Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting, No. 315
Thursday, February 18, 2021, 7:00 PM
Virtual Meeting on Zoom

1. OPEN MEETING – CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:05 PM on February 18, 2021 via Zoom. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>Orwell</td>
<td>1</td>
<td>Karl Thomsen</td>
</tr>
<tr>
<td>Bridport</td>
<td>1</td>
<td>Ed Payne</td>
<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
</tr>
<tr>
<td>Bristol</td>
<td>2</td>
<td>Valerie Capels</td>
<td>Ripton</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Cornwall</td>
<td>1</td>
<td>(Vacant)/(Vacant)</td>
<td>Salisbury</td>
<td>1</td>
<td>/ Pedie O’Brien</td>
</tr>
<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>(Vacant)/David Olson</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
</tr>
<tr>
<td>Goshen</td>
<td>1</td>
<td></td>
<td>Starksboro</td>
<td>1</td>
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<tr>
<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
</tr>
<tr>
<td>Lincoln</td>
<td>1</td>
<td></td>
<td>Waltham</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Middlebury</td>
<td>4</td>
<td>/Andy Hooper</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
</tr>
<tr>
<td>Monkton</td>
<td>1</td>
<td>/Jessica Demeritt</td>
<td>Whiting</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>New Haven</td>
<td>1</td>
<td></td>
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<td>Staff:</td>
<td></td>
<td>Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Don Maglienti (DM), Programs Mgr.</td>
<td>Guests:</td>
<td></td>
<td>Shane Mullen, P.E., CPESC, Weston &amp; Sampson</td>
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</tbody>
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2. APPROVE THE AGENDA –

Motion #1: T.Wickland moved to approve the agenda. R.Orvis seconded the motion.

VOTE on Motion #1: Yes –17 (Addison, Bristol (2), Ferrisburgh (2), Middlebury (4), Monkton, Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – None.

5. APPROVAL OF MINUTES FROM MEETING NO. 314 –

Motion #2: K.Thomsen moved to approve the minutes of meeting no. 314. B.Munoff seconded the motion.

Discussion – Correction on Line #48, p. 2. P.Sokal asked that we write out the full name of the acronym LGER.

VOTE on Motion #2: Yes –18 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Middlebury (4), Monkton, Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

6. FINANCIAL REPORTS

less than the 2019 YE tonnage of 23,360, most likely due to an increase in food scrap diversion and in local business disruptions due to COVID-19. Dec. 2020 transactions continued to be high at 4,694 - 1,378 more than the 3,316 in Dec. 2019. The 2020 YE transactions of 61,647 were 2,848 transactions higher than the 2019 total of 58,799 despite the six-week program closures last spring due to COVID-19. Tire tonnage also increased in 2020, with 308.56 tons collected v. 269.68 tons in 2019. Staff has begun to tally up the food scrap tonnage as part of its 2021 SWIP Implementation Report due on July 1. Recycling Report: In December, the Transfer Station collected a total of 427 tons of single stream recyclables. The 2020 YE single stream recycling tonnage of 4,043 tons is a substantial increase over the 2,214 tons in 2019. The Dec. processing fee was down to $92/ton, resulting in a YE net loss of ($5,897.26) in single stream recycling.

b. 2020 Financial Audit Delay - The start of the 2020 Financial Audit, originally scheduled to begin in February, is being postponed until March at the request of the District’s audit firm of RHR Smith. Due to the wide range of COVID-19 related programs that were established in 2020, including payroll changes, tax cuts, grants and PPP loans, the Auditors are taking time to evaluate the correct process for handling all of these programs as part of their municipal audits.

c. Municipal Diversion Grant Applications – None.

d. School Diversion Grant Applications – None.

7. NEW BUSINESS –

a. Shane Mullen, P.E., Weston & Sampson Presentation – New Haven Transfer Station Extension Site –

- Update on site permitting and proposed conceptual design: Shane presented a conceptual design and site layout for a regional, residential drop-off at the New Haven site on Rt. 7. Lot 6 is the parcel of interest to the District. Lot 1 has little value to the District due to wetlands located on that parcel. Shane has worked with TK, DM and Gary Hobbs on several conceptual designs over the past year. Shane has also been researching the permitting issues. In speaking with VTrans, we would be required to conduct a traffic study. This study would be the first step to complete. Other permitting – Local Zoning, Act 250, Stormwater, Wastewater, and other miscellaneous permits would be required (e.g., ANR Full Solid Waste Certification).

