NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Organizational Meeting, No. 288
Thursday, April 13, 2017, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT  05753

1. OPEN MEETING – ROLL CALL AND INTRODUCTION OF NEW SUPERVISORS.
The Board of Supervisors (BOS) meeting was called to order by Timothy Wickland, Chair at 7:06 PM on April 13, 2017, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Most of the prior BOS members have returned this year. Eric Zeusse will serve as Whiting’s Supervisor, while Caroline Schmidt will serve as Alternate. TK confirmed that all present have been appointed by their selectboards/city council. The Town of Ferrisburgh will not be meeting until April 18. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer (7:07pm)</td>
</tr>
<tr>
<td>Bridport</td>
<td>1</td>
<td>Edward Payne</td>
<td>Orwell</td>
<td>1</td>
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<tr>
<td>Bristol</td>
<td>2</td>
<td>Joel Bouvier</td>
<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
</tr>
<tr>
<td>Cornwall</td>
<td>1</td>
<td></td>
<td>Ripton</td>
<td>1</td>
<td>Steven Zwicky</td>
</tr>
<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td></td>
<td>Shoreham</td>
<td>1</td>
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<tr>
<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
</tr>
<tr>
<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
</tr>
<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Middlebury</td>
<td>4</td>
<td>Eric Murray</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
</tr>
<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zeusse</td>
</tr>
</tbody>
</table>

Staff: Teresa Kuczynski (TK), District Mgr. Don Maglienti (DM), Program Mgr. Patti Johnson (PJ), Business Mgr.

Guests:  

2. APPROVE AGENDA –
Motion #1: C. Brinkman moved to approve the agenda. B. Munoff seconded the motion.

VOTE on Motion #1: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

2. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

3. ELECTION OF OFFICERS, AND APPOINTMENTS – The Chair called attention to the slate of officers presented by the Nominating Committee. First up is the election of the Chair for 2017-2018. The Nominating Committee did not receive any other nominations for Chair other than Tim Wickland. The Chair asked for any other nominations from the floor for the office of Chair. There being none.
B.Munoff nominated Tim Wickland as Chair.

VOTE for Chair: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

The Nominating Committee only received one nomination for Vice Chair. The Chair asked for any other nominations from the floor for Vice Chair. There being none:

NOMINATION OF C.Brinkman as Vice Chair.

VOTE on Vice Chair: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

The Chair explained that four Executive Board (E.Bd) slots are up for election. The BOS Chair, Vice Chair are on the E.Bd (by Charter), and the Middlebury representative is on the E.Bd (by Host Community Agreement). BM, EP, PS, RR are willing to serve another year on the E.Bd. The Chair asked if there were any nominations from the floor. There being none, the Chair asked for a vote on all four nominees:

Motion #2: B.Finger moved to elect B.Munoff, E.Payne, P.Sokal and R.Reed to the Executive Board. J.Bouvier seconded the motion.

VOTE on Motion #2: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

The Chair explained that the BOS must appoint a Clerk and a Treasurer. Both positions have been served by Teri Kuczynski. There being no other names offered from the floor:

Motion #3: E.Murray moved to appoint Teri Kuczynski as Clerk and Treasurer.

D.Gaynor seconded the motion.

VOTE on Motion #3: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

4. MEMBER COMMUNICATIONS –

5. APPROVAL OF MINUTES FROM MEETING NO. 287 –

Motion #4: B.Finger moved to approve the minutes of meeting #287. R.Reed seconded the motion.


6. BOARD MEMBER ROLES AND CONDUCT INTRODUCTION – The Chair reviewed the Roles and Conduct of Supervisors on the BOS. He cautioned Supervisors to avoid discussing District business in groups - in person, on the phone or on-line – which could be considered an unwarned meeting under the Public Meeting Law.
7. DISTRICT MANAGER REPORT – Recycling Markets. TK reported some good news on recycling market prices. The Average Commodity Revenues under the Recycling Contract was $107.11/ton in March, yielding $2,180.11 in revenues in March. Scrap metal prices are also on the rise. Food Waste. ANR issued a “de minimis” guide with respect to collecting food waste in packaging. The Windham SWD has applied for a grant to construct a de-packaging facility that all could share for large volumes of food waste that are in containers. Haulers have been questioning their role, and it was determined that they are not responsible for de-packaging food waste. BOS Manuals – TK reviewed highlights of the BOS Manuals, including BOS policies and ordinances. TK called particular attention to the Conflict of Interest Policy and asked BOS members to review it so that they may recognize a conflict of interest or the appearance of one.

