

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

**Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 338
Thursday, November 16, 2023, 7:00 PM
District Conference Room, 1223 Rte. 7S, Middlebury, VT 05753
and Virtual Meeting on Zoom**

1. OPEN MEETING – ROLL CALL – The Board of Supervisors (BOS) meeting was called to order by Tim Wickland, Chair at 7:00 PM on November 16, 2023. Present:

Town	Vote	Supervisor/Alternate	Town	Vote	Supervisor/Alternate
<i>Addison</i>	1	Bill Munoff	<i>Orwell</i>	1	
<i>Bridport</i>	1		<i>Panton</i>	1	Paul Sokal
<i>Bristol</i>	2	Joel Bouvier/Valerie Capels	<i>Ripton</i>	1	Jay Harrington
<i>Cornwall</i>	1	Jean Raymond	<i>Salisbury</i>	1	
<i>Ferrisburgh</i>	2	David Olson	<i>Shoreham</i>	1	
<i>Goshen</i>	1	Annina Seiler	<i>Starksboro</i>	1	Erin Bent
<i>Leicester</i>	1		<i>Vergennes</i>	2	Cheryl Brinkman
<i>Lincoln</i>	1	Bill Finger	<i>Waltham</i>	1	
<i>Middlebury</i>	4	Diane Mott- In person/Robert McKerr	<i>Weybridge</i>	1	Tim Wickland
<i>Monkton</i>	1	Deborah Gaynor	<i>Whiting</i>	1	Eric Zuesse
<i>New Haven</i>	1	Patrick Palmer – In person			
<i>Staff:</i>		Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.; Don Maglienti (DM), Program Manager	<i>Guests:</i>		

2. APPROVE THE AGENDA –

Motion #1: D. Olson moved to approve the agenda. D. Gaynor seconded the motion.

VOTE on Motion #1: Yes –19 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period

4. MEMBER COMMUNICATIONS – N/A

5. APPROVAL OF MINUTES FROM MEETING NO. 337 –

Motion #2: C. Brinkman moved to approve the minutes of meeting No. 337. B. Munoff seconded the motion.

VOTE on Motion #2: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

1 **6. 7:00PM: Public Hearing on Draft CY2024 Annual Budget, and Vote to Adopt CY2024 Annual**
2 **Budget**

3 **Motion #3: E. Zuesse moved to adopt the CY2024 Budget. B. Finger seconded the motion.**

4 **VOTE on Motion #3: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen,**
5 **Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes**
6 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

7
8
9
10 **7. FINANCIAL REPORTS –**

11 **a. September 2023 Financial Report –** PJ presented the September Financials showing a net gain of
12 \$10,111. Sept. 2023 tonnage of 2,212 was 56 tons higher than Sept. 2022. YTD tonnage of 18,116 was
13 264 tons higher than YTD2022. The total of 6,280 transactions in Sept. 2023 was 713 higher than in Sept.
14 2022, and YTD transactions of 49,537 were 5,699 higher than YTD2022. The 362 tons of single stream
15 recyclables received at the Transfer Station in Sept. 2023 were 22 tons lower than Sept. 2022. The 3,319
16 YTD tons were 103 tons higher than YTD2022. In Sept., 20 tons of tires were hauled, and YTD2023, the
17 246 tons collected were 65 tons lower than YTD2022. 7.96 tons of Food Waste was hauled to VNAP in
18 Sept. 2023. The 42.27 YTD tons were 5.36 tons higher than YTD2022.

19
20 **b. September 2023 Recycling Report –** In September, the Transfer Station delivered 370 tons of single
21 stream recyclables to the Casella Waste Management (CWM) Materials Recovery Facility (MRF) in
22 Rutland. With the lower processing fee charge of \$143/ton, the district has lost (\$133,666) in single stream
23 recycling as of September.

24
25 **c. Municipal Diversion Grant Applications – N/A**

26 **d. School Diversion Grant Applications – N/A**

27
28 **8. NEW BUSINESS:**

29 **a. Approve CY2024 Scrap Metal Contract to New England Quality Services, Inc., dba Earth Waste**
30 **& Metal -**

31 **Motion #4: B., Finger moved to approve the CY2024 Scrap Metal Contract to New England**
32 **Quality Services, Inc., dba Earth Waste & Metal. B. Munoff seconded the motion.**

33 **VOTE on Motion #4: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen,**
34 **Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes**
35 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

36
37 **b. Approve Chittenden Solid Waste District Materials Recovery Facility Contract for CY2024 –**

38 **Motion #5: B. Finger moved to approve the Chittenden Solid Waste District Materials**
39 **Recovery Facility Contract for CY2024. E. Zuesse seconded the motion.**

40 **VOTE on Motion #5: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen,**
41 **Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes**
42 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

43
44
45 **c. Approve LaPete CY2024 Contract for Single Stream Transport to the CSWD MRF -**

46 **Motion #6: B. Finger moved to approve LaPete CY2024 Contract for Single Stream Transport**
47 **to the CSWD MRF. J. Bouvier seconded the motion.**

48 **VOTE on Motion #6: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen,**
49 **Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes**
50 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

51
52
53 **d. New Haven Regional Residential Transfer Station Updates –** TK reported that construction was
54 delayed due to a high-water table, and some new specs, diagrams and change orders were needed to meet the

1 challenges. The contractor will be digging down a few additional feet due to the high-water table. Because of
2 changes, paving may be delayed. The gate and signs are in the process of being designed.

3
4 **9. DISTRICT MANAGER REPORT** – TK reported that we had an accident at the Transfer Station. A
5 contractor lifted trailer too high in the tip building causing damage to the ceiling structure. The contractor
6 accepted blame, insurance claims have been filed and an adjustor has already been on site to evaluate damages,
7 and to determine whether the structure is sound. It was determined the building is safe to operate in. The district
8 will be contacting contractors to obtain estimates for repair.

9
10 **10. PROGRAMS REPORT** – DM mentioned that staff finished the Annual Report last month and
11 mailed copies to the towns and Board members. Emily and Gabby completed a series of workshops,
12 including vermicomposting events at Ilsley and Bixby libraries. They also participated in the annual
13 Youth Environmental Summit, which was held in Barre, VT on October 27. We are sponsors of this
14 event, which draws students from grades 6-12 from all over Vermont and usually sees several students
15 from our member towns. They tabled at the event and gave a presentation on reuse to 117
16 students. They hosted a Transfer Station tour on October 30 for first grade students from Robinson
17 Elementary school, and this week we completed a well-attended workshop on plastics recycling,
18 which may be repeated due to its popularity. On the 17th Emily and Gabby will give a recycling
19 presentation to 140 students at Monkton Elementary. We are already busy with planning new
20 outreach efforts and programs for next year.

21
22 **11. EXECUTIVE SESSION** – N/A

23
24 **12. OTHER BUSINESS** – None.

25
26 **13. ADJOURN** –

27 **Motion #7: B. Finger moved to adjourn the meeting at 7:36 PM. B. Munoff seconded the**
28 **motion.**

29 **VOTE on Motion #7: Yes –21 (Addison, Bristol(2), Cornwall, Ferrisburgh (2), Goshen,**
30 **Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes**
31 **(2), Weybridge, Whiting). No – 0. Abstain – 0.**

32
33
34 *I agree that this is an original of the November 16, 2023, minutes that were considered and approved*
35 *by the BOS at its meeting of _____.*

36
37 _____
38 *Teresa A. Kuczynski, District Clerk*