

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Minutes of Board of Supervisors Meeting No. 353
Thursday, September 17, 2026, 4:00 PM
Middlebury Inn, Court Square, Middlebury, VT 05753
And Virtual Meeting on Zoom**

1. CALL TO ORDER – The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair, at 4:07 p.m. on September 17, 2026. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
Addison	1	William Munoff	Orwell	1	Wayne Hall
Bridport	1		Panton	1	Paul Sokal
Bristol	2	Gregory Faust	Ripton	1	Lyle Webb
Cornwall	1	Jean Raymond	Salisbury	1	Christine Turner
Ferrisburgh	2	David Olson	Shoreham	1	
Goshen	1		Starksboro	1	
Leicester	1	Richard Reed	Vergennes	2	Cheryl Brinkman
Lincoln	1	Trish Waugh	Waltham	1	Rhonda Williams
Middlebury	4	Richard McKerr	Weybridge	1	Tim Wickland
Monkton	1		Whiting	1	Garrett Law
New Haven	1	Kathy Cahill			
Staff Present: Don Maglienti (DM), District Manager; Drew Pettis (DP), Business Manager; Gary Hobbs (GH), Facilities Manager; Ben Eglash (BE), Program Manager; Emily Johnston (EJ), Public Outreach Coordinator; Shelly Edson (SE), District Clerk					
Guests: Michael Miller					

2. APPROVE THE AGENDA

Motion #1: R. Reed moved to approve the agenda. C. Turner seconded the motion.

VOTE on Motion #1: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Leicester, Middlebury (4), New Haven, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Weybridge, Whiting) No – 0. Abstain – 0

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – Our long-time representative from Lincoln, Bill Finger, has passed. A moment of silence was offered. Trish Waugh will represent the Town of Lincoln on the Board. Board members and staff introduced themselves.

5. APPROVE MINUTES FROM MEETING NO. 352

Motion #2: T. Wickland moved to approve the minutes of meeting #352. R. Reed seconded the motion. Corrections were suggested to address formatting.

VOTE on Motion #2 with formatting corrections: Yes – 21 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Leicester, Lincoln, Middlebury (4), New Haven, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Weybridge, Whiting) No – 0. Abstain – 0

6. FINANCIAL REPORTS – July 2026 Financial Report and Single Stream Recycling Report

- a. July 2026 Financial Report** – DP presented the July 2026 financials showing a net profit of \$51,065 for the month, with a YTD2026 net profit of \$166,659 in the General Fund. The July 2026

combined MSW & C&D tonnage of 2,386 was 177 tons less than July 2025, and YTD2026's 14,470 tons were 9 tons less than YTD2025. The total of 4,579 transactions in July 2026 was 229 less than July 2025, and YTD2026's 26,351 transactions were 107 less than YTD2025. In July 2026, 19 tons of tires were hauled, and YTD2026's 223 tons were 52 tons less than YTD2025. In July 2026, 6.98 tons of food waste were hauled to Vanguard Renewable's Anaerobic Digesters at Goodrich Family Farm in Salisbury, VT, and YTD2026's 32.5 tons hauled were 0.57 tons more than YTD2025.

b. July 2026 Single Stream Recycling Report – DP reported that the July 2026 single stream recyclables total of 328 tons received was 7 tons less than July 2025, and YTD2026's 2,207 tons were 146 tons less than YTD2025. In July 2026, the Transfer Station delivered 345 tons of single stream recyclables to the Chittenden Solid Waste District (CSWD) Materials Recycling Facility (MRF) in Williston. Costs for hauling and recycling were \$41,665, with revenues of \$44,111, for a pre-OH gross profit of \$2,446 for the month, and a YTD2026 pre-OH gross profit of \$29,975.

7. DISTRICT MANAGER REPORT – D. Maglienti summarized efforts to obtain grant funding this year. Working with the VT Economic Development Corporation, the District has applied for a Building Communities grant through the VT Buildings and General Services Administration to replace a roll-up door in the tip building and two roll-off containers for collection of recycling at the New Haven site. The District also expects to apply for funding through the 2026 EPA Solid Waste Infrastructure for Recycling (SWIFR) grant program, which will be administered through the VT Agency of Natural Resources (ANR) later this fall. The District received grant funding this year through the VLCT PACIF program for safety improvements at the Transfer Station, including improvements to the Drop Zone floor to increase traction and the installation of a heated eyewash station near the battery collection area. The District continues to receive grant funding from the VT Agency of Agriculture for disposal of waste pesticides and herbicides and expects to apply for a 2027-2028 VT ANR Solid Waste Implementation Program (SWIP) grant early in 2027. The District is still evaluating the timing for a possible grant application through the Northern Border Regional Commission to help with the construction cost of the new HHW collection building. Staff are preparing to present a Waste Diversion Report during the November Board meeting. P. Sokal inquired about polling the public for food waste diversion estimates. E. Johnston described previous survey efforts, which also include use of Front Porch Forum and Facebook. A hauler dinner is planned for December 1st at Rosie's Restaurant, during which ANR staff will join the District for presentations and discussion.