8. DISTRICT PROGRAMS REPORT – On April 6th, Jac Hochreiter presented in a panel session at the Vermont Organics Recycling Summit (VORS). DM attended a haulers’ forum at VORS to learn more about collection of food scraps. The District will offer backyard composting workshops to residents, the first of which will be held on April 22nd. Subsequent workshops will be offered on the last Saturday of each month through October. With a grant from the VT DEC, the District will be able to offer discounted SoilSavers and Green-Cone Solar digesters to the public if they attend one of the upcoming workshops. E.Zeusse asked if outreach is happening to inform the public. DM said that in addition to the workshops, the District offers information through the newsletter, brochures, website, and a variety of special events and advertising. Carlie Wright, our AmeriCorps member, will staff a booth on May 6 (Green Up Day) at the Middlebury Food Co-op. DM will conduct a composting workshop in Bristol on May 6. Staff reminds Board members to please visit our Facebook page. DM is working with the North American Hazardous Materials Management Assn. (NAHMM) to put together a workshop in May. S.Reit de Salas asked if DM learned anything new at VORS regarding haulers. DM heard a few low-tech solutions for hauling food scraps. D.Gaynor asked if the District will be selling SoilSavers at the Workshops? DM responded that we will hand out vouchers that attendees can bring to the Transfer Station. S.Reit de Salas asked if the Green Cone was popular? DM stated that this is the first time we are selling them, and that they are slightly tricky to install. Since they are digesters, they can handle meat, fish and bones. P.Sokal asked if we could put the composting brochure on the website? DM said yes. D.Mott asked how much material does a Green Cone handle before it needs maintenance? A general discussion about Green Cones ensued. E.Zeusse suggested placing flyers in post offices.

9. FINANCIAL REPORTS –
   a. Review February 2017 Financial Reports – February was a slow month, and tonnage was down 139 tons from the Feb. 2015 tonnage. The District lost ($25,000) for the month. Some members asked about emailing the BOS documents instead of mailing them in order to save resources and money. PJ reported that in response to a recent survey by the Admin. Assistant, the majority of Supervisors wanted to continue to receive the paper mailings. They want to bring hard copies with them to the meeting, and would have to print out their own copies anyways.
   b. Municipal Diversion Grant Applications – none.
   c. School Diversion Grant Applications – The E.Bd approved Middlebury Union Middle School’s application for a grant for the construction of a Composting, Recycling and Trash Station in their cafeteria. The total grant requested is $1,350, of which the District would contribute $1,000, or 75%, toward the project. The Chair praised the quality of the application, which was prepared by the school’s Compost Club.

10. NEW BUSINESS –
a. Proposed Meeting Schedule and Location, 2017-2018 – One correction: The June E.Bd meeting is on June 7, not June 17. Location will continue to be the ACRPC office at 14 Seminary Street in Middlebury for the BOS meetings and the District office at 1223 Route 7 South in Middlebury for the E.Bd meetings.

Motion #5: E.Murray moved to approve the proposed meeting schedule and location. R.Reed seconded the motion.

VOTE on Motion #5: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

b. District Legal Representation, 2017-2018 – TW noted that staff recommends continuing with existing counsel: Downs, Rachlin & Martin (personnel matters); Mark Sperry, Esq. of Langrock, Sperry & Wool (general charter, financial, permitting & contractual issues); and Michael Cahill, Esq. of Germano & Cahill (flow control & ordinance/District fee/licensing issues).

Motion #6: E.Payne moved to approve proposed District counsel from last year. E.Murray seconded the motion.

VOTE on Motion #6: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

11. OTHER BUSINESS – J.Bouvier asked if the District Transfer Station could offer plastic bag recycling like they do in the grocery stores. DM said that collection of film plastic such as grocery bags, pellet bags, shrink wrap, etc., often requires large amounts to make a bale for selling to a market, but that he has been considering a simple collection program for next year using cubic yard boxes. B.Munoff added that while some MRFs accept plastic bags, the Vermont MRFs need to upgrade to accept them. C.Brinkman gave an update on the Municipal Drop-off Advisory Committee. She and TK will contact selectboards to get on the agenda to discuss their needs and help them prepare their town drop-offs to accept food scraps as of 7/1/17. We will ask BOS reps to attend as well in their towns. TK mentioned the haulers’ request that they be notified when we meet with the selectboards.

12. EXECUTIVE SESSION – None needed.

13. ADJOURN –

Motion #7: B.Finger moved to adjourn the meeting at 8:07 PM. J.Bouvier seconded the motion.

VOTE on Motion #7: Yes – 20 (Addison, Bridport, Bristol (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

I agree that this is an original of the April 13, 2017 minutes that were considered and approved by the BOS at its meeting of ____________.

_____________________________
Teresa A. Kuczynski, District Clerk