Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 305
Thursday, June 20, 2019, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL AND INTRODUCTIONS. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:03 PM on June 20, 2019, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

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<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
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<td>Patrick Palmer</td>
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<td>Bridport</td>
<td>1</td>
<td>Ed Payne</td>
<td>Orwell</td>
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<td>Karl Thomsen</td>
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<tr>
<td>Bristol</td>
<td>2</td>
<td>/ Valerie Capels</td>
<td>Panton</td>
<td>1</td>
<td>Paul Sokol</td>
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<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
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<td>Steve Zwicky</td>
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<td>Ferrisburgh</td>
<td>2</td>
<td>/ David Olson</td>
<td>Shoreham</td>
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<td>Randy Orvis</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
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<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
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<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
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<td>Middlebury</td>
<td>4</td>
<td>Eric Murray</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<td>Monkton</td>
<td>1</td>
<td>/ Jessica Demeritt</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
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<td>Staff:</td>
<td></td>
<td>Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Jessie-Ruth Corkins (JC), Public Outreach Coordinator</td>
<td>Guests:</td>
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2. APPROVE THE AGENDA –
Motion #1: R. Reed moved to approve the agenda. T. Wickland seconded the motion.

VOTE on Motion #1: Yes – 23 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS -

5. APPROVAL OF MINUTES FROM MEETING NO. 304 –
Motion #2: P. Sokal moved to approve the minutes of Meeting No. 304. E. Murray seconded the motion.

VOTE on Motion #2: Yes – 23 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

6. FINANCIAL REPORTS –
a. April 2019 Financial Report – TK reported that tonnage was up for the month of April by 300 tons. YTD tonnage was up by 598 tons, with a few 100-ton days this past month. YTD single stream recycling was up by 121 tons, with a 52-ton increase in April. E. Payne asked if there is any particular reason for the
increased recycling tonnage. TK stated that it likely has to do with the slightly subsidized rates we are charging, as well as the increased amounts coming from Vergennes. Transactions for the month of April are also up. K.Thomsen inquired about the use of negative signs in the balances for surplus revenues. TK will consider alternative notation. TK elaborated on the accounting system in use that segregates government v. proprietary financials.

b. April Single Stream Recycling Report – TK stated that Casella’s contract includes a minimum processing fee, which was $85/ton in April due to lack of overseas markets and depressed market prices. There could be further increases in the processing fee in coming months, which, as the tonnage continues to increase, will result in increased program losses. Including the cost of hauling, we have lost ($11,497) as of April. E.Murray inquired about raising the recycling rates to cover costs. B.Munoff mentioned that the use of the new compactor might result in increased tonnage per trailer, which may reduce hauling costs. T.Wickland reminded the BOS that the budget contains a $100,000 Recycling Rate Stabilization Fund that can be used to offset costs due to large market fluctuations. The BOS could wait until the end of the year to determine whether using the RRSF would be necessary.

c. Municipal Diversion Grant Applications – None received.

d. School Diversion Grant Applications – None received.

7. NEW BUSINESS–

a. Investment Policy – TK presented the draft Investment Policy recommended by the E.Bd. The auditors indicated a need for such a policy, as the District has begun investing funds in various interest-bearing accounts such as CDARs.

   Motion #3: K.Thomsen moved to approve the Investor Policy. E.Murray seconded the motion.

   Discussion: D.Olson suggested amending the investment policy to further describe collateralization options. The Chair noted that the BOS could review the collateralization language sometime in the future.

   VOTE on Motion #3: Yes – 25 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

b. Extension of ENPRO Hazardous Waste Transportation & Disposal Services Agreement for 7/1/19 - 6/30-2020 – DM explained the many benefits of continuing for another year with ENPRO for our hazardous waste transportation and disposal services. TK added that another extension of the Agreement is not an option after this year, when we would have to go out to bid.

   Motion #4: B.Finger moved to approve the ENPRO extension. R.Reed seconded the motion.

   VOTE on Motion #4: Yes – 25 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

c. AAFM Pesticides Contract – July 2019 – July 2023 – The E.Bd approved the Request for Proposals to apply for the four-year Pesticides Contract with AAFM for a total of $40,000 (based on the $10,000/yr we spend currently). TK reported that the contract will not be arriving until next week, and the deadline for signing it is July 1, 2019.

   Motion #5: P.Sokal moved to ratify the Executive Board’s decision to allow the Chair to sign the AAFM Pesticides Contract when it arrives. R.Reed seconded the motion.

