff
25 will share data at the next meeting.
- 26 • **Repair Café** – Staff continues to work on the details for the free community repair event on June
27 16. We have over 10 volunteer fixers and another 10 general event volunteers.
- 28 • **Spring Newsletter** – The content has been finalized and will be mailed out in the next few
29 weeks.
- 30 • **Compost Workshops** – The summer series is well underway with the next District workshop in
31 Weybridge on May 19th.
- 32 • **Truck Wrap Grant** – The District was awarded an ANR grant of \$3,150 to wrap our 25-ft box
33 truck with promotional graphics to include the universal recycling and composting symbols as
34 well as the District logo.
- 35 • **Fair and Field Days** – In preparation for the annual Addison County Fair and Field Days in
36 August, staff passed around a volunteer sign-up sheet for BOS members interested in staffing the
37 District booth.
- 38 • **SCHOOLS:**
 - 39 - **Leicester Elementary** – Sarah and Annina gave a presentation on waste reduction,
40 composting and recycling to students who are diverting food scraps to start an onsite compost
41 system. The E.Bd recently approved a grant for the school to buy materials and supplies (3
42 Soil Savers, 1 tumbler and 2 Green Cones) for a new onsite compost system. Sarah and
43 Annina will provide a follow-up presentation in the outdoor classroom covering the
44 composting process and benefits.
 - 45 - **Champlain Valley Christian School** – Sarah and Annina gave a presentation on waste,
46 composting and recycling to grades K-5. Students participated in a waste sort demonstration
47 and staff hopes to follow up with the school to encourage the start of a food scrap diversion
48 program.
 - 49 - **Orwell School** – Sarah and Annina gave three presentations to grades K-8 on waste
50 reduction, recycling and composting. Students are using a sorting table in the cafeteria and
51 have recently installed an on-site composting system, funded by a District grant.

1 **8. FINANCIAL REPORTS –**

2 **a. Review March 2018 Financial Report –** March Financials showed a loss of (\$57,944) compared to a
3 loss of (\$56,888) in March 2017. March is always a slow month. Contributing to the loss: \$32,000 for a
4 third payroll; \$5,000 for recycling ACR; new method of allocating the HRA, with a \$12,000 payment for
5 the first quarter; and \$4,600 for purchase of Soil Savers. We also received two new ANR grant awards in
6 March that are not reflected in the Financials: a \$39,027.54 SWIP Grant; and a \$3,150 Truck Wrap Grant.
7 **March ACR –** The March ACR (average commodity revenue) was low - \$33/ton - but slightly higher than
8 last month. We pay the \$75/ton (CWM's processing cost) less the ACR. In March, we paid \$42/ton, or
9 \$5,001.78 for the ACR. With the avg. cost per ton ACR of \$40.55/ton and avg. cost per ton haul of
10 \$17.33/ton, the total cost per ton for recycling is now \$57.89/ton. We charge \$50/ton at the Transfer
11 Station. The District therefore lost (\$2,191.72) on recycling in the first quarter of 2018, not including O/H.
12 The recycling market prices, especially for mixed paper, are a result of China's prohibition and restrictions
13 on recyclables imported from the U.S. China's prohibited list continued to grow, with bans on more scrap
14 materials to take effect in December. China also banned all imports for the next month.

15 **b. Municipal Diversion Grant Applications –** None received.

16 **c. School Diversion Grant Applications –** As detailed in the Programs Report, the E.Bd awarded a grant
17 to the Leicester Central School in the amount of \$498.75 (75% of \$665 total cost) for construction of an
18 Onsite Compost Facility.

19
20 **9. MUNICIPAL DROP-OFF ADVISORY COMMITTEE (MDAC) FINAL REPORT –** The Chair
21 presented the MDAC Final Report to the BOS. The Chair showed graphs from the MDAC's recent Drop-off
22 Survey, and shared some of the Survey comments. One of the most common requests was for the District
23 Transfer Station to accept bagged residential waste & recyclables to allow for one-stop disposal. Another
24 common complaint was that Sat. hours or every-other-Sat. hours at town drop-offs were inadequate, and that
25 some week-day and perhaps late afternoon access is needed. MDAC members and staff generally agreed to
26 investigate two tracks: (1) research by Weston & Sampson of an alternative access road to the District Transfer
27 Station, or work with the Town and the USFS regarding use of adjacent property in order to add capacity for
28 accepting bagged waste and recyclables from residents; and (2) investigate a second District regional drop-off
29 for the collection of a variety of materials at one location.

30 **Motion #3: B.Finger moved that the BOS accept the recommendations of the Municipal Drop-**
31 **off Advisory Committee and continue to move forward. J.Bouvier seconded the motion.**

32 **VOTE on Motion #3: Yes – 16 (Bridport, Bristol (2), Goshen, Leicester, Lincoln, Monkton,**
33 **New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting).**
34 **No – 0. Abstain – 1 (Addison).**

35
36 **10. NEW BUSINESS –**

37 **a. Draft #2 – Salisbury Agreement to Become a Member, and Revised Timeline –** TK explained that
38 with the Town of Salisbury's mention of delaying the votes to join the District until later, possibly Nov. 6,
39 2018, a new timeline for the Agreement was requested. The District's attorney also made some
40 amendments to the Agreement in order to clarify the term of the Agreement and the conditions that the
41 Town would need to meet in order for the BOS to adopt a resolution to accept Salisbury as a member.

42 **MOTION#4: T.Wickland moved that the BOS adopt the changes to this draft amendment to**
43 **the agreement for admission of the Town of Salisbury. B.Finger seconded the motion.**

44 **VOTE on Motion #4: Yes – 17 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln,**
45 **Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge,**
46 **Whiting). No – 0. Abstain – 0.**

47
48 **b. ENPRO Contract for Hazardous Waste Transportation & Disposal Services – one-year extension,**
49 **July 1, 2018 – June 30, 2019 –** DM explained that ENPRO is willing to extend the contract with the
50 District for one year under the existing terms and prices. Staff recommends extending the contract.
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