

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Minutes of Board of Supervisors Meeting No. 346
Thursday, June 19, 2025, 7:00 PM
Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
And Virtual Meeting on Zoom

1. CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 p.m. on June 19, 2025. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
Addison	1	Bill Munoff (Zoom)	Orwell	1	Wayne Hall
Bridport	1		Panton	1	Paul Sokal (Zoom)
Bristol	2		Ripton	1	Lyle Webb
Cornwall	1	Jean Raymond (Zoom)	Salisbury	1	Christine Turner (Zoom)
Ferrisburgh	2	David Olson (Zoom)	Shoreham	1	
Goshen	1	Annina Seiler (Zoom)	Starksbor	1	
Leicester	1		Vergennes	2	Cheryl Brinkman (Zoom)
Lincoln	1	Bill Finger (Zoom)	Waltham	1	Rhonda Williams (Zoom)
Middlebury	4	Richard McKerr	Weybridg	1	Tim Wickland (Zoom)
Monkton	1	Deborah Gaynor (Zoom)	Whiting	1	
New Haven	1				
Staff:	Don Maglienti (DM), District Manager; Gary Hobbs (GH), Facilities Manager; Ben Eglash (BE), Program Manager; Drew Pettis (DP), Business Manager; Emily Johnston (EJ), Public Outreach Coord.; Shelly Edson (SE), Admin. Assistant/Clerk		Guests:	John Gibson, Beauregard Equipment	

2. APPROVE THE AGENDA –

Motion #1: T. Wickland moved to approve the agenda. D. Gaynor seconded the motion.

VOTE on Motion #1: Yes – 17 (Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Weybridge) No – 0. Abstain – 0

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – W. Hall mentioned a property in Orwell that has an excessive amount of trash and debris on it and inquired if there were any resources available to help in those types of situations. DM mentioned that cleanout loads are accepted at the District Transfer Station, and that the property owner can contact him for more information. P. Sokal and C. Turner also suggested some local resources that may be available to provide assistance.

5. APPROVE MINUTES FROM MEETING NO. 345

Motion #2: P. Sokal moved to approve the minutes of meeting #345 with edits provided by J. Raymond and T. Wickland. D. Olson seconded the motion.

VOTE on Motion #2: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

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3 **6. FINANCIAL REPORTS –**

4 **a. Draft CY2024 Audit Report** – DP presented the 2024 Financial Statement Audit to the Board,
5 reiterating what John Boulay from RHR Smith had presented to the Executive Board on June 11, 2025.
6 There were no significant findings by the auditors. They also commended the District's internal
7 controls, which they have found no issues with in the 3 years they have worked with us.

8 **Motion #3: T. Wickland moved to approve the 2024 Audit Report. C. Turner seconded the**
9 **motion.**

10 **VOTE on Motion #3: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln,**
11 **Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham,**
12 **Weybridge) No – 0. Abstain – 0**

13 **b. April 2025 Financial Report** – DP presented the April 2025 financials showing a net loss of (\$20,003)
14 for the month, with a YTD2025 net loss of (\$125,094) in the General Fund. The April 2025 MSW &
15 C&D total of 2,163 tons was 18 tons more than April 2024, and YTD2025's total of 7,436 tons was 19
16 tons more than YTD2024. The 4,277 transactions in April 2025 were 188 more than April 2024, and
17 YTD2025's 12,877 transactions were 105 less than YTD2024. The April 2025 single stream
18 recyclables total of 345 tons received was 17 tons more than April 2024, and YTD2025's total of 1,336
19 tons was 45 tons more than YTD2024. In April 2025, 61 tons of tires were hauled, and YTD2025's
20 total of 137 tons was 21 tons more than YTD2024. In April 2025, 0 tons of food waste were hauled to
21 VNAP, and YTD2025's 16.79 tons hauled were 7.46 tons more than YTD2024.

22 **c. April 2025 Single Stream Recycling Report** – In April 2025, the Transfer Station delivered 329.15 tons
23 of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling
24 Facility (MRF) in Williston. Costs for hauling and recycling were \$39,074, with revenues of \$44,554,
25 for a pre-OH gross profit of \$5,480, and a YTD2025 pre-OH gross profit of \$16,570.

26 **d. Municipal Diversion Grant Applications** – None received.

27 **e. School Diversion Grant Applications** – Mary Hogan Elementary School submitted a grant application
28 for reimbursement of costs for a stainless-steel compost table. The total costs submitted for the table
29 were \$3,335.39, with a requested 75% reimbursement. This was approved by the Executive Board at
30 the June 11, 2025 meeting.

31
32 **7. NEW BUSINESS –**

33 **a. Draft Solid Waste Implementation Plan Update** DM updated the Board on the status of the 2025
34 SWIP rewrite. The SWIP is nearly complete, with staff finalizing some sections and formatting. The
35 draft will be submitted prior to July 1, after which the Agency of Natural Resources will either
36 recommend edits or pre-approve the Plan for public hearings. Once the Plan is pre-approved, staff will
37 provide an overview and summary of key changes to the Board.

