NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 308 and Public Hearing – 2020 Annual Budget
Thursday, November 21, 2019, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on November 21, 2019, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

- Addison, 1 vote: Bill Munoff
- Bridport, 1 vote: Ed Payne
- Bristol, 2 votes: Valerie Capels, Steve Zwicky
- Cornwall, 1 vote: Vacant
- Ferrisburgh, 2 votes: Steve Huffaker, Vacant
- Goshen, 1 vote: Vacant
- Leicester, 1 vote: Vacant
- Lincoln, 1 vote: Vacant
- Middlebury, 4 votes: Vacant
- Monkton, 1 vote: Vacant
- New Haven, 1 vote: Patrick Palmer
- Weybridge, 1 vote: Vacant

Staff: Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Jessie-Ruth Corkins (JC), Public Outreach Coordinator

Guests: 1 vote: Todd Presson – Panton

2. APPROVE THE AGENDA –

Motion #1: K. Thomsen moved to approve the agenda. B. Munoff seconded the motion.

VOTE on Motion #1: Yes – 14 (Addison, Bristol (2), Ferrisburgh (2), Monkton, New Haven, Orwell, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – The Chair reported that Mathew Chabot, the BOS Alternate for Vergennes, is stepping down as City Manager for the City of Vergennes. Also, Joan Devine, long-time Vergennes Town Clerk, is retiring.

5. APPROVAL OF MINUTES FROM MEETING NO. 307 –

Motion #2: R. Orvis moved to approve the minutes of Meeting No. 307. T. Wickland seconded the motion.

VOTE on Motion #2: Yes – 13 (Addison, Bristol (2), Ferrisburgh (2), New Haven, Orwell, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 1 (Monkton).

6. 7:00 PM: Public Hearing on Draft 2020 Annual Budget, and Vote to Adopt 2020 Annual Budget – The Chair opened the Public Hearing. TK presented changes to the draft 2020 Annual Budget that were reviewed and recommended by the Executive Board (E.Bd) since the draft was sent out to member towns. A new rate is needed for baled film plastic, as a company is considering the purchase of a baler and asked to participate in our recycling program. Staff recommends a rate of $50/bale to cover our costs. Other changes to

FB November 21, 2019
the draft included: a decrease in the District Manager’s proposed salary, based on the new three-year contract approved by the BOS; an increase in short-term disability policy; an increase in recycling hauling (based on CPI yet to be determined); and an increase in food waste collection charges from Casella (CWM). The new effect in the General Fund is an increase in revenues by $1,400 and a decrease in expenditures by $352.47. The revised General Fund Budget is $3,675,705 Revenues and $3,523,726 Expenditures. The Capital Reserve Fund and other fund budgets have not changed.

Motion #3: T.Wickland moved to adopt the 2020 Annual Budget. K.Thomsen seconded the motion.

R.Orvis asked why CWM is charging us by the toter for the pickup of our food waste at the Transfer Station, when it could charge by weight. Staff will look into this question.

VOTE on Motion #3: 14 (Addison, Bristol (2), Ferrisburgh (2), Monkton, New Haven, Orwell, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

7. FINANCIAL REPORTS –
   a. September 2019 Financial Report – PJ reported a net loss of (-$6,855) in the General Fund, but the District is showing a YTD net gain of $46,000. In Sept 2019, tonnage was 2,073 – 234 tons over Sept 2018. Total tonnage YTD is 17,380 - 1,602 more tons than the same period last year. There were 5,381 transactions in Sept 2019 v. 5,185 in Sept 2018. YTD, the Transfer Station has received 44,636 transactions.
   b. September 2019 Recycling – PJ reported that through Sept 2019, the Transfer Station has taken in 1,727 tons of single stream recyclables for revenues of $156,341. Processing fees (at $105/ton) and hauling fees totaled $199,590 for the same period. Without consideration of overhead cost, the District realized a net loss of ($42,248.60) in recycling through Sept 2019.
   c. Municipal Diversion Grant Applications – None received.
   d. School Diversion Grant Applications – None received.

