NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 289
Thursday, May 18, 2017, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Vice Chair at 7:09 PM on May 18, 2017, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>/Megan Battey</td>
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<tr>
<td>Bridport</td>
<td>1</td>
<td>Edward Payne</td>
<td>Orwell</td>
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<tr>
<td>Bristol</td>
<td>2</td>
<td>Panton</td>
<td>Paul Sokal</td>
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<td>Cornwall</td>
<td>1</td>
<td>Ripton</td>
<td>Steven Zwicky</td>
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<tr>
<td>Ferrisburgh</td>
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<td>Shoreham</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td>Waltham</td>
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<td>Middlebury</td>
<td>4</td>
<td>/Laura Asermily</td>
<td>Weybridge</td>
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<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
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<td>Staff:</td>
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<td>Teresa Kuczynski (TK), District Mgr. Jac Hochreiter (JH), Public Outreach Coordinator; Chantel Stearns (CS), Administrative Assistant.</td>
<td>Guests:</td>
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2. APPROVE AGENDA –
Motion #1: B.Munoff moved to approve the agenda. R.Reed seconded the motion.
VOTE on Motion #1: Yes – 15 (Addison, Bridport, Goshen, Leicester, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – S.Reit de Salas stated that the Starksboro Selectboard decided last night to have their trash hauler, Moose Rubbish & Recycling, collect the food waste at their town drop-off. Everyone is on board and excited for it to start.

5. APPROVAL OF MINUTES FROM MEETING NO. 288 –
Motion #2: D.Gaynor moved to approve the minutes of meeting #288. R.Reed seconded the motion.
VOTE on Motion #2: Yes – 11 (Addison, Bridport, Goshen, Leicester, Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 4 (Middlebury (4)).
6. DISTRICT MANAGER REPORT – TK met with the District Managers’ Association and the new DEC Commissioner today. The Agency of Natural Resources (ANR) will be sponsoring stakeholder group meetings this summer to begin discussions about Act 148 and to prepare for further evaluation of the law in the 2018 Legislative session. The Legislature adopted a one-year delay for the haulers to start collecting food scraps. TK will discuss this later in the agenda. The Town of Salisbury has notified its residents that it is going to hold an informational meeting in June about the pros and cons of closing its unlined landfill and joining the ACSWMD. TK will attend as District Manager and will let the BOS know the actual date of the meeting.

7. DISTRICT PROGRAMS REPORT – JH informed everyone that we have all Green Up Day data except for Ferrisburgh. The total MSW collected on Green Up Day this year thus far is 15.13 tons. There was a discussion of whether the tonnage is down due to less illegal dumping or because some towns may not have collected as much due to the rain. D.Gaynor mentioned that Monkton saw an uptick in MSW disposal on its roads and believes construction on Route 7 may be the reason. As ENPRO’s contract for HHW collection expires at the end of June, we have sent out RFPs to 15 companies, and hope to receive about four or five proposals. Proposals will be received in time for the June E.Bd meeting. JH mentioned that she has developed new resources for collecting food scraps at the drop-offs such as handouts and a produce sticker collection game as an incentive to participate. We are also ordering buckets for drop-off customers. Finally, the final report for the Business Outreach Grant was submitted this week. The grant was a success for our District. We learned that of the 110 businesses contacted, 43% were already diverting food scraps in some way and of those businesses visited through outreach, and 38% began diverting food scraps as a result.

8. FINANCIAL REPORTS –
   a. Review March 2017 Financial Reports – TK presented the March financials. March was unusually slow, possibly due to weather conditions delaying projects and spring clean-outs. The District incurred a loss of ($56,888) in March. Tonnage for the 1st quarter was down 500 tons from the prior year.
   b. Municipal Diversion Grant Applications – none
   c. School Diversion Grant Applications – none

9. MUNICIPAL DROP-OFF ADVISORY COMMITTEE REPORT – The Vice Chair presented updates on MDAC activities. They have offered to visit selectboards to discuss their drop-offs and to offer resources to them and the haulers who service them. The MDAC attended the Starksboro selectboard on Tuesday, and Moose Rubbish & Recycling is ready to begin collecting food scraps there on 7/1/17. They were excited to learn that the District would be offering the drop-offs two food scrap toters, biodegradable liners, and a 5-gallon bucket per household, as well as educational brochures and signage. Next week District staff and MDAC members will meet with the selectboards of Ripton (May 22 at 7 PM), Vergennes (May 23, 5:45 PM) and Shoreham (May 24, 7 PM). Thus far, two selectboards have scheduled meetings in June — Monkton on June 12th and Whiting at 7 PM on June 26th. TK mentioned that the Town of Goshen would be considered a hauler and would be subject to the one-year hauler extension. D.Mott asked if Goshen could leave a food scrap toter next to the Town Clerk’s office. TK will check with the State.

