

These minutes are subject to review and modification by the ACSWMD Policy Committee at its next meeting.

**Addison County Solid Waste Management District
Policy Committee Meeting
ACSWMD Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
and Virtual Meeting on Zoom
Friday, August 28, 2026, 1:00 PM**

MINUTES

Committee Members present in person: Cheryl Brinkman (CB), Richard McKerr (RM). Committee Members present on Zoom: Christine Turner (CT), Rhonda Williams (RW), and Joel Tickner (JT). Staff: Don Maglienti (DM), District Manager; Drew Pettis (DP), Business Manager; Ben Eglash (BE), Program Manager.

1. **Call to Order** – The meeting was called to order by CB at 1:00 PM.
2. **Approve Minutes of July 24, 2026 Meeting** –
Motion #1: CT moved to approve the minutes of the June 26 meeting. JT seconded the motion.
Vote: Yes – 4 (CB, CT, JT, RM). No – 0. Abstain – 1 (RW).
3. **Review and Edit Policy #7 – Policy of the Board of Supervisors Related to the Waiver of Fees at the District Transfer Station** – The Committee reviewed Policy #7, and discussed edits to:
 - 1) clarify the distinction between municipal and non-municipal clean-up events;
 - 2) incorporate housekeeping and grammatical changes throughout the document;
 - 3) edit Section III (C) to include postponement of fees as an additional authorized action; and
 - 4) add language under Section IV to allow the District Manager to waive fees on a case-by-case basis.
4. **Review and Edit Policy #8 – Equipment Disposal Policy** – The Committee reviewed Policy #8, and discussed edits to:
 - 1) incorporate housekeeping changes throughout document for consistency with grammar and formatting;
 - 2) edit Section I to clarify the Policy Purpose and remove redundant or unnecessary language;
 - 3) remove definition II (C) since it is not referenced within the document;
 - 4) edit II (C) to define Major Sales as sales worth \$15,000 or more;
 - 5) remove unnecessary language under Section III (A)(4);
 - 6) remove threshold for authorization under Section III (B); and
 - 7) remove language under Section III (C) requiring sales to go to the highest bidder.
5. **Review and Edit Policy #9 – Policy of the Board of Supervisors Related to Accepting Household Hazardous Waste (HHW) from Licensed Haulers and Contractors Hauling HHW for Compensation** – The Committee reviewed Policy #9, and discussed edits to:
 - 1) remove Section II (H) definition;
 - 2) update hazardous waste generator terminology throughout the document;

- 3) edit Section III (D) to clarify requirement for identification of HHW; and
- 4) clarify Section III (F) to describe requirements for transport of regulated Hazardous Waste.

- 6. **Agenda Items for Next Meeting** – The next meeting will be held on September 25, 2026, at 1:00 PM. The Committee will review the Scavenging Policy (Policy #10) and the Drug and Alcohol Policy for CMV Operators (Policy #11).

The meeting adjourned at 2:39 PM.

Minutes submitted by,

Donald Maglienti, Policy Committee Clerk