Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 303
Thursday, April 11, 2019, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL AND INTRODUCTIONS. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:03 PM on April 11, 2019, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Bridport</td>
<td>1</td>
<td>Ed Payne</td>
<td>Orwell</td>
<td>1</td>
<td>Karl Thomsen</td>
</tr>
<tr>
<td>Bristol</td>
<td>2</td>
<td>Joel Bouvier</td>
<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
</tr>
<tr>
<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
<td>1</td>
<td>Steve Zwicky</td>
</tr>
<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
</tr>
<tr>
<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Leicester</td>
<td>1</td>
<td></td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
</tr>
<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Middlebury</td>
<td>4</td>
<td>Eric Murray</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
</tr>
<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
</tr>
<tr>
<td><strong>Staff:</strong></td>
<td></td>
<td>Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Patti Johnson (PJ), Business Mgr.; Chantel Bolduc (CB), Admin. Assistant</td>
<td><strong>Guests:</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. APPROVE THE AGENDA –
Motion #1: K.Thomsen moved to approve the agenda. D.Gaynor seconded the motion.
VOTE on Motion #1: Yes –18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. ELECTION OF OFFICERS, APPOINTMENTS OF CLERK AND TREASURER - The Chair called attention to the slate of officers presented by the Nominating Committee. First up is the election of the BOS Chair for 2018-2019. The Nominating Committee received only one nomination, Cheryl Brinkman. The Chair asked for any other nominations from the floor for the office of Chair. There being none, T.Wickland nominated Cheryl Brinkman for Chair. E.Murray seconded the Nomination. A vote was conducted by show of hands.

Nomination of Cheryl Brinkman for Chair:
VOTE for Chair: Yes – 14. No – 0. Abstain – 0.

The Nominating Committee only received one nomination for Vice Chair, Tim Wickland. The Chair asked for any other nominations from the floor for Vice Chair. There being none, R.Orvis nominated Tim Wickland for Vice Chair. D.Gaynor seconded the Nomination. A vote was conducted by show of hands.
Nomination of Tim Wickland as Vice Chair:

VOTE for Vice Chair: Yes – 14. No – 0. Abstain – 0.

The Chair explained that four out of seven Executive Board (E.Bd) slots are up for election. The BOS Chair and Vice Chair are on the E.Bd (by Charter), so BOS members were instructed to cross off Cheryl Brinkman and Tim Wickland from the ballot. The Middlebury Supervisor is a member of the E.Bd by Host Community Agreement. The four other slots are up for nomination. Bill Munoff, Steve Huffaker, Richard Reed and Bill Kernan are the nominees for the E.Bd. The Chair asked for any nominations from the floor. There being none, the Chair asked for a vote on all four nominees. A vote was conducted by show of hands.

Nomination of Executive Board Members Bill Munoff, Steve Huffaker, Richard Reed and Bill Kernan:

VOTE for Executive Board Members: Yes – 14. No – 0. Abstain – 0.

The Chair explained that the BOS must appoint a Clerk and a Treasurer. Both positions have been served by Teri Kuczynski in the past. There being no other names offered from the floor:

Motion #2: R.Orvis moved to appoint Teri Kuczynski as Clerk and Treasurer. E.Murray seconded the motion.

VOTE on Motion #2: Yes – 20 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

5. MEMBER COMMUNICATIONS – In preparation for the May meeting, the Chair asked the BOS to begin thinking about possible ideas for the BOS meetings this coming year. Perhaps inviting speakers or a round table would be ideas for when the agenda is light, as an alternative to cancelling the meeting. Perhaps the BOS would like more discussions of specific issues. E.Zuesse expressed a desire to change the order of the agenda to put new business at the beginning of the meeting.

6. APPROVAL OF MINUTES FROM MEETING NO. 302 –

Motion #3: D.Gaynor moved to approve the minutes of Meeting No. 302. J.Bouvier seconded the motion.

VOTE on Motion #3: Yes – 14 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Monkton, Orwell, Shoreham, Vergennes (2), Whiting). No – 0. Abstain – 6 (Middlebury (4), Panton, Weybridge).

7. BOARD MEMBER ROLES AND CONDUCT INTRO BY CHAIR – The Chair reviewed the rules for BOS members and the BOS’s Conflict of Interest Policy. The Chair also reminded members to do their best at attending meetings and if not, to please call their alternates.

8. DISTRICT MANAGER REPORT –

a. General Updates – Salisbury: The Town of Salisbury and its attorney certified - within the 30-day period specified by the Agreement - the Town Meeting Day vote to join the District. Next steps prior to 11/30/19: (1) Reimburse legal fees owed to the District; (2) cease operations of their landfill and provide an engineer’s certification of closure plan; and (3) establish a town drop-off. Legislation: S.113 bill banning single use plastic containers and plastic bags is moving through the Senate. Not sure if the House NR&E Committee will have time to review the EPR bill for HHW; it may have to return next year. E.Zuesse brought in a plastic bag from the local Agway Store and asked if it was “certified compostable”, as the bag claimed. DM will have to look into it. Biobags, although compostable in a facility, will contaminate the plastic film recycling bales when it naturally decomposes.
**Green Up Day:** Chantel Bolduc, Admin Asst., is serving as District Coordinator for Green-Up Day again this year. Some supplies have been distributed to Town Coordinators, but we are still awaiting bags. She prepared a handout with 2019 Green-Up Day Information for each town in Addison County.