8. PROGRAMS REPORT – B. Eglash reported on the following:

- The District diverted almost 1,500 mattresses from the landfill since the start of its recycling program. They are sent through Casella to their facility in CT where the wood, fabric, metal, and foam are separated for recycling.
- The new HHW EPR law will take effect on January 1, 2027. Staff worked with the VT DEC this summer to collect data on thousands of incoming products and will conduct a second data collection exercise this fall. We do not expect to see reimbursement under the program until early in 2028.
- The expansion of VT's PaintCare Program to include many other types of coatings is expected to occur on July 1, 2027 and will likely result in significant cost savings to the District.
- The District sent a recent load of food scraps to the Vanguard Renewables digester at the Goodrich Farm in Salisbury as a test and plans to send additional loads there moving forward.
- The dry-cell batteries collected at the Transfer Station are being managed in a new single-drum system through the Battery Network, which reduces staff labor.
- The Agency of Agriculture pesticide grant funding may be increased to roughly \$20k.
- The District will conduct another sort of electronic waste this fall to provide data on waste composition to the National Center for Electronics Recycling (NCER). NCER will reimburse the District for the extra labor cost.

E. Johnston reported on the following:

- Our current SWIP requirements include updates to our A-Z Guide on the website, mandatory social media postings, three in-person school check-ins, 37 business check-ins, mandatory print outreach, and mandatory outreach to member towns and libraries.

- 1 - The District awarded grant funding to the Addison Central School District to support their new bulk
2 milk dispensing program, which is expected to remove 45,000 milk cartons from the trash. E.
3 Johnston tabled at five local events, with one more planned for this year. She presented at the VT
4 Custodial Conference, and continues to work with the Addison County Food Security Network. She is
5 working with other Districts and the DEC on a social media campaign for Food Waste Prevention
6 Week. The popular annual Repair Fair will be planned again for early spring in 2027. The next
7 newsletter will be out in late fall.

8
9 **9. NEW BUSINESS**

- 10 **a. Review of Draft Policies** - C. Brinkman and D. Maglienti reviewed and discussed proposed edits to the
11 following policies:

12 - **Policies Regarding the Inclusion of Additional Member Municipalities in the District** -

13 T. Waugh inquired about the terms and conditions required within the Policy for the admission of
14 new towns. C. Brinkman explained that terms and conditions would need to be specifically
15 negotiated with each town and defined within the admission agreement, and that this is also
16 mentioned within Section 52 of the District Charter. No additional draft Policy language was added.

17 - **Policy Regarding Non-Member Use of District Facilities** -

18 A discussion was held about member versus non-member fees and the context for their application.
19 No additional draft Policy language was added.

20 - **Conflict of Interest and Ethical Conduct Policy** -

21 G. Faust inquired about conflicts between town employees and board members. P. Sokal suggested a
22 legal review of the Policy. C. Brinkman mentioned that legal staff at VLCT were contacted. No
23 additional draft Policy language was added.

24 - **Policy of the Board of Supervisors Related to Waiver of Fees at the District Transfer Station** -

25 The Board discussed various situations in which the Policy would apply. T. Waugh asked if there was
26 a financial cap on fee waivers made by the District Manager. Added language to Section IV (B) to
27 state that any fee waiver made by the District Manager will be reported to the BOS.

28 **BREAK FOR DINNER/RETREAT ACTIVITY**

29 - **Equipment Disposal Policy** -

30 The Board discussed the advertising of the request for bids, and the process for bid selection. No
31 additional draft Policy language was added.

32 - **Policy of the Board of Supervisors Related to Accepting Household Hazardous Waste (HHW)
33 from Licensed Haulers and Contractors Hauling for Compensation** -

34 The Board reviewed the need for the Policy, which includes requirements for Haulers and Contractors
35 to properly transport and identify household hazardous waste. No additional draft Policy language
36 was added.

37 **Motion #3: R. Reed moved to approve the above six policies with suggested changes by
38 the Policy Committee. T. Wickland seconded the motion.**

39 **VOTE on Motion #3: Yes – 21 (Addison, Bristol (2), Cornwall, Ferrisburgh (2),
40 Leicester, Lincoln, Middlebury (4), New Haven, Orwell, Panton, Ripton,
41 Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0**

- 42
43 **b. Draft CY2027 Budget Presentation** – Staff presented a draft of the CY 2027 budget, which
44 incorporates an increase in the MSW and C&D tip fee of \$7 per ton, an increase in the MSW and
45 C&D Minimum Fee of \$5, and an increase in single-stream recycling tip fee of \$15 per ton. The
46 rate increases address anticipated rate increases from Casella's landfill disposal contract of between
47 4% – 4.5%, CSWD's single-stream recycling disposal contract of \$20 per ton, and increased fuel
48 prices and surcharges. The CY2027 draft budget estimates total expenditures of \$5,576,419 and
49 total revenues \$5,600,224 for a net gain of \$23,805. With an estimated rollover from CY2026 of
50 \$660,643, the ending general operating fund balance for CY2027 is an estimated \$684,448.

51 **Motion #4: K. Cahill moved to accept the Draft CY2027 budget as presented for
52 distribution to the Member Towns. R. Williams seconded the motion.**

VOTE on Motion #4: Yes – 21 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Leicester, Lincoln, Middlebury (4), New Haven, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

10. EXECUTIVE SESSION – Not needed.

11. OTHER BUSINESS – None.

12. ADJOURN –

Motion #5: B. Munoff moved to adjourn at 7:40 p.m. P. Sokal seconded the motion.

VOTE on Motion #5: Yes – 21 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Leicester, Lincoln, Middlebury (4), New Haven, Orwell, Panton, Ripton, Salisbury, Vergennes (2), Waltham, Weybridge) No – 0. Abstain – 0

I agree that this is an original of the September 17, 2026 minutes that were considered and approved by the BOS at its meeting of _____.

Shelly Edson, District Clerk