

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Minutes of Board of Supervisors Meeting No. 348
Thursday, October 16, 2025, 7:00 PM
Office Conference Room, 1223 Route 7 South, Middlebury, VT 05753
And Virtual Meeting on Zoom**

1. CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Vice Chair at 7:01 p.m. on October 16, 2025. Present:

Town	V	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff, Randy Bigelow	<i>Orwell</i>	1	Wayne Hall
<i>Bridport</i>	1		<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier	<i>Ripton</i>	1	Lyle Webb, Joel Tickner
<i>Cornwall</i>	1	Jean Raymond	<i>Salisbury</i>	1	Christine Turner
<i>Ferrisburgh</i>	2		<i>Shoreham</i>	1	
<i>Goshen</i>	1		<i>Starksboro</i>	1	Susan Jefferies
<i>Leicester</i>	1		<i>Vergennes</i>	2	
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	Rhonda Williams
<i>Middlebury</i>	4	Richard McKerr	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deb Gaynor	<i>Whiting</i>	1	Caroline Schmidt
<i>New Haven</i>	1				
<i>Staff Present:</i> Don Maglienti (DM), District Manager; Ben Eglash (BE), Program Manager; Drew Pettis (DP), Business Manager; Emily Johnston (EJ), Public Outreach Coord.; Shelly Edson (SE), Admin. Assistant/Clerk			<i>Guests:</i>		

2. APPROVE THE AGENDA –

Motion #1: B. Munoff moved to approve the agenda. P. Sokal seconded the motion.

VOTE on Motion #1: Yes – 14 (Addison, Cornwall, Lincoln, Middlebury (4), Monkton, Panton, Ripton, Salisbury, Starksboro, Weybridge, Whiting) No – 0. Abstain – 0

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – No member communications were received.

5. APPROVE MINUTES FROM MEETING NO. 347

Motion #2: S. Jefferies moved to approve the minutes of meeting #347. C. Turner seconded the motion. P. Sokal suggested to correct to acronym on page 3, line 12 to read “RFP.”

VOTE on Motion #2 with correction: Yes – 15 (Addison, Cornwall, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Starksboro, Weybridge, Whiting) No – 0. Abstain – 0

6. FINANCIAL REPORTS –

- a. **August 2025 Financial Report** – DP presented the August 2025 financials showing a net gain of \$79,620 for the month, with a YTD2025 net loss of (\$10,288) in the General Fund. The August 2025 MSW & C&D tonnage of 2,419 tons was 202 tons less than August 2024, and YTD2025’s

16,898 tons were 195 tons less than YTD2024. The 4,567 transactions in August 2025 were 77 less than August 2024, while YTD2025's 31,025 transactions were 9 less than YTD2024. The August 2025 single stream recyclables total of 317 tons received were 56 tons less than August 2024, while YTD2025's 2,670 tons were 85 tons less than YTD2024. In August 2025, 39 tons of tires were hauled, and YTD2025's 314 tons were 93 tons more than YTD2024. In August 2025, 0 tons of food waste were hauled to VNAP, and YTD2025's 31.93 tons hauled were 0.83 tons less than YTD2024.

- b. **August 2025 Single Stream Recycling Report** – In August 2025, the Transfer Station delivered 319.45 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling Facility (MRF) in Williston. Costs for hauling and recycling were \$37,751, with revenues of \$42,052, for a pre-OH gross profit of \$4,301 for the month, and a YTD2025 pre-OH gross profit of \$26,856.
- c. **Municipal Diversion Grant Applications** – None received.
- d. **School Diversion Grant Applications** – None received.