8. NEW BUSINESS –
   a. Addison County Sheriff’s Contract for 2020 – Enforcement of Illegal Burning & Disposal Ordinance – TK presented the draft Addison County Sheriff’s Contract for 2020, which is recommended by the E.Bd. Most of the Contract and the attached Protocols have not changed. The hourly rate increased from $40/hr to $42/hr, and the $0.58/mile mileage rate was replaced with language referring to the IRS mileage rate as of Jan. 1, 2020. The total Contract amount of $8,000 did not change.
      Motion #4: R.Orvis moved to approve the 2020 Addison County Sheriff’s Contract. K.Thomsen seconded the motion.
      VOTE on Motion #4: Yes - 16 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.
   b. Update on Transfer Station Permitting and Construction Project – TK reported that we just received our VT Stormwater and Discharge Permit, so construction was delayed for several weeks. Construction has now begun; hopefully, the weather will cooperate, and the work will be completed this year. This phase includes the asphalt shingle bunker and concrete pad, and concrete pads for the drywall roll-off and for the fuel dispenser. The remaining site improvements will be completed in the spring of 2020. The U.S. Forest Service property study has been completed by Shane Mullen of Weston & Sampson, who met with the E.Bd last week. The Chair added that the E.Bd will also consider options to the USFS site, due to the estimated cost to develop it, and will report back to the BOS.
   c. Reminder: Dec. 3, 2019 Annual Hauler Dinner, 5pm–7pm, American Legion, Boardman Street, Middlebury – TK reminded BOS of the upcoming Annual Hauler Dinner on Dec 3. BOS members were encouraged to attend as Josh Kelly, Chief of the Materials Management Section of DEC, will be presenting. This is a good opportunity to hear the haulers’ concerns on current solid waste and recycling

FB November 21, 2019
issues, and to learn more about future changes. BOS members can attend without eating; however, if you
want to reserve a meal, tomorrow is the deadline for RSVPing to Chantel Bolduc.

9. DISTRICT MANAGER REPORT – (a) Governor Phil Scott and his staff, ANR Secretary Moore,
DEC Commissioner Boedecker, and Josh Kelly from the DEC Solid Waste Program toured the Transfer
Station and met with us on Monday. ANR had recommended the visit as an example of a successful solid waste
program and facility in VT. (b) The VSWD Managers met today with Reagan Bissonnette, the new Director of
NRRA. Although recycling processing fees are high now, the NRRA projects that fees will begin to decline at
the end of next year as more recycling processing capability is developed in the U.S. The NRRA is promoting a
glass recycling program for use in asphalt in NH. VT options for glassphalt are expanding. The legislative task
force on single-use plastic and other packaging will be releasing a report soon on recycling options.

10. PROGRAMS REPORT – JRC reported that the 2019 Annual Report was distributed to member towns in
October. The Ferrisburgh HHW collection event (including Panton & Ferrisburgh) was successful, with 80 cars
received. Staff gave the final backyard compost workshop on Nov. 7th at the Bixby Library. We’ll offer a spring
series of workshops before the July 1st food scrap landfill ban takes effect. The third District Repair Fair was a
success! Over 70 attendees brought in over 90 broken items. With 10 fixers, their success rate was 59% (53
items fixed), which amounted to 286 lbs kept out of the landfill. While the public had to wait a while to have
items repaired, we offered refreshments, kids’ activities, a raffle and an opportunity to socialize. We’re looking
at ways to improve this event and to reduce wait times at future events, perhaps offering demos, workshops,
talks or short films on relevant topics. Under consideration: hosting a Saturday Repair Fair in March or April.
Thanks to our AmeriCorps member Ollie Cultrara for putting this event together. Staff spoke to third graders at
Mary Hogan about recycling, and we are working with MUMS Compost Club. On Nov. 18, JRC was a keynote
proposed changes to the Bottle Bill, and JRC presented on recycling updates and food scrap options. Sen. Bray
said that the Senate Committee on Natural Resources and Energy will be taking lots of testimony about the
Bottle Bill and recycling this coming session. Staff sent a “Welcome to the District” newsletter to 518 Salisbury
postal patrons. Staff is now working on the next District Newsletter.

11. EXECUTIVE SESSION – Not needed.

12. OTHER BUSINESS – None.

13. ADJOURN –

   Motion #5: T. Wickland moved to adjourn at 8:16 PM. P. Sokal seconded the motion.
   VOTE on Motion #5: Yes - 16 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Monkton,
   New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No
   – 0. Abstain – 0.

I agree that this is an original of the November 21, 2019 minutes that were considered and approved by
the BOS at its meeting of ____________.

                             Teresa A. Kuczynski, District Clerk