

**NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.**

**Addison County Solid Waste Management District  
Minutes  
Board of Supervisors Annual Organizational Meeting, No. 317  
Thursday, April 8, 2021, 7:00 PM  
Virtual Meeting on Zoom**

**1. OPEN MEETING – CALL TO ORDER** – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on April 8, 2021 via Zoom and welcomed new Supervisors. Present:

<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>	<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	(Vacant) /
<i>Bridport</i>	1	Ed Payne	<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier	<i>Ripton</i>	1	Jay Harrington
<i>Cornwall</i>	1	(Vacant)/(Vacant)	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	Randy Orvis
<i>Goshen</i>	1	Annina Seiler	<i>Starksboro</i>	1	(Vacant) / (Vacant)
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4	Andy Hooper	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1	Patrick Palmer			
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Don Maglienti (DM), Programs Manager	<i>Guests:</i>		

**2. APPROVE THE AGENDA –**

**Motion #1: R.Orvis moved to approve the agenda. R.Reed seconded the motion.**

**VOTE on Motion #1: Yes –15 (Addison, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

**3. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.

**4. MEMBER COMMUNICATIONS** – N/A.

**5. APPROVAL OF MINUTES FROM MEETING NO. 316 –**

**Motion #2: R.Reed moved to approve the minutes of meeting no. 316. R.Orvis seconded the motion.**

**VOTE on Motion #2: Yes –12 (Addison, Ferrisburgh (2), Lincoln, Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 3 (Goshen, Leicester, Ripton).**

**6. CONFLICT OF INTEREST POLICY REVIEW BY CHAIR** – The Chair reviewed the Conflict of Interest Policy with the BOS and reminded members that the Executive Board (E.Bd) responsibilities and the decisions made at that level (e.g., financial) might cause them to have to recuse themselves.

**7. ELECTION OF OFFICERS, EXECUTIVE BOARD MEMBERS** – The Chair presented the Slate of Officers on behalf of the Nominating Committee and invited nominations from the floor.

1 **Motion #3: R.Orvis moved to approve the Slate of Officers as is, with the E.Bd vacancy to be**  
2 **voted on separately. R.Reed seconded the motion. Tim Wickland as Chair, Bill Munoff as Vice**  
3 **Chair, and for other E.Bd members: Deb Gaynor, David Olson, Cheryl Brinkman, and Andy**  
4 **Hooper.**

5 **VOTE on Motion #3: Yes –22 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
6 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Shoreham,**  
7 **Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

8 Tim Wickland assumed the role of Chair in conducting the remainder of the meeting. He thanked Cheryl  
9 Brinkman for her service and thanked the BOS for their confidence in him in chairing this BOS. The Chair  
10 asked for nominations from the floor for the vacant E.Bd position.

11 **Motion #4: R.Reed moved to approve Randy Orvis to fill vacancy on the E.Bd. D.Gaynor**  
12 **seconded the motion.**

13 **VOTE on Motion #4: Yes –21 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
14 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Vergennes (2),**  
15 **Weybridge, Whiting). No – 0. Abstain – 1 (Shoreham).**

16  
17 **8. BOARD MEMBER ROLES AND CONDUCT INTRODUCTION BY CHAIR** – The Chair reviewed  
18 the roles and conduct of the BOS.

19  
20 **9. FINANCIAL REPORTS –**

21 **a. Review February 2021 Financial Report and Recycling Report** – PJ presented the February 2021  
22 Financials showing a net loss of (\$23,073). Feb. tonnage of 1,223 tons was lower than the 2020 total of  
23 1,386 tons. Total YTD tonnage of 2,642 tons is 286 tons less than tonnage in Feb 2020. In Feb., the  
24 Transfer Station received 303 tons of single stream recyclables. The processing fee decreased to \$84/ton,  
25 resulting in a YTD net gain of \$13,759 in single stream recycling.

26  
27 **b. Approve Accessing Organics Contingency Funds (in Gen. Fund) for matching fund purposes –**  
28 **Motion #5: J.Bouvier moved to approve the Accessing of Organics Contingency Funds (in**  
29 **General Fund) for 60% matching funds for VLCT PACIF grant, if Project 2 of the VT DEC**  
30 **Infrastructure Grant Proposal is awarded, up to an amount of \$14,000. D.Olson seconded the**  
31 **motion.**

32 **VOTE on Motion #5: Yes –22 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
33 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Shoreham,**  
34 **Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

35  
36 **c. Municipal Diversion Grant Applications** – None received.

37 **d. School Diversion Grant Applications** – None received.

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39 **10. NEW BUSINESS –**

40 **a. Proposed Meeting Schedule and Location, 2021-2022** – The Chair presented a proposed meeting  
41 schedule for the coming year. The BOS meetings would remain at 7 PM on the Third Thursday of the  
42 month (except for the annual meeting, which would be held on the 2d Thursday of April). The E.Bd will  
43 determine their schedule which for now remains eight days prior to the BOS meetings at 3 PM.

44 **Motion #6: R.Orvis moved to adopt proposed meeting schedule and location, 2021-2022.**

45 **E.Zuesse seconded the motion.**

46 The Chair asked if we are assuming meeting by Zoom for the foreseeable future. TK responded that Zoom  
47 was the assumed meeting and had not included a physical meeting location on the schedule. P.Sokal stated  
48 that he would like the meeting to remain on Zoom permanently.