10. NEW BUSINESS –

FB May 18, 2017
a. Act 148 Amendment passed by Legislature — TK reported that the Legislature just adopted an amendment to the Universal Recycling Law (Act 148) in the final days of the legislative session. 10 V.S.A. § 6607a(g)(1)(C) was amended to extend the 7/1/17 deadline to 7/1/18 for haulers to offer collection of food scraps. The deadline was not extended for facilities. However, this extension will affect private haulers that park at various sites to accept trash, and those town drop-offs that use a mobile vehicle to collect trash. The Municipal Drop-off Advisory Committee (MDAC) has begun to attend selectboard and city council meetings to discuss options with the towns. Unfortunately, we and other districts have spent about 6 months’ on publicity, including our newsletter - mailed the day before the amendment vote - that mentions the upcoming 7/1/17 deadline for haulers to collect food scraps. Several haulers have already notified their customers of the 7/1/17 deadline as well. The District’s Waste Management Ordinance (WMO) requires the collection of food scraps, consistent with the List of Special Wastes in Attachment 3 of the Policy Implementing the WMO. The List of Special Wastes requires facility and hauler collection of food residuals effective 7/1/2017. The BOS could: (a) stick with the deadline in its Policy; (b) extend the deadline for just curbside collection of food scraps but not for haulers parked at drop-offs; or (c) extend the deadline for all haulers to 7/1/18. The MDAC and staff will still meet with the towns and assist them and any haulers that wish to begin collecting food scraps on 7/1/17. If the BOS wants to extend its food scrap collection deadline, it only has to amend Attachment 3 of the Policy by resolution of the BOS.

Motion #3: R.Reed moved to amend Attachment 3 of the District Policy Implementing the Waste Management Ordinance to conform to the Act 148 amendment adopted by the State Legislature. P.Sokal seconded the motion.

VOTE on Motion #3: Yes – 15 (Addison, Bridport, Goshen, Leicester, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 0.

b. 2016 Annual Financial Audit — TK reported that Tom Telling and Sam Hillman from Telling & Associates presented the 2016 Annual Audit at the E.Bd meeting on May 10. The District experienced a good year, finishing 2016 with a General Fund Balance of $385,441, an increase of $66,115 over the 2016 budgeted figure, after transferring $100,000 to the Organics Fund. The net position of the District was $3,218,811, which is very good. Governmental Funds finished with a $146,752 surplus. The Proprietary Fund net position was $2,557,075, an increase of $233,651. Telling reviewed the Manager’s Discussion & Analysis Letter (MD&A) dated March 3, 2017, and determined that the MD&A provided the required information that supplements the basic financial statements. Tom handed out a final audit letter. No significant difficulties or disagreements were encountered in dealing with management in performing the audit. Telling gave the District a positive audit opinion, noting that all significant transactions have been recognized in the financial statements in the proper period and fairly represent the financial position of the District.

Motion #4: P.Sokal moved to approve the 2016 Annual Financial Audit. R.Reed seconded the motion.
VOTE on Motion #4: Yes – 15 (Addison, Bridport, Goshen, Leicester, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 0.

c. Proposed Per-Ton Rate for Food Scraps Accepted at the District Transfer Station – TK explained that the District may occasionally need to charge a per-ton rate for a larger load of food scraps to be weighed at the District Transfer Station. The current food scrap rates at the District Transfer Station are $1.25 per a container up to 5-gallons, or $15 per 48-gallon cart. This rate is based on $0.05/lb, which would equate to a $100/ton tip fee for food scraps at the District Transfer Station, and would cover our cost to haul it to VT Natural Ag. Products (VNAP) and pay their $35/ton tip fee. The E.Bd did not recommend subsidizing this rate, as it is still lower than the trash rate of $123/ton, yet high enough to incentivize haulers to take their food scraps directly to VNAP instead of the District Transfer Station.

Motion #5: L. Asermily moved to accept the food scrap tonnage rate of $100/ton.
D. Gaynor seconded the motion.

VOTE on Motion #5: Yes – 15 (Addison, Bridport, Goshen, Leicester, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 0.

11. OTHER BUSINESS – None.

12. EXECUTIVE SESSION – None needed.

13. ADJOURN –
Motion #6: P. Sokal moved to adjourn the meeting at 8:54 PM. S. Reit de Salas seconded the motion.

VOTE on Motion #6: Yes – 15 (Addison, Bridport, Goshen, Leicester, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2)). No – 0. Abstain – 0.

I agree that this is an original of the May 18, 2017 minutes that were considered and approved by the BOS at its meeting of ______________.

__________________________
Teresa A. Kuczynski, District Clerk