

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Minutes of Board of Supervisors Meeting No. 344
Thursday, March 20, 2025, 7:00 PM
Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
And Virtual Meeting on Zoom

1. CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 p.m. on March 20, 2025. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
Addison	1	Bill Munoff (Zoom)	Orwell	1	
Bridport	1	Ed Payne (Zoom)	Panton	1	Paul Sokal (Zoom)
Bristol	2		Ripton	1	Steve Zwicky (Zoom)
Cornwall	1	Jean Raymond (Zoom)	Salisbury	1	
Ferrisburgh	2		Shoreham	1	
Goshen	1	Annina Seiler (Zoom)	Starksboro	1	Susan Jeffries (Zoom)
Leicester	1	Richard Reed (Zoom)	Vergennes	2	Cheryl Brinkman
Lincoln	1	Bill Finger (Zoom)	Waltham	1	
Middlebury	4	Richard McKerr	Weybridge	1	Tim Wickland (Zoom)
Monkton	1	Deborah Gaynor (Zoom)	Whiting	1	
New Haven	1				
Staff:	Don Maglienti (DM), District Manager; Ben Eglash (BE), Program Manager; Drew Pettis (DP), Business Manager; Emily Johnston (EJ), Public Outreach Coord; Shelly Edson (SE), Admin. Assistant.		Guests:		

2. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

3. MEMBER COMMUNICATIONS – There was a discussion about Board members that had attended tours of the District Transfer Station and found the information to be valuable. Ben Eglash was introduced as the new District Program Manager. Ben has been with the District for several weeks and is busy learning all aspects of the job. He holds a Master of Science in Energy and Sustainability from Northwestern University and provided a summary of his education and previous work experience.

4. PROGRAMS REPORT – EJ discussed recent District outreach initiatives, including the following: (1) New workshops, such as Thinking Outside the Blue Bin, to be part of the Spring Workshop Series, (2) Video creation for YouTube and other social media like Facebook and Instagram, (3) Mailing of the School Outreach Menu to local schools with District offerings, including grant information, (4) The Spring 2025 Newsletter, (5) Where one can find or request District information such as pamphlets, (6) That efforts have begun to fulfill the requirements for the 2026 SWIP Report, efforts completed for the 2025 SWIP Report, and staff has begun writing the rewrite of the SWIP for 2025, (6) The State of Vermont's SCRAPI, School Compost and Recycling Action Plan Institute, which will send at least \$3500 to participating schools to implement a waste action plan, (7) An overview of recent visits to area schools, (8) Discussion of the Community Energy and Climate Roundtable networking event, (9) Upcoming outreach in April including tours, school visits, and a panel, and (10) Discussion of the Repair Fair, coming up on April 5 at the American Legion in Middlebury.

March 20, 2025

1 **5. APPROVE THE AGENDA –**

2 **Motion #1: DG moved to approve the agenda. TW seconded the motion.**

3 **VOTE on Motion #1: Yes – 17 (Addison, Bridport, Cornwall, Goshen, Leicester, Lincoln,**
4 **Middlebury, Monkton, Panton, Ripton, Starksboro, Vergennes, Weybridge) No – 0. Abstain –**
5 **0.**

6
7 **6. APPROVE MINUTES FROM MEETING NO. 343 -**

8 **Motion #2: RR moved to approve the minutes of meeting #343. JS seconded the motion. JR**
9 **pointed out that the vote on motion #6 is shown as #3. Minutes will become final with this**
10 **correction.**

11 **VOTE on Motion #1 with correction: Yes – 17 (Addison, Bridport, Cornwall, Goshen,**
12 **Leicester, Lincoln, Middlebury, Monkton, Panton, Ripton, Starksboro, Vergennes, Weybridge)**
13 **No – 0. Abstain – 0.**

14
15 **7. FINANCIAL REPORTS –**

16 **a. January 2025 Financial Report –** DP presented the 2024 year end financial report showing a 2024 net
17 gain of \$131,247, with an ending unaudited fund balance of \$495,992. These results exceed budgeted
18 amounts, and were due primarily to higher C&D/MSW tonnage and programs revenue.

19
20 DP presented the January 2025 financials showing a net loss of \$50,246 in the General Fund. The Jan.
21 2025 MSW & C&D tonnage of 1,770 was 27 tons more than Jan. 2024. The 2,958 transactions in Jan.
22 2025 were 99 more than Jan. 2024 (see notes on new calculation below). The Jan. 2025 single stream
23 recyclables total of 359 tons received was 4 tons more than Jan. 2024. In Jan. 2025, 35 tons of tires were
24 hauled. In Jan. 2025, 7.66 tons of food waste were hauled to VNAP.

25
26 The total transactions count has been revised. Previously, we were counting the number of different items
27 each customer brought in. For example, if someone came in with a television, an appliance, and some
28 batteries, that would have counted as 3 transactions, which gave us an idea of traffic going around the
29 facility to various locations onsite. Beginning with the January 2025 financials, the number of transactions
30 now counts each vehicle, regardless of the variety of items the customer brought in. This new method
31 gives us a better idea of the amount of traffic coming into the facility from Rt. 7. The 2 prior years shown
32 in the financial charts have been recalculated to reflect this new method.

