

These minutes are subject to review and modification by the ACSWMD Policy Committee at its next meeting.

**Addison County Solid Waste Management District
Policy Committee Meeting
ACSWMD Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
and Virtual Meeting on Zoom
Friday, June 26, 2026, 1:00 PM**

MINUTES

Committee Members present in person: Cheryl Brinkman (CB); Committee Members present on Zoom: Christine Turner (CT), and Rhonda Williams (RW). Staff: Don Maglienti (DM), District Manager.

1. **Call to Order** – The meeting was called to order by CB at 1:10 PM.
2. **Approve Minutes of May 22, 2026 Meeting** –
Motion #1: CT moved to approve the minutes of the May 22 meeting. RW seconded the motion.
Vote: Yes – 3 (CB, CT, RW). No – 0. Abstain – 0.
3. **Final Review for Policy #4 – Policies Regarding Inclusion of Additional Member Municipalities in the District**– The Committee reviewed the proposed edits to Policy #4 from the May 22 meeting and agreed to send the current draft to the Executive Board in July.
4. **Review and Edit Policy #5 – Policy Regarding Non-Member Use of District Facilities** – The Committee began its review of Policy #5, and discussed edits to:
 - 1) incorporate housekeeping changes to definitions section for consistency with formatting;
 - 2) change the Policy title to reflect the inclusion programs and services in the scope;
 - 3) add a definition listing for the New Haven Regional Residential Drop-off;
 - 4) clarify that all materials received must be from Vermont municipalities;
 - 5) clarify that recycling may also be accepted from businesses;
 - 6) add an “other” category for accepted materials;
 - 7) remove the reuse program materials;
 - 8) add a section for the New Haven Regional Residential Drop-off;
 - 9) provide examples of events or programs relevant to the Policy; and
 - 10) add a statement clarifying the restrictions on subsidized activity.
5. **Review and Edit Policy #6 – Conflict of Interest and Ethical Conduct Policy** – The Committee began its review of Policy #6, and discussed edits to:
 - 1) incorporate housekeeping changes throughout document for consistency with grammar, pronoun use, and formatting;
 - 2) remove references to quasi-judicial proceedings and the definition of quasi-judicial proceedings within Section II; and
 - 3) remove Section VIII to be consistent with other policies.

6. **Agenda Items for Next Meeting** – The next meeting will be held on June 24, 2026, at 1:00 PM. The Committee will continue its review of the Conflict of Interest and Ethical Conduct Policy (Policy #6).

The meeting adjourned at 2:10 PM.

Minutes submitted by,

Donald Maglienti, Policy Committee Clerk