49 **VOTE on Motion #6: Yes –22 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
50 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Shoreham,**  
51 **Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

52  
53 **b. District Legal Representation, 2021-2022** – TK proposed using the same District legal representation  
54 as last year.

1 **Motion #7: J.Bouvier moved to approve the District Legal Representation, 2021-2022. R.Orvis**  
2 **seconded the motion.**

3 **VOTE on Motion #7: Yes –22 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
4 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Shoreham,**  
5 **Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**  
6

7 **c. New Haven Transfer Station Extension Site** – TK presented a PowerPoint presentation on the  
8 history of the Municipal Drop-off Advisory Committee (MDAC), chaired by C.Brinkman, and the timeline  
9 of the District’s determination of need for either expansion of the existing Transfer Station or the search  
10 for a second transfer station site to provide more comprehensive services to member towns.

11 - **Weston & Sampson Contract Amendment for Traffic Study** – TK reviewed the details of the  
12 proposal to conduct a traffic study as would be required by VTrans as part of the permit process.  
13

14 **Motion #8: R.Reed moved to authorize the District Manager to have Weston & Sampson**  
15 **perform a traffic study in relation to the New Haven site not to exceed \$13,000. P.Sokal**  
16 **seconded the motion.**

17 J.Bouvier suggested contacting the New Haven Select Board, and planning commission. He asked why we  
18 cannot get a permit from the town first and save on the cost of a traffic study. R.Orvis said that we would have  
19 to do it either way; if the Traffic Study shows need of us paying for a left-hand turn, it would be a deal breaker.  
20 The Chair said New Haven does not seem to have objections to the transfer station at this point. P.Palmer said  
21 he is on the town planning commission and has never heard of this project. J.Bouvier suggested that we ask the  
22 town whether we have a chance of getting a permit first.

23 **VOTE on Motion #8: Yes – 14 (Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury**  
24 **(4), Monkton, Ripton, Vergennes (2), Weybridge). No – 7 (Addison, Bridport, Bristol (2),**  
25 **New Haven, Panton, Whiting). Abstain – 1 (Shoreham).**  
26

27 - **Revised Timeline and Engineer’s Opinion of Probable Cost** – TK was asked to merge the  
28 phases with that of the engineer, which she has done, and showed which design, permitting and  
29 construction activities and costs could occur in each phase of the project.  
30

## 31 **11. DISTRICT MANAGER REPORT –**

32 **a. COVID-19 Response Updates** – TK did not have news to report. We continue with our Exposure  
33 Control Plan protocols at the office and Transfer Station. Staff is encouraged to get vaccinated as they  
34 become eligible and will be paid for that time.

35 **b. Legislative Update, Casella Letter to Rutland Herald re Bottle Bill** – DM outlined the current VT  
36 electronic waste recycling law (VT E-Cycles), and provided a brief summary of S. 126, which was recently  
37 introduced as an effort by electronics manufacturers to revise the existing law. The existing law creates an  
38 extended producer responsibility program for electronics that places the Agency of Natural Resources in  
39 charge of creating and administering a State Plan for the manufacturers to follow. This new bill is provided  
40 by the Consumer Technology Association, which represents manufacturers, and is aimed at removing  
41 ANR’s administrative role in favor of an industry-led initiative known as a Manufacturer Clearinghouse.  
42 This is a new model for electronics management in the U.S., and there is no precedent to illustrate potential  
43 effects of this bill in VT. There is a concern that this effort, which appears to be designed to lower the  
44 administrative costs of VT’s already successful program, may result in collection coverage gaps, especially  
45 in rural areas. There is also some concern about the potential for renegotiating and possibly lowering the  
46 compensation rate to collectors such as the ACSWMD. Testimony will begin next week.  
47

48 **12. DISTRICT PROGRAMS REPORT** – DM reported that he has been busy with staff trainings that  
49 regularly occur around this time, as well as trainings for our new employee. Jessie has scheduled four  
50 compost workshops, which will be held over Zoom in May and June. Registrations are now open on the  
51 District website. Workshops will be conducted by DM, Jessie, and Colin Clarcq, our AmeriCorps member.  
52 Staff also recently completed three virtual blue-bin recycling workshops for the general public, which were  
53 well attended. Jessie and Colin are also finishing classroom recycling presentations tomorrow for two  
54 Middlebury High School

1 science classes. Jessie is working to produce our Spring newsletter, which should be completed soon, and she  
2 and Colin are assisting the Mountain Health Center in Bristol with composting and recycling educational  
3 information for Earth Day. Green-Up Day is May 1<sup>st</sup>, and Chantel, our County Coordinator again this year, is  
4 hard at work organizing all of our member town information, as well as distributing supplies.

5  
6 **13. OTHER BUSINESS** – None.

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8 **14. EXECUTIVE SESSION** – For purpose of discussing negotiation of a purchase & sale agreement of  
9 **property** – The executive session was not necessary at this time.

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11 **15. ADJOURN** –

12 **Motion #9: J.Bouvier moved to adjourn the meeting at 8:56 p.m. B.Munoff seconded the**  
13 **motion.**

14 **VOTE on Motion #9: Yes –22 (Addison, Bridport, Bristol (2), Ferrisburgh (2), Goshen,**  
15 **Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Shoreham,**  
16 **Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.**

17  
18 *I agree that this is an original of the April 8, 2021 minutes that were considered and approved by the*  
19 *BOS at its meeting of \_\_\_\_\_.*

20  
21 *Teresa A. Kuczynski, District Clerk* \_\_\_\_\_