33
34 We received our first restitution payment in March for the damage to our sign on Rt. 7. Our first payment
35 was \$25. The State's Office has begun collecting a portion of wages from the offender on a bi-weekly
36 basis and will submit payments to us on a similar schedule.

37
38 **b. January 2025 Single Stream Recycling Report –** In January 2025, the Transfer Station delivered
39 377.11 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials
40 Recycling Facility (MRF) in Williston. Costs for hauling and recycling were \$45,189.90, with revenues of
41 \$46,076.56, for a pre-OH net gain of \$887.

42
43 **c. 2024 Financial Audit Update –** The scheduled Draft Financial Statement date is currently April 7,
44 2025. Given that this date is after the April E-Board meeting date, the financial statements will most likely
45 be presented at the May meetings instead of April.

46
47 **d. Municipal Diversion Grant Applications –** None received.

48 **e. School Diversion Grant Applications –** None received.

49
50 **8. NEW BUSINESS –**

51 **a. Nominating Committee Request for Nominations for Officers and Executive Board –** CB and TW are
52 on the nominating committee. Board members should contact them if they are interested in serving as Chair,
53 Vice Chair, or on the Executive Board, or if they know anyone else who may be interested.

1 **b. April 10th Annual Organizational Meeting Reminders** – This meeting is a week earlier than usual and
2 thus the E-Board will be meeting on April 2nd. Voting for Zoom attendees will be done via private
3 message in Zoom to the Clerk, and ballot voting for those attending in person. Board members are advised
4 to check with their respective towns to remind them to return their completed annual Board Appointment
5 Form.

6 **c. New Haven Regional Residential Transfer Station Updates** – The number of transactions at the
7 District's New Haven drop-off is starting to pick up a little but has still been lower than we anticipated.
8 Don has been meeting weekly with the engineers and architects regarding the design of the new HazWaste
9 Center building and the drop-off Attendant Shed. He will also be meeting with Dave Nightingale
10 tomorrow, who is a national expert on the design of hazardous waste collection facilities. He will also be
11 meeting with the Town of New Haven regarding permitting in early April. DP mentioned that the Phase 2
12 & 3 Civil Design, Architecture, and Permitting has an estimated cost of approximately \$235,000. To date,
13 we have incurred approximately \$115,000 in those costs.
14

- 15 **9. DISTRICT MANAGER REPORT** – Don mentioned that the application has been submitted for next year's
16 ECO AmeriCorps member. The program will likely begin conducting interviews this April, with a possible
17 candidate selection sometime in May. The cost to the District is expected to remain the same. Don mentioned
18 that for the second time, the District is conducting a special waste sort of electronic devices for the National
19 Center for Electronics Recycling (NCER). The Solid Waste Implementation Plan (SWIP) grant funding for the
20 2024-2025 year has now been received, and the new SWIP grant is now fully executed for 2025-2026. The
21 District uses this funding to offset disposal costs for household hazardous waste. Staff will soon begin
22 rewriting the District's Solid Waste Implementation Plan, with the first draft due to the VT Agency of Natural
23 Resources (ANR) on July 1st after board approval. Two staff will attend an HHW operator training at the
24 Chittenden Solid Waste District on April 3rd, and two staff will also be attending a three-day HAZWOPER
25 class later in April, sponsored by the ANR. Don described a recently proposed amendment to Vermont's
26 Extended Producer Responsibility (EPR) Law for Household Hazardous Waste (HHW). H.319 would
27 delay the implementation of the Law by one year to give producers more time to comply. H.319 also adds a
28 requirement that the VT ANR will develop and implement its own plan if producers do not comply with the
29 new deadline. Don outlined the schedule for implementation of the recently expanded Vermont Primary
30 Battery Recycling Law, which was amended last year to include additional types of rechargeable batteries.
31 Battery producers will now be required to provide collection for all household batteries, including high-watt
32 and damaged or defective batteries. Don mentioned that the solid waste Districts and the Agency of
33 Agriculture have been meeting to discuss the possibility of increasing the funding for pesticide disposal.
34 Don also mentioned there will soon be a new focus on paint reuse as part of the VT Paint Care program.
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36 **10. EXECUTIVE SESSION** – N/A.

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38 **11. OTHER BUSINESS** – N/A.

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40 **12. ADJOURN** –

41 **Motion #3: BM moved to adjourn the meeting at 8:09 p.m. BF seconded the motion.**

42 **VOTE on Motion #3: Yes – 17 (Addison, Bridport, Cornwall, Goshen, Leicester, Lincoln,**
43 **Middlebury, Monkton, Panton, Ripton, Starksboro, Vergennes, Weybridge) No – 0. Abstain –**
44 **0.**
45

46 *I agree that this is an original of the March 20, 2025 minutes that were considered and approved by the BOS at*
47 *its meeting of _____.*
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Shelly Edson, District Clerk