- Discussion of Project Phases: TK reported that the E.Bd asked that an additional phase be added that would not require major infrastructure construction and could begin operation as a mobile facility with packers and other trucks. This would phase in the project costs and would give us valuable information on the number of users and volumes received. T.Wickland noticed that TK’s Phase 1 was different than Shane’s. TK explained that she had numbered the land acquisition, design and permitting as Phase 1, whereas Shane labeled the next phase as Phase 1. We will make it consistent. BOS members discussed the timing of the project, a Purchase & Sale Agreement, and next steps. The final phase would be the design and permitting of the “church lot” for use as a HHW Center. The BOS would be able to negotiate the purchase of Lot 6 and the church lot this year.

Motion #3: R.Orvis moved to direct the Executive Board to continue to collect information about the potential purchase of property in New Haven, and to provide a detailed summary of options, with costs, for BOS discussion within executive session next month. K.Thomsen seconded the motion.

VOTE on Motion #3: Yes – 17 (Addison, Bristol (2), Ferrisburgh (2), Middlebury (4), Monkton, Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 1 (Bridport). Abstain – 0.

b. Solid Waste Infrastructure Grant Application – Priority Projects – TK explained that the new ANR Infrastructure Grant RFP allows for the submittal of three projects, to be prioritized by the District. Each project could cost up to $100,000. Grants for recycling and food scrap diversion are a 40%/60% match. Grants for HHW would be a 60%/40% match. As the District is not in a position to secure the lot for the HHW at this point, it would be a lower Priority 3. TK therefore recommends that we submit a request for the purchase of a recycling trailer ($110,000 in the budget). Priority 2 would be equipment

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needed to improve collection of food scraps at the Transfer Station to increase efficiency and protect the safety of staff. Our matching funds would come from the Organics Contingency Fund.

Motion #4: T.Wickland moved to authorize the District Manager to proceed with an application for grant funding through the VT DEC with the two priority projects as discussed (trailer purchase and equipment for management of food scraps). R.Orvis seconded the motion.

VOTE on Motion #4: Yes – 18 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Middlebury (4), Monkton, Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

8. DISTRICT MANAGER REPORT –
   a. COVID-19 Response Updates – TK provided an update on COVID-19 precautions at the Transfer Station and office. We are awaiting the availability of the vaccine to our front-line workers.
   b. SEP Funds – Possible Uses – As a result of the CSWD enforcement for the glass incident, the Attorney General is going to allocate $222,000 toward a positive use of the funds. The solid waste managers have been discussing possible requests for the use of those funds for solid waste diversion.
   c. Legislative Report – New Bills Introduced – DM will discuss the two Bottle Bills in play – one for a new study and one for expansion of the redemption program and an increase in the deposit amounts.

9. DISTRICT PROGRAMS REPORT –
   a. General Updates – DM mentioned that today is National Battery Day, and that staff has been busy putting out daily reminders and tips about battery recycling all this week. Household battery collection remains steady at the Transfer Station. Staff also launched its first Terracycle Brigade, collecting plastic disposable razorblade handles for recycling. Staff is busy collecting data for the 2021 Solid Waste Implementation Plan Report. This year, we are calculating our waste diversion progress, which entails many phone calls and spreadsheet entries. We have been especially busy with conditionally-exempt generator (CEG) hazardous waste volumes so far this year. DM is working on purchasing a toter tipping device for use with food scraps at the Transfer Station. Jessie and Colin, our AmeriCorps member, are preparing to host three virtual blue bin recycling workshops next month. Staff will also be hosting a number of home composting workshops in the spring. Jessie is continuing to conduct business and school outreach either in person or through virtual communication.
   b. Bottle Bill Issues – DM presented an overview of the VT Bottle Bill, and H. 175, which calls for some major changes to the existing program, including expansion of materials accepted and an increase in the deposit amounts. DM reminded the BOS that this was an anti-litter bill and was not intended to replace the recycling materials recovery facilities (MRFs). TK added that the sale of valuable materials is needed to offset the cost of other materials with little value in order for the MRFs to survive and to make the processing fee affordable for our residents and businesses.

Motion #5: T.Wickland moved to direct the District Manager to write a letter on behalf of the BOS supporting legislative reform of Vermont’s Bottle Bill that does not cause economic hardship for the State’s materials recovery facilities. P.Sokal seconded the motion.

VOTE on Motion #5: Yes – 17 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Middlebury (4), Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 1 (Monkton).

Abstain – 0.

10. OTHER BUSINESS – None.

11. EXECUTIVE SESSION – None.

12. ADJOURN –

Motion #6: T.Wickland moved to adjourn the meeting at 9:03 PM. B.Munoff seconded the motion.

VOTE on Motion #6: Yes –18 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Middlebury (4), Monkton, Orwell, Panton, Salisbury, Shoreham, Vergennes (2), Weybridge). No – 0.

Abstain – 0.

I agree that this is an original of the February 18, 2021 minutes that were considered and approved by the BOS at its meeting of _____________.

Teresa A. Kuczynski, District Clerk