

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Public Hearing & Hybrid Meeting, No. 323
Thursday, November 18, 2021, 7:00 PM
ACSWMD Office Conference Room, 1223 Rt. 7 South, Middlebury, VT
and Virtual Meeting on Zoom**

1. OPEN MEETING – ROLL CALL – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Chair at 7:02 PM on November 18, 2021. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
Addison	1		Orwell	1	Sarah Harris
Bridport	1		Panton	1	Paul Sokal
Bristol	2	/Valerie Capels	Ripton	1	Steven Zwicky
Cornwall	1	(Vacant)/(Vacant)	Salisbury	1	
Ferrisburgh	2	David Olson	Shoreham	1	Randy Orvis
Goshen	1	Annina Seiler	Starksboro	1	Susan Jefferies
Leicester	1	Richard Reed	Vergennes	2	Cheryl Brinkman
Lincoln	1	Bill Finger	Waltham	1	
Middlebury	4		Weybridge	1	Tim Wickland
Monkton	1	Deborah Gaynor	Whiting	1	
New Haven	1	Patrick Palmer			
Staff:		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Donald Maglienti (DM), Program Mgr.	Guests:	1	Mark Sperry, Esq., Langrock, Sperry & Wool, LLP

2. APPROVE THE AGENDA –

Motion #1: R.Orvis moved to approve the agenda. D.Gaynor seconded the motion.

VOTE on Motion #1: Yes – 15 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, Orwell, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – D.Gaynor mentioned an article in the Addison Independent featuring a Monkton student who built a composter at Monkton Central School as a project that obtained a Girl Scout Gold Award. D.Gaynor praised this example of how direct outcomes result from District efforts to promote composting in our communities. DM will reach out to congratulate the student for this achievement.

5. APPROVAL OF MINUTES FROM MEETING NO. 322 –

Motion #2: R.Orvis moved to approve the minutes of meeting No. 322. P.Sokal seconded the motion.

P.Sokal correction – P.2, line 2, in section (a) August Financial Report: 2021 August tonnage was 144, not 135 tons lower than the August 2020 total.

VOTE on Motion #2: Yes – 15 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, Orwell, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

6. 7:00 PM: Public Hearing on Draft 2022 Annual Budget, and Vote to Adopt 2022 Annual Budget -

1 The Chair opened the Public Hearing on the Draft 2022 Annual Budget approved by the BOS at its meeting of
2 Oct. 21, 2021 and distributed to member municipalities on Nov. 1. No members of the public were in
3 attendance. The Chair asked if any BOS members had questions or comments on the Draft 2022 Annual
4 Budget. As none were offered, the Chair entertained a vote on approving the Draft 2022 Annual Budget.

5 **Motion #3: R.Orvis moved to adopt the 2022 Annual Budget. B.Finger seconded the motion.**
6 **VOTE on Motion #3: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
7 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
8 **Weybridge). No – 0. Abstain – 0.**
9

10 **7. FINANCIAL REPORTS –**

- 11 **a. September 2021 Financial Report and Recycling Report –** PJ presented the September Financials
12 showing a net gain of \$62,793. At the Transfer Station, September 2021 tonnage of 2,165 was 179 tons
13 higher than the 2020 total of 1,986. Total YTD 2021 tonnage of 17,088 is 468 tons higher than in YTD
14 Sept. 2020. September 2021 received 5,817 transactions, 783 fewer than in Sept. 2020, but YTD 2021
15 transactions are higher at 47,302 v. 44,038 in Sept. 2020. We disposed of 20.75 tons of tires v. the 31.21
16 tons in Sept. 2020. Food scraps increased from 9.71 tons in Sept. 2020 to 9.76 tons in Sept. 2021. YTD 2021
17 food scrap tonnage was 64.50 tons, much higher than the 38.41 tons in YTD 2020. Single Stream Recycling
18 tonnage in Sept. 2021 was 401.73 tons, with an \$18/ton processing fee. Total YTD net gain is \$163,772.14.
19 **b. Municipal Diversion Grant Applications –** None Received.
20 **c. School Diversion Grant Applications –** None Received.
21

22 **8. NEW BUSINESS –**

23 **a. Casella Waste Management 2022 Transport & Disposal Agreement –** TK presented the draft
24 “Agreement for Transportation & Disposal Services Between Casella Waste Management, Inc. and the
25 ACSWMD.” This is a new contract for CY2022, with an option to extend for two more years after that.
26 The negotiated rate for these services will be \$65.08/ton. The COLA increase for each renewal year will be
27 based upon the CPI for the Garbage & Trash collection in U.S. City for the previous year. The fuel
28 surcharge will be based on \$3.75/gallon and will be adjusted each month using the prior month’s average
29 fuel index from EIA/Gov New England (PADD1A) index. The last bulleted paragraph of Section 2(d) (p.
30 2) is new, whereby the District will only be charged for any damage incurred that is confirmed to be
31 caused by the District, beyond the usual “wear and tear” of trailers loaded with solid waste. C.Brinkman
32 thanked TK for limiting the liability to the District.