**b. Review of Supervisor Manuals** – TK went through the BOS manual explaining each section. She asked the BOS members to please keep their manuals up-to-date by inserting handouts that we mail or hand out at BOS meetings. The Policies section contains all policies of the District BOS. The dates of the latest version of the policies are next to their names in the Policy Table of Contents. Whenever a policy is updated or a new policy is adopted, the Policy Table of Contents will be amended and distributed to the BOS. If a member has any questions about his/her manual, please give it to staff to check for updates.

**9. DISTRICT PROGRAMS REPORT** – DM, Elizabeth and Jessie attended the annual VORS Compost event today, where over 100 people attended. The Spring 2019 Newsletter was just mailed out. Presentations were given at Bridge School and the Parent Child Center. Our composting workshops are filling up fast. The District website is about to launch, hopefully next week. The first HHW event of the year was held last Saturday in Whiting, which also served the towns of Goshen and Orwell. The next HHW event will be on June 1 in Starksboro. The Ferrisburgh event will be held in the Fall. The District is required to meet a convenience standard in the MMP of making HHW events available to towns beyond the 15-mile radius of the permanent HazWaste Center. This was a record year at the HazWaste Center: a 9% increase in participation, with 2,700 households served. Green Up Day – DM will be tabling at the Middlebury Co-op.

**10. FINANCIAL REPORTS**

a. **Review February 2019 Financial Report** – PJ presented the Feb 2019 Financials showing a net loss of ($60) for the month. Tonnage came in at 1,395 tons, approx. 140 tons higher than the same period last year. We paid an $85/ton processing fee for single stream recyclables, which was $10/ton higher than budgeted. The markets will most likely continue to be unstable in the coming months, leading to lower market revenues and higher processing fees at material recovery facilities.

b. **Municipal Diversion Grant Applications** – None received.

c. **School Diversion Grant Applications** – None received.

**11. NEW BUSINESS**

a. **Proposed Meeting Schedule and Location, 2019-2020** – The Chair asked if the BOS would like to continue meeting on the third Thursday of the month for the BOS at the ACRPC conference room, and eight days prior for the E.Bd at the ACSWMD office conference room.

  Motion #4: B. Finger moved to approve the proposed meeting dates. J. Bouvier seconded the motion.

  VOTE on Motion #4: Yes – 22 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

b. **District Legal Representation, 2019-2020** – Staff recommends continuing with current legal teams in place for personnel, contractual and surcharge legal advice.

  Motion #5: T. Wickland moved to approve the proposed District Legal Representation.

  B. Munoff seconded the motion.

  VOTE on Motion #5: Yes – 22 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

c. **Update on Ferrisburgh Real Estate Purchase** – TK reported on the status of the offer to meet with the Ferrisburgh Selectboard to discuss the real estate option further, as directed by the BOS. We had tried to schedule a meeting with the Selectboard in the near future. However, the Town again asked its real estate broker, Duncan Harris, to respond. His 3/27/19 e-mail to TK made it clear that the Town has no
interest in making a counter to the District’s original offer, and that there is no deal. The Chair added that it is time to move on to other options.

d. Draft State Materials Management Plan – TK explained that this is the preliminary draft of DEC’s State Solid Waste Plan (MMP) that is to be adopted in July. The District’s SWIP will have to be rewritten to conform with the new State MMP. TK reviewed some of the potential questions/comments for DEC. D. Gaynor asked about the reported 72% reduction in recycling on pp. 4-8, which does not add up. T. Wickland objected to the wording on p.3 that Salisbury is “considering” closure of its landfill. The Chair suggested substituting “preparing for” closure of its unlined landfill. Neither reference will make much sense in a five-year MMP. The BOS questioned the convenience standard for HHW events. The BOS objected to providing recycling / food scrap bins for private events such as birthday parties, unless the private event is open to the public, e.g., an open house at a business. The BOS also objects to lending out trash bins at public/private events. The haulers in our District provide the trash bins. Our mission is to promote recycling/composting by lending bins for collecting those items at public events. The solid waste managers will be holding a conference call with the DEC next Thursday re: the draft MMP. Send in questions/comments to TK by April 16th if you would like her to discuss them with DEC.

Motion #6: E. Murray moved to give Teri Kuczynski authority to act upon the issues and to push back on said issues in the draft MMP. B. Finger seconded the motion.

VOTE on Motion #6: Yes – 21 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

12. OTHER BUSINESS – None.

13. EXECUTIVE SESSION – None.

14. ADJOURN –

Motion #7: B. Kernan moved to adjourn at 8:24 PM. E. Murray seconded the motion.

VOTE on Motion #7: Yes – 21 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the April 11, 2019 minutes that were considered and approved by the BOS at its meeting of ____________.

Teresa A. Kuczynski, District Clerk