

These minutes are subject to review and modification by the ACSWMD Policy Committee at its next meeting.

**Addison County Solid Waste Management District
Policy Committee Meeting
ACSWMD Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
and Virtual Meeting on Zoom
Friday, May 22, 2026, 1:00 PM**

MINUTES

Committee Members present in person: Cheryl Brinkman (CB); Richard McKerr (RM);. Committee Members present on Zoom: Christine Turner (CT), Joel Tickner (JT), and Rhonda Williams (RW). Staff: Don Maglienti (DM), District Manager; Drew Pettis (DP), Business Manager.

1. **Call to Order** – The meeting was called to order by CB at 1:00 PM.
2. **Approve Minutes of April 24, 2026 Meeting** –
Motion #1: RM moved to approve the minutes of the April 24 meeting. CT seconded the motion.
Vote: Yes – 3 (CB, RM, CT). No – 0. Abstain – 0.
3. **Review and Edit Policy #3 – Policy of the Board of Supervisors Implementing the District Waste Management Ordinance** – The Committee continued its review of Policy #3, and discussed edits to:
 - 1) replace the term “residuals” under Section III(D)(5) with clarifying language;
 - 2) revise Section III(E)(1) and (2) to separate the license application requirement from the description of license fee establishment;
 - 3) added additional language to Section III(F)(1) describing education efforts to promote compliance; and
 - 4) revise the penalty amounts and incremental increases for non-separation of loads to increase compliance.
4. **Review and Edit Policy #4 – Policies Regarding Inclusion of Additional Member Municipalities in the District** – The Committee began its review of Policy #4, and discussed edits to:
 - 1) incorporate housekeeping changes to definitions section for consistency with formatting; and
 - 2) add clarifying language to Section III(A) and remove redundant or unnecessary language from Sections III(C) and III(G).
5. **Review and Edit Policy #5 – Policy Regarding Non-Member Use of District Facilities** – The Committee began its review of Policy #5, and discussed edits to:
 - 1) add language in Section II to define additional District facilities;
 - 2) remove reference to the District’s former *Reuse It or Lose It* program in Section III(A); and
 - 3) remove unnecessary language from Section III(B).

- 6. Agenda Items for Next Meeting** – The next meeting will be held on June 26, 2026, at 1:00 PM. The Committee will complete its review of Policy #4, continue its review of Policy #5 and will begin reviewing the Conflict of Interest and Ethical Conduct Policy (Policy #6).

The meeting adjourned at 2:33 PM.

Minutes submitted by,

Donald Maglienti, Policy Committee Clerk