33 **Motion #4: R.Orvis moved to approve the Casella Waste Management 2022 Transport &**
34 **Disposal Agreement. P.Sokal seconded the motion.**

35 **VOTE on Motion #4: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
36 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
37 **Weybridge). No – 0. Abstain – 0.**
38

39 **b. Addison County Sheriff’s Contract for 2022 – Enforcement of Illegal Burning & Disposal**
40 **Ordinance –** TK presented the same contract as last calendar year, with the dates updated. The only other
41 change was to specify in Section Eleven “Reports” that the ACSD will submit monthly invoices to the
42 District, to be received no later than the 15th of the following month. The attached Protocols are the same.

43 **Motion #5: R.Orvis moved to approve the Addison County Sheriff’s Contract for 2022 –**
44 **Enforcement of Illegal Burning & Disposal Ordinance. S.Jefferies seconded the motion.**

45 **VOTE on Motion #5: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
46 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
47 **Weybridge). No – 0. Abstain – 0.**
48

49 **c. Award Bid for Purchase of Stakebody Truck –** TK reviewed the two bids for the purchase of a
50 Stakebody Truck for moving the food waste equipment onsite and for transporting plastic film to
51 Middlebury College for baling. The low bidder was Heritage Ford for the 2022 Ford F350 at \$40,427. The
52 District’s budget is \$40,000. The Materials Management Infrastructure (MMI) Grant awarded by the
53 Department of Environmental Conservation will contribute 40% toward the \$40,000 request for the truck.

1 **Motion #6: R.Orvis moved to approve the Heritage Ford Bid for Purchase of a Stakebody**
2 **Truck. P.Palmer seconded the motion.**

3 **VOTE on Motion #6: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
4 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
5 **Weybridge). No – 0. Abstain – 0.**

6
7 **9. DISTRICT MANAGER REPORT** – TK reported on some personnel changes at the DEC, including the
8 upcoming retirement of Cathy Jamieson, the Program Manager for the Solid Waste Program. TK also reported
9 on the first case of COVID-19 at the Transfer Station. The VT Dept. of Health has been doing contact tracing,
10 and those staff are in the process of getting tested. We have gone back to mandatory masking in the District
11 office, regardless of vaccination status, and when within six feet of another person outdoors.

12
13 **10. PROGRAMS REPORT** – DM mentioned that he is working on producing a newsletter for issuance
14 sometime in early to mid-December. He and Colin Clarcq are also beginning early discussions about the
15 possibility of holding another District-sponsored Repair Fair next year, likely during the month of March. The
16 Repair Fair is a local, community-building event that encourages residents to bring broken or damaged
17 household items such as small appliances and clothing to a location where a group of volunteer “fixers” will
18 assess and possibly repair them. While diversion from landfill is one goal of these events, another goal is to help
19 create a culture of repair by empowering residents to fix household items themselves. During the event, fixers
20 are encouraged to work together with the participants to teach them new repair skills. Past Repair Fair events
21 that were organized by the District received much positive feedback and publicity. The Hannaford Career
22 Center in Middlebury has agreed to partner with the District again on the event and will allow use of their
23 facility as the event venue. We will be following all required protocols for guarding against COVID-19
24 transmission. DM also mentioned that the newly-installed toter lifter for dumping food scraps is working well,
25 and that he is working to procure the toter-washing system next as part of the District’s MMI Grant.

26
27 **11. EXECUTIVE SESSION** – For the purpose of meeting with counsel to discuss negotiation of a purchase
28 & sale agreement of property –

29 **Motion #7: R.Orvis moved to enter into executive session for the purpose stated above at 7:33**
30 **PM. C.Brinkman seconded the motion.**

31 **VOTE on Motion #7: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
32 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
33 **Weybridge). No – 0. Abstain – 0.**

34 The BOS came out of executive session at 8:23 PM.

35
36 **12. OTHER BUSINESS** –

37 **Motion #8: C.Brinkman moved to authorize the Chair to sign the Purchase & Sale Agreement,**
38 **giving the E.Bd authority to make minor adjustments in consultation with our attorney.**

39 **D.Gaynor seconded the motion.**

40 **VOTE on Motion #8: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
41 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
42 **Weybridge). No – 0. Abstain – 0.**

43
44 **13. ADJOURN** –

45 **Motion #9: B.Finger moved to adjourn at 8:27 PM. P.Sokal seconded the motion.**

46 **VOTE on Motion #9: Yes – 17 (Bristol (2), Ferrisburgh (2), Goshen, Leicester, Lincoln,**
47 **Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes (2),**
48 **Weybridge). No – 0. Abstain – 0.**

49
50 *I agree that this is an original of the November 18, 2021 minutes that were considered and approved by*
51 *the BOS at its meeting of _____.*

52
53 _____
 Teresa A. Kuczynski, District Clerk