

**NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.**

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT  
 Minutes of Board of Supervisors Meeting No. 352  
 Thursday, June 18, 2026, 7:00 PM  
 Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753  
 And Virtual Meeting on Zoom**

**1. CALL TO ORDER** – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair, at 7:03 p.m. on June 18, 2026. Present:

<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>	<b>Town</b>	<b>Vote</b>	<b>Supervisor/Alternate</b>
<i>Addison</i>	1	William Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1	Edward Payne	<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2		<i>Ripton</i>	1	Lyle Webb
<i>Cornwall</i>	1	Jean Raymond	<i>Salisbury</i>	1	Christine Turner
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	
<i>Goshen</i>	1		<i>Starksboro</i>	1	Susan Jefferies
<i>Leicester</i>	1	Richard Reed	<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	Rhonda Williams
<i>Middlebury</i>	4	Dianne Mott/Richard McKerr	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	
<i>New Haven</i>	1				
<i>Staff Present:</i> Don Maglienti (DM), District Manager; Drew Pettis (DP), Business Manager; Shelly Edson (SE), District Clerk					
<i>Guests:</i>					

**2. APPROVE THE AGENDA**

**Motion #1:** C. Turner moved to approve the agenda. D. Mott seconded the motion.

**VOTE on Motion #1:** Yes – 16 (Bridport, Cornwall, Ferrisburgh (2), Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Vergennes (2), Weybridge) No – 0. Abstain – 0

**3. PUBLIC COMMENT PERIOD** – The Chair opened the public comment period.

**4. MEMBER COMMUNICATIONS** – C. Brinkman mentioned there was an Energy Fair in Vergennes on Saturday organized by the Addison County Regional Energy Committee and Weybridge EcoFair. E. Johnston attended.

**5. APPROVE MINUTES FROM MEETING NO. 351**

**Motion #2:** D. Olson moved to approve the minutes of meeting #351. C. Turner seconded the motion.

**VOTE on Motion #2:** Yes – 18 (Addison, Bridport, Cornwall, Ferrisburgh (2), Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

**6. FINANCIAL REPORTS** –

**a. April 2026 Financial Report** – DP presented the April 2026 financials showing a net loss of \$4,432 for the month, with a YTD2026 net loss of \$3,999 in the General Fund. The April 2026 MSW & C&D tonnage of 2,393 was 230 tons more than April 2025, and YTD2026’s 7,533 tons were 97 tons more than YTD2025. The total of 4,405 transactions in April 2026 was 128 more than April 2025,

1 and YTD2026's 12,461 transactions were 416 less than YTD2025. In April 2026, 40 tons of tires  
2 were hauled, and YTD2026's 101 tons were 36 tons less than YTD2025. In April 2026, 0 tons of  
3 food waste were hauled to CSWD's Green Mt. Compost, and YTD2026's 15.69 tons hauled were  
4 1.10 tons less than YTD2025.  
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6 **b. April 2026 Single Stream Recycling Report** – DP reported that the April 2026 single stream  
7 recyclables total of 325 tons received was 20 tons less than April 2025, and YTD2026's 1,246 tons  
8 were 90 tons less than YTD2025. In April 2026, the Transfer Station delivered 324 tons of single  
9 stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling Facility  
10 (MRF) in Williston. Costs for hauling and recycling were \$39,057, with revenues of \$44,413, for a  
11 pre-OH gross profit of \$5,356 for the month, and a YTD2026 pre-OH gross profit of \$20,601.  
12

## 13 7. NEW BUSINESS

14 **Draft CY2025 Audit Report** – DP presented the Draft Audit report for 2025. As noted in the  
15 Independent Auditor's Report included in the draft financial statements, overall, the auditors found no  
16 significant issues with the District's financial information or related internal controls. DP mentioned the  
17 following noteworthy items:

18 (1) DP noted, as shown in the SAS 114 letter, that the auditors evaluated the District's correction of  
19 unreported wages and associated FICA taxes, including remittance of those payroll taxes, on the employer  
20 portion of 457(b) retirement contributions for the years 2023, 2024, and 2025. District Management  
21 elected to expense the 2023 and 2024 portion of the correction in 2025 to avoid having to go back and re-  
22 issue prior year financial statements. The auditors deemed that the amount, \$10,326, was immaterial to the  
23 financial statements, and could be left as a 2025 expense.

24 (2) A prior year auditor adjustment in the amount of \$23,357 was reversed, as it was deemed  
25 incorrect, increasing the beginning (1/1/25) General Fund balance by that amount.

26 (3) While preparing supporting documents for the audit, it was noted that the \$29,000 spent to repair  
27 the tip building door in 2025 was accidentally paid out of the General Fund checking account instead of  
28 the Capital Reserve Fund checking account, resulting in a reduction in General Fund balance by that  
29 amount. The net effect of items 2 and 3 result in a 2026 beginning General Fund balance of \$513,121.  
30 (Originally reported on the monthly financials - \$518,764, plus the \$23,357, less the \$29,000).  
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32 (4) New Haven Regional Residential Drop-Off fixed assets were restated as a prior year restatement  
33 from Governmental Fund capital assets to Proprietary Fund capital assets. This change was due to the  
34 District beginning operations at the drop-off, which converted the assets from a governmental purpose to a  
35 business-type purpose. The restated assets totaled \$707,586, comprised of the \$5,398 utility shed and  
36 \$702,252 in site-development costs.

