

These minutes are subject to review and modification by the ACSWMD Policy Committee at its next meeting.

**Addison County Solid Waste Management District
Policy Committee Meeting
ACSWMD Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
and Virtual Meeting on Zoom
Friday, July 24, 2026, 1:00 PM**

MINUTES

Committee Members present in person: Cheryl Brinkman (CB), Richard McKerr (RM); Committee Members present on Zoom: Christine Turner (CT), and Joel Tickner (JT). Staff: Don Maglienti (DM), District Manager, Drew Pettis (DP), Business Manager.

1. **Call to Order** – The meeting was called to order by CB at 1:00 PM.
2. **Approve Minutes of June 26, 2026 Meeting** –
Motion #1: CT moved to approve the minutes of the June 26 meeting. RM seconded the motion.
Vote: Yes – 2 (CB, CT). No – 0. Abstain – 1 (RM).
3. **Continue Review and Edit Policy #4 – Policies Regarding Inclusion of Additional Member Municipalities in the District**– The Committee continued its review of Policy #4, and discussed edits to:
 - 1) fix grammatical errors in Section II (M); and
 - 2) add language under Section III (G), (H), and (J) that clarifies the responsibilities of new member towns to conform to the District Charter.
4. **Continue Review and Edit Policy #6 – Conflict of Interest and Ethical Conduct Policy** – The Committee continued its review of Policy #6, and discussed previous edits to:
 - 1) incorporate housekeeping changes throughout document for consistency with grammar, pronoun use, and formatting;
 - 2) remove references to quasi-judicial proceedings and the definition of quasi-judicial proceedings;
 - 3) remove Section VIII to be consistent with other policies; and
 - 4) add additional housekeeping edits to Section II (D) (e) and (f).
6. **Agenda Items for Next Meeting** – The next meeting will be held on August 28, 2026, at 1:00 PM. The Committee will review the Policy of the Board of Supervisors Related to the Waiver of Fees at the District Transfer Station (Policy #7), the Equipment Disposal Policy (Policy #8), and the Policy of the Board of Supervisors Related to Accepting Household Hazardous Waste (HHW) from Licensed Haulers and Contractors Hauling HHW for Compensation (Policy #9).

The meeting adjourned at 2:01 PM.

Minutes submitted by,

Donald Maglienti, Policy Committee Clerk