NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 294
Thursday, February 15, 2018, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Timothy Wickland, Chair at 7:00 PM on February 15, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>/Megan Battey</td>
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<tr>
<td>Bridport</td>
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<td></td>
<td>Orwell</td>
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<td>Bristol</td>
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<td>Panton</td>
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<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
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<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
<td>1</td>
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<tr>
<td>Middlebury</td>
<td>4</td>
<td>Eric Murray</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
</tr>
<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
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</tbody>
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Staff: Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Patti Johnson (PJ), Business Mgr.

2. APPROVE THE AGENDA -
Motion #1: R.Reed moved to approve the agenda. D.Gaynor seconded the motion.
VOTE on Motion #1: Yes – 15 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – None.

5. APPROVAL OF MINUTES FROM MEETING NO. 293 –
Motion #2: R.Reed moved to approve the minutes of meeting #293. E.Murray seconded the motion.
VOTE on Motion #2: Yes – 11 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Whiting). No – 0. Abstain – 4 (Leicester, Monkton, New Haven, Weybridge).

6. DISTRICT MANAGER REPORT – TK reported that MSW tonnage was relatively flat in 2017, and C&D tonnage was down by 900 tons due to recycling diversion. Due to China’s new “National Sword” restrictions on recycling, the recycling commodity prices have declined. The Chittenden Solid Waste District just announced that its tip fee at the Material Recovery Facility (MRF) in Williston will increase from $21/ton to $50/ton as of April 1. The ACR in our recycling contract with the Casella MRF in Rutland has declined to $37/ton this January, which will increase our recycling costs. It may get worse in the months ahead.

FB February 15, 2018
7. PROGRAMS REPORT – DM gave the following report:
   
   1. Compost Classes - We have tentative dates for composting classes this year, including Saturdays and evening classes. Due to the success of last year’s program, we still have a waiting list of residents wishing to take classes.

   2. HazWaste Collections – Although we have a permanent household hazardous waste (HHW) collection site at the Transfer Station open six days a week, the State is requiring us to provide three HHW collection events this year to service towns that are beyond the 15-mile distance from the District HazWaste Center. We have selected tentative dates and towns, and District staff will provide the collection events in order to save money.

   3. Repair Café – The District will be hosting a Repair Clinic. It is an event whereby we ask resident volunteers to come and assist other residents in repairing household items. This helps to encourage people to reuse and repair items rather than throwing them away.

8. FINANCIAL REPORTS –
   
   a. December 2017 Financial Report – The December financials were presented by PJ as a work in progress, as the numbers will change due to the Annual Financial Audit now being conducted and possible auditor-directed, year-end changes. The District lost ($34,018) for the month but ended the year with approx. $330,102 over budgeted year end. In addition, PJ reported that the District has paid off the 2014 NBM construction loan that we used for the Transfer Station/Office upgrade and expansion.

   b. Municipal Diversion Grant Applications – None received.

   c. School Diversion Grant Applications – The Bridge School in Middlebury has submitted a grant for the construction of a sorting station in the lunch room for food waste, and an outdoor composting bin. The Chair added that the E.Bd did not meet due to a snowstorm, so it did not have a chance to approve the grant application. Out of a total budget of $555, the District award would be $416.25, or 75%.

Motion #3: B.Munoff moved to approve the grant to Bridge School. E.Murray seconded the motion.

Discussion – E.Zuesse asked if it was acceptable that a teacher signed the grant request rather than an administrator of the school. DM noted that most grants are submitted by the school staff member most involved in the project. TK added that the principal of a school will usually sign off on the application, which is preferable. The Chair noted that since we do not disburse money until we have proof that the project has been funded by the school and completed, we are ensured that the grant money is going to proper use.

VOTE on Motion #3: Yes – 16 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Starksboro, Weybridge, Whiting). No – 0. Abstain – 0.

9 MUNICIPAL DROP-OFF ADVISORY COMMITTEE (MDAC) REPORT – R.Reed reported on behalf of the MDAC. He explained that the MDAC Drop-off Survey handout is designed to gauge the public’s interest in a new regional drop-off, and to determine their satisfaction with services offered at their own drop-offs. The Survey is now posted on the District’s webpage and can be completed using Survey Monkey. The Survey will also be advertised on Front Porch Forum. The MDAC is asking the BOS members to take copies of the Survey to Town Meeting Day (TMD). TK prepared a statement that the members can use to introduce the Survey at TMD. TMD participants can fill out the Survey at that time, or mail it back to the District. D.Gaynor asked that a return address be included on the Survey. C.Brinkman, Chair of the MDAC, explained that the Survey is designed to incorporate the BOS’s questions raised at the Sept. retreat. Another option on the Survey is to consider the existing District Transfer Station services and how they could be improved. TK asked members to contact the office if they need more copies of the Survey. Copies will be sent to members who missed this meeting. C.Brinkman also informed the BOS that the MDAC has completed the first draft of the Transfer Station and MRF Site Selection Criteria. These Criteria needed to be updated as part of the District’s Solid Waste Implementation Plan. The E.Bd will consider the Criteria at a future meeting.
10. NEW BUSINESS –
   a