37 **Motion #3: B. Munoff moved to accept the CY2025 Draft Audit as final. C. Turner seconded the  
38 motion.**

39 **VOTE on Motion #3: Yes – 18 (Addison, Bridport, Cornwall, Ferrisburgh (2),  
40 Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Vergennes (2),  
41 Waltham, Weybridge) No – 0. Abstain – 0**

42 **a. Approval of Proposed Draft Policy of the Board of Supervisors Implementing the Waste  
43 Management Ordinance** – D. Maglienti reviewed the proposed changes to the *Policy of the Board of  
44 Supervisors Implementing Waste Management Ordinance* by the Policy Committee.

45 **Motion #4: E. Payne moved to approve the proposed changes made by the Policy Committee.**

46 **T. Wickland seconded the motion.**

47 **VOTE on Motion #4: Yes – 20 (Addison, Bridport, Cornwall, Ferrisburgh (2), Leicester,  
48 Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Vergennes (2),  
49 Waltham, Weybridge) No – 0. Abstain – 0**

50 **c. Tradebe Hazardous Waste Disposal Contract Extension 2025-2026 &**

51 **d. US Ecology Hazardous Waste Disposal Contract Extension 2025-2026** – Maglienti reviewed the  
52 details of the proposed one-year contract extensions with Tradebe and US Ecology.  
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1           **Motion #5: P. Sokal moved to approve the one-year contract extensions for both Tradebe &**  
2           **US Ecology. B. Munoff seconded the motion.**

3           **VOTE on Motion #5: Yes – 20 (Addison, Bridport, Cornwall, Ferrisburgh (2), Leicester,**  
4           **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Vergennes (2),**  
5           **Waltham, Weybridge) No – 0. Abstain – 0**

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7           **e. Tech Group Managed Care IT Services Renewal Contract 2026-2027** – DP recommended the  
8           District renew its services contract with Tech Group for the District’s IT and IT security needs. No  
9           changes in the monthly contract rate or stated services were noted, and the District will once again  
10          decline the additional recommended options proposed by Tech Group, as the additional services were  
11          deemed not necessary to the District’s needs.

12          **Motion #6: C. Turner moved to approve the contract renewal for Tech Group. T. Wickland**  
13          **seconded the motion.**

14          **VOTE on Motion #6: Yes – 19 (Addison, Bridport, Cornwall, Ferrisburgh (2), Leicester,**  
15          **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Vergennes (2), Waltham,**  
16          **Weybridge) No – 0. Abstain – 0**

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18          **f. NCER E-Waste Recycling Contract 2026-2027** - Maglienti reviewed the details of the proposed  
19          one-year contract renewal with the National Center for Electronics Recycling (NCER).

20          **Motion #7: C. Turner moved to approve the contract renewal for NCER. D. Mott seconded**  
21          **the motion.**

22          **VOTE on Motion #7: Yes – 19 (Addison, Bridport, Cornwall, Ferrisburgh (2), Leicester,**  
23          **Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Vergennes (2), Waltham,**  
24          **Weybridge) No – 0. Abstain – 0**

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26          **8. DISTRICT MANAGER REPORT** – Maglienti mentioned that the Act 250 permit for the New Haven HHW  
27          building was received on May 14<sup>th</sup>, and that he will work on obtaining the facility certification from the VT  
28          ANR once the project timeline is developed. House Bill 915 (an EPR law for Vermont’s Bottle Bill) was  
29          signed by the Governor on June 17 and aims to provide increased convenience for container redemption  
30          throughout VT while increasing the handling fee paid to operators of redemption centers.

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32          **9. PROGRAMS REPORT** – Maglienti reported that staff completed a project with the ANR and CSWD to  
33          sort and scan incoming loads of HHW and VSQG waste to better determine reimbursement rates for solid  
34          waste management entities under VT’s HHW EPR law. Between June 3<sup>rd</sup> and June 16<sup>th</sup> staff scanned a  
35          total of 1,458 items. The District expects to receive the entire funding amount of \$14,612 from the annual  
36          pesticide disposal grant received through the VT Agency of Agriculture prior to its termination on June  
37          30<sup>th</sup>. The District also expects to receive supplemental funding for pesticide disposal from the Agency  
38          prior to the commencement of the new grant, which should begin in July. Staff are planning to send food  
39          scraps to the Goodrich/Vanguard Digester in Salisbury as a test to see if this will be a viable local  
40          diversion option going forward. Emily is attending monthly Addison County Food Security Network  
41          meetings to represent the District regarding food waste diversion. Staff are working to produce the 2026  
42          Waste Diversion Report, using data from 2025. Emily partnered with the Middlebury Environmental  
43          Action Club (MEAC) at MUHS to conduct a Trash on the Lawn waste sorting event on May 20. She is  
44          assisting the VT ANR with developing a statewide Waste Warriors program, which places volunteers at  
45          special events to promote waste diversion. She tabled at the June 13 Vergennes Eco & Energy Fair, and  
46          will attend the VT Custodial Conference on June 23 with several other solid waste districts to educate  
47          school custodial staff about proper waste management. Staff are working to complete the 2026 SWIP  
48          Report, which is due at the end of this month, and are seeking volunteers to assist with staffing our booth  
49          at Fair and Field Days, which runs from August 4<sup>th</sup> through the 8<sup>th</sup>.

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51          **10. EXECUTIVE SESSION** – Not needed.

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53          **11. OTHER BUSINESS** – No other business was discussed.

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**12. ADJOURN –**

**Motion #8: B. Finger moved to adjourn the meeting at 8:11 pm. E. Payne seconded the motion.**

**VOTE on Motion #8: Yes – 19 (Addison, Bridport, Cornwall, Ferrisburgh (2), Leicester, Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0**

*I agree that this is an original of the June 18, 2026 minutes that were considered and approved by the*

*BOS at its meeting of \_\_\_\_\_.*

\_\_\_\_\_  
*Shelly Edson, District Clerk*