38 **b. New Haven Regional Residential Transfer Station Update.** DM mentioned that the contracted hauler at
39 the New Haven Regional Transfer Station has decided not to renew the contract for another year under
40 the existing terms. Staff will prepare a draft letter requesting statements of interest from licensed haulers
41 in our District who may wish to operate at the New Haven site for one year. The draft letter will be
42 reviewed and discussed at the July Executive Board meeting.

43 **c. Sourcewell Price Quotes for Purchase of New Backhoe.** DM and GH presented price quotes received
44 from Case and John Deere for the purchase of a new backhoe (with optional reversing fan and extra
45 tires) for use at the District Transfer Station in Middlebury. Staff recommended purchase of the Case
46 backhoe. Staff and the Board discussed the quotes and pricing of optional extras.

47 **Motion #4: T. Wickland moved to approve the purchase of the Case backhoe. B. Munoff seconded**
48 **the motion.**

49 **VOTE on Motion #4: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln,**
50 **Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham,**
51 **Weybridge) No – 0. Abstain – 0**

52 **d. Renewal of Contracts for Household Hazardous Waste (HHW) Transport & Disposal.** BE
53 discussed the current HHW transport and disposal services provided to the District by US Ecology and

Tradebe. BE mentioned that Tradebe is offering a one-year renewal with the same pricing, and US Ecology is seeking an 8 percent price increase on disposal with a restructuring of their facility fee to fluctuate according to fuel prices. Staff recommended contracting with both companies for another year.

Motion #5: T. Wickland moved to approve renewal of the HHW contracts with Tradebe and US Ecology. D. Gaynor seconded the motion.

VOTE on Motion #5: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

- e. Renewal of Contract for Tech Group** - The District's one-year ManagedCare Services contract with Tech Group, which includes all of the District's cyber-security and IT needs, is up for renewal. The price has increased \$540 from the previous one-year contract, but all other terms and services remain the same. Management has recommended the District renew with Tech Group.

Motion #6: B. Munoff moved to approve renewal of the Tech Group contract. C. Turner seconded the motion.

VOTE on Motion #6: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

- f. New Mattress Disposal and Recycling Program: Approval of Rates and Recycling Services.** DM mentioned that Casella will soon be charging a \$45 fee for mattresses of any size that are sent for landfill disposal. Staff researched various options to create a mattress recycling program at the District Transfer Station in Middlebury and presented these options along with projected costs and the proposed new rates for mattresses to be received for recycling.

Motion #7: T. Wickland moved to approve the mattress disposal/recycling rates starting August 1, 2025. D. Olson seconded the motion.

VOTE on Motion #7: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

Motion #8: B. Munoff moved to approve contracting with Casella for mattress recycling. C. Turner seconded the motion.

VOTE on Motion #8: Yes – 19 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

- 8. DISTRICT MANAGER REPORT** – DM summarized recently signed legislation (H.484) that contains three primary issues relating to solid waste management. The first is an increase in Vermont's annual pesticide registration fee of \$50 per product, which is estimated to bring in an additional \$613,000 in state revenue. This revenue will be used to increase funding of the Agency of Agriculture's pesticide disposal cost reimbursement program for solid waste districts. DM estimates the cost savings to our District will be roughly \$8,000 per year. The second issue within H.484 is the extension of the timeline for implementation of Vermont's Extended Producer Responsibility law for HHW. H.484 gives producers of HHW products additional time to develop a management plan but also includes a stipulation that the Vermont Agency of Natural Resources will develop its own plan with additional costs added should producers fail to meet the new deadline. The third issue is the expansion of Vermont's Paint Product Stewardship Program to include aerosol coatings, coating-related products, and certain nonindustrial coatings. The expanded law would cover the costs of collection, processing, and end-of-life management of these products, and will also include coverage of certain facility and labor costs already incurred by the District.
- 9. PROGRAMS REPORT** – EJ spoke about recent outreach initiatives such as tabling events, webinars, tours, and in-person meetings with businesses and schools. EJ participated in the ReVT network kick-off meeting to discuss Repair Fairs. The District also hosted its first Swap Shop, an event meant for residents to exchange items 1 for 1 to refresh their wardrobe. She solicited board members to volunteer at the District's Fair and Field Days booth in July. BE mentioned that soft-covered books will be banned from the single

1 stream recycling mix at the Chittenden Solid Waste District's Material Recycling Facility beginning on
2 June 30 of this year. BE also mentioned that he recently conducted respirator fit-testing for staff. He shared
3 an update on Green Up Day tonnage totals for roadside trash and tires collected this year from our member
4 towns and compared it to previous years' totals.
5

6 **10. EXECUTIVE SESSION** – None needed.
7

8 **11. OTHER BUSINESS** – None.
9

10 **12. ADJOURN** –

11 **Motion #9: B. Munoff moved to adjourn the meeting. R. Williams seconded the motion.**

12 **VOTE on Motion #9: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Middlebury (4),**
13 **Monkton, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0.**

14 **Abstain – 0**
15

16 *I agree that this is an original of the June 19, 2025 minutes that were considered and approved by the BOS at*
17 *its meeting of _____.*
18

19 _____
20 *Shelly Edson, District Clerk*