   VOTE on Motion #5: Yes – 25 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

d. Update on Weston & Sampson Sewer Expansion & Site/Stormwater Improvement – Test pits were dug near the existing leachfields. Weston & Sampson (W&S) and the Rutland rep. from the State determined that a mound septic system would be required. TK asked them to relocate the septic tank away from the office building as part of the new septic mound design. The system will be designed for a 20-person capacity. It will connect the Hopper Building bathroom septic line to the new system, thereby
replacing the current, smaller leachfield next to the scalehouse. This will open up 10 additional parking
spaces. As part of the revised application for a stormwater permit, any additional impervious surfaces –
e.g., sea containers, roll-off containers and bunkers - will be added to the permit. W&S will work with
ANR on resolving the swale design – stone (preferred by staff) v. erosion control mats. Staff has worked
with W&S to design a revised site layout to show the BOS and to include in the permit application. The
project and permit amendment need to be completed this year.

e. Update on Transfer Station Expansion – W&S’s surveyor has completed a survey and topo map of
the Transfer Station property. Shane Mullen from W&S, David Roy from Weimann Lamphere Architects,
TK, DM and Gary Hobbs walked the adjacent US Forest Service property with Chris Matrick, USFS on
June 11. The engineer and architect examined the buildings for potential use, and to determine whether it
would be economically feasible to construct an access road from the USFS property to the District
Transfer Station. The goal would be to tie the two sites together to allow for a longer access road/queuing
line and to add more operational area to the Transfer Station that would include the ability to accept
bagged residential trash and recyclables. Chris sent a copy of the building drawings today. If interested, the
District would be able to make an offer to the USFS prior to their auctioning off the property based on an
appraisal to be performed by either the USFS or the District.

8. DISTRICT MANAGER REPORT – S.113 (Act 69) – the single-use plastic container and bag bill
passed and was signed by the Governor. The act contains multiple requirements for single-use products
provided by a store or food establishment that take effect on 7/1/2020. Single-use plastic carryout bags will be
banned (with some exceptions), and a $0.10 charge will be placed on paper bags. Expanded polystyrene food
service products will no longer be allowed. Plastic straws will be upon customer request only, and plastic
stirrers will be banned. A new Single-Use Products Working Group will be created to evaluate
recommendations on single-use packaging, including the option of an extended producer responsibility (EPR)
law for packaging. ANR was instructed to identify a few alternative landfill sites that exist in the State.

Mosquito Tracking – The State will be researching the mosquito breeding in VT, and would like to include the
District Transfer Station. They are already monitoring for the emerald ash borer. Chipping the clean wood pile
will destroy the pest if discovered at our site.

event was held on June 1, and we received waste from a total of 83 households, 12 fewer than last year’s event
at that location. The event was advertised to residents of Starksboro, Monkton, and Lincoln, as a stipulation of
VT’s Materials Management Plan convenience standard. This standard will likely be changed in the newly-
revised State Plan. District staff used our own 25-ft box truck, along with two rented trucks, and two additional
staff hired from ENPRO Services.

JRC Public Coordinator Report: ACSWMD hosted 12 compost workshops this spring (8 since
the BOS meeting in May). We reached 300 participants in our workshops: 191 in our 8 public workshops and
over 100 in our semi-public, semi-private workshops. We’ve sold 61 discounted SoilSavers, 10 Green Cones,
117 Kitchen Collectors and 132 Green Buckets since April 1.

This past month, Ollie (OC - formally named Elizabeth) Cultrara, our AmeriCorps member, and JRC
toured: VT Natural Ag Products for a better understanding of our partnership, their process and the yes/no
composting list; Coventry, VT Landfill with the Lamoille Regional SWMD and learned about landfill
capacity, activity and methane capture and power; Materials Recovery Facility in Williston for an eye-
opening look at the state of recycling in Vermont, associated costs, and contaminants; and Thetford
Elementary School with compost consultant Cat Buxton, where they have been successfully composting onsite
for the past nine years.

We attended the NRRA Conference in Manchester, NH for networking, recycling, hazardous waste and other
program related updates in late May. We have met with two schools in our District regarding composting
(Mt. Abraham and Leicester Elementary). Currently, we are busy collecting SWIP diversion data from
District schools and businesses and making connections for future presentations, as well as learning how we can

FB June 20, 2019
better support their diversion efforts. Website updates (thank you to OC): CEGs can now apply online for an appointment to drop off hazardous waste; and District members can now apply online for x-frame rentals.

10. OTHER BUSINESS – None.

11. EXECUTIVE SESSION – None.

12. ADJOURN –
   Motion #6: B.Finger moved to adjourn at 8:28 PM. E.Murray seconded the motion.
   VOTE on Motion #6: Yes – 24 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the June 20, 2019 minutes that were considered and approved by the BOS at its meeting of ______________.

Teresa A. Kuczynski, District Clerk