7. NEW BUSINESS

- a. **Vote to Adopt the Draft 2025 ACSWMD Solid Waste Implementation Plan (SWIP)** – TW mentioned that there were no comments or changes made to the Draft SWIP as a result of the previously held public hearings, and that the next step was for the Board to adopt the Draft SWIP so that it may be sent to the Agency of Natural Resources for finalization.
Motion #3: B. Munoff moved to adopt the Draft 2025 SWIP. P. Sokal seconded the motion.
VOTE on Motion #3: Yes – 18 (Addison, Bristol (2), Cornwall, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Starksboro, Waltham, Weybridge, Whiting)
No – 0. Abstain – 0
- b. **Extension of Recycling Contract with CSWD for CY2026** – DM discussed the terms for renewing the contract with CSWD for processing of single stream recycling at their Materials Recycling Facility (MRF) in Williston. CSWD is willing to extend the contract for an additional year with a tipping fee of \$90 per ton.
Motion #4: J. Bouvier moved to extend the Recycling Contract with CSWD for CY2026. R. Williams seconded the motion.
VOTE on Motion #4: Yes – 18 (Addison, Bristol (2), Cornwall, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Starksboro, Waltham, Weybridge, Whiting)
No – 0. Abstain – 0
- c. **Extension of Transport Agreement with LaPete's for CY2026** – DM discussed the terms for renewing the contract with LaPete Construction and Trucking, LLC for transport of single stream recyclables to the CSWD MRF for processing. LaPete's is willing to extend the contract for an additional year with an increase of \$20 per haul, for a total cost of \$470 per haul.
Motion #5: B. Munoff moved to extend the Transport Agreement with LaPete's for CY2026. D. Gaynor seconded the motion.
VOTE on Motion #5: Yes – 18 (Addison, Bristol (2), Cornwall, Lincoln, Middlebury (4), Monkton, Orwell, Panton, Ripton, Salisbury, Starksboro, Waltham, Weybridge, Whiting)
No – 0. Abstain – 0
- d. **Update on New Haven Regional Residential Transfer Station** – DM described the status of current operations at the District's New Haven facility. Staff purchased two small dump trailers and are in the process of customizing them for use at the site. Staff have been operating the facility for the past two weeks with the collection of bagged trash, single stream recycling, food scraps, and leaf and yard waste. SE reported that they received 29 customers during each of the two Fridays, and that there has been some positive feedback from customers. DM mentioned that there was one instance of illegal disposal at the location, possibly resulting from the change in hours.

1 **8. DISTRICT MANAGER REPORT** – DM mentioned that he recently hired Kelsey Many to fill the vacant
2 Transfer Station Operator II position. Kelsey’s start date will be October 27. He is also attempting to hire a
3 work-study student from Middlebury College. DM mentioned that staff experienced a fire in a trash trailer on
4 September 27, which may have been due to a lithium battery in a load. The Middlebury Fire Department
5 responded, and there were no injuries or damages. DM also mentioned that there was a water line break within
6 the office bathroom on October 12 that caused flooding throughout the office. DM was notified by a sensor
7 alarm in the furnace closet and managed to shut off the water flow and vacuum up most of the water before any
8 major damage occurred. Staff will investigate adding additional sensors in each of the bathrooms. DM is
9 meeting regularly with other Districts to develop a cost reimbursement model for the household hazardous
10 waste extended producer responsibility program in Vermont. He is also attending a series of ongoing meetings
11 hosted by the Agency of Natural Resources (ANR) on future disposal capacity in Vermont. DM mentioned that
12 the clean wood pile at the District Transfer Station was recently processed into mulch by a new contractor.
13

14 **9. PROGRAMS REPORT** – EJ reported that the next newsletter is at the printer and should be coming out
15 soon. EJ provided an educational program for students at the North Branch School, and staff recently tabled
16 at both the Bristol Harvest Festival and Dead Creek Wildlife Day. EJ also recently attended the Northeast
17 Recycling Council (NERC) conference in Boston. She is advising the VT ANR on a creation of a potential
18 state-wide “waste warriors” network of volunteers. She is working with staff on the District’s 2025 Annual
19 Report, and continuing to conduct outreach to businesses to meet the annual SWIP goal of 50 full check-
20 ins. BE provided an update on the District’s collection of mattresses for recycling, and mentioned that staff
21 is currently filling a third trailer and have collected almost 350 mattresses since the program began. BE also
22 mentioned that Paint Care will be sending staff to the District Transfer Station on October 22 to conduct a
23 waste sort of household hazardous waste materials to collect data that will help with the upcoming
24 expansion of the Paint Care Program in Vermont. The expansion will be incorporating more paint-related
25 material into the subsidized program, which should reduce costs for the District.
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27 **10. EXECUTIVE SESSION** – None needed.
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29 **11. OTHER BUSINESS** – No other business was discussed.
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31 **12. ADJOURN** –

32 **Motion #6: B. Munoff moved to adjourn the meeting at 7:49 pm. J. Bouvier seconded the motion.**

33 **VOTE on Motion #6: Yes – 17 (Addison, Bristol (2), Cornwall, Lincoln, Middlebury (4), Orwell,**
34 **Panton, Ripton, Salisbury, Starksboro, Waltham, Weybridge, Whiting) No – 0. Abstain – 0**
35

36 *I agree that this is an original of the October 16, 2025 minutes that were considered and approved by the*
37

38 *BOS at its meeting of _____.*
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Shelly Edson, District Clerk