

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

REQUEST FOR BIDS – Stakebody Truck

ISSUED BY: Addison County Solid Waste Management District
DATE ISSUED: November 1, 2021
BID DUE DATE: **By 4:00 PM (EST), Tuesday, November 9, 2021**
CONTACT: Gary Hobbs, Transfer Station Supervisor
OR Teresa Kuczynski, District Manager
ACSWMD
1223 Route 7 South
Middlebury, VT 05753
Tel: (802) 388-2333
E-mail: gary@acswmd.org
teri@acswmd.org

The Addison County Solid Waste Management District (ACSWMD) is soliciting bids for one (1) new or used Heavy Duty 4x4 Stakebody Truck. We are seeking bids to meet the minimum specifications attached to this Request for Bids, and/or recommendations for an equivalent truck to suit the needs of the ACSWMD. Terms: Net 30 Days. All bids must be submitted on the Bid Form attached to this Request for Bids. Late bids will be rejected.

DISTRICT BACKGROUND

The ACSWMD is a tax-exempt, 501(C)(1) union municipal district made up of 21 member towns, with a population of 36,703. The ACSWMD operates a 71-ton-per-day (20,194 ton-per-year) Transfer Station at 1223 Rt. 7 South, in Middlebury, VT for Municipal Solid Waste (MSW) and Construction & Demolition Debris (C&D). The Facility also manages single stream recyclables, food scraps and a variety of special wastes (electronic waste, appliances and scrap metal, tires, etc.) for transport by trailers to other facilities.

BID SUBMISSION REQUIREMENTS

1. Bids must be received by **4:00 PM (EST), Tuesday, November 9, 2021.**
2. Responses must include the following elements:
 - The completed Bid Form attached;
 - Purchase price, including delivery charges, FOB Middlebury, VT;
 - Warranty Option, if available.

Financing/leasing options are unnecessary for inclusion in the bid. Terms: Net 30 days.

The ACSWMD will accept bids by mail or hand delivery (1223 Rt. 7 South, Middlebury, VT 05753); or by e-mail (teri@acswmd.org). Bidders are encouraged to call the office to confirm receipt of bids, Late bids will be rejected. Bids will remain confidential until opened on November 10, 2021.

BID EVALUATION

Each bid will be opened and reviewed by ACSWMD staff at the ACSWMD office located at 1223 Rt. 7 South, Middlebury, VT, at 10:00 AM on Wednesday, November 10, 2021. Staff will review the bids with the ACSWMD Executive Board at 4:30 PM on November 10, 2021, and the Board of Supervisors (BOS) on Thursday, November 18, 2021, with the intent to contact the successful bidder by Friday, November 19th, or as soon as the BOS makes its award.

Responses to this Request for Bids (RFB) will be evaluated on the following criteria:

- The ability of the firm to ship the product in a timely manner;
- Price;
- Purchase agreement terms and conditions;
- Extent to which the proposed product meets or exceeds the minimum specifications;
- Experience and reputability of vendor and product;
- Standard warranty if available.

Questions regarding this RFB may be directed to Gary Hobbs, Transfer Station Supervisor (ext. 229), or to Teresa Kuczynski, District Manager (ext. 224), at 802-388-2333. All

interested parties are encouraged to utilize e-mail in their communications:
gary@acswmd.org or teri@acswmd.org.

All responding bidders will be notified in writing regarding results of the selection process.
Terms: Net 30 days.

REVISIONS TO RFB

If it becomes necessary to revise any portion of this RFB, the addenda will be sent to all providers who were provided the original request and any parties who were provided copies of this request. The ACSWMD also reserves the right to negotiate with the bidders to modify or amend certain portions of their respective bids.

REJECTION OF BIDS

The ACSWMD reserves the right to reject any and all bids in the best interest of the ACSWMD.

LIMITATION OF LIABILITY

Bidders shall bear the full cost of preparation and negotiating the final purchase agreement if selected by the ACSWMD. There may be no claims whatsoever for reimbursement from the ACSWMD for costs and expenses associated with this process.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
REQUEST FOR BIDS – (1) Heavy Duty 4x4 Stakebody Truck**

BID FORM

POSITIVELY NO BIDS CONSIDERED UNLESS SUBMITTED ON THIS FORM!

ITEM DESCRIPTION:

One Heavy Duty 4x4 Stakebody Truck, per the attached specifications. Freight to Be Included in Bid Price. Total FOB Destination Bid. No additional freight will be allowed.

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Unit Price</u>	<u>Delivery (# days after receipt of order)</u>
_____	_____	_____	_____	_____

Company Name: _____

Contact Name: _____

Mailing Address: _____

E-Mail Address: _____

Website: _____

Tel. No.: _____

Cell No.: _____

Fax No.: _____

Bid Submitted by: _____
[print name and title]

[signature]

Date: _____

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT REQUEST FOR BIDS – (1) Heavy Duty 4x4 Stakebody Truck

SPECIFICATIONS

Minimum technical specifications for one (1) new or used Heavy Duty 4x4 Stakebody Truck to be used by the Addison County Solid Waste Management District (ACSWMD) Transfer Station, 1223 Route 7 South, Middlebury, VT 05753.

NOTE: Equipment proposed in response to this RFB should meet or exceed these detailed specifications. Bidders should review the specification details below and indicate if the proposed vehicle complies (Yes) or (No) with the stated specifications. If the proposed equipment does not comply, a reason for consideration of all deviations must be explained in the right-hand column below.

SPECIFICATIONS – (1) Heavy Duty 4-wheel drive stakebody truck	Complies? (Y or N)	If Not, Note Deviations
A. Engine: Manufacturer- installed engine (Gas or Diesel)		
B. Transmission: Automatic 4-wheel drive		
C. Operational: Operating Weight: The vehicle shall be capable of at least 1-ton capacity. Fuel Capacity: 25 gals Tire size: Per Manufacturer standard specifications		
D. Body: Stake body or flat bed with the ability to add stake rails. Rear trailer hitch equipped with light setup for trailer lights and setup for trailer brakes. Snow plow ready package.		
E. Documentation All required title/licensing paperwork and copy of the invoice must be with the equipment at the time of delivery. Any missing paperwork at the time of delivery will result in delay of payment.		
F. Delivery F.O.B. Addison County Solid Waste Management District 1223 Route 7 South Middlebury, VT 05753 802-388-2333 teri@acswmd.org OR gary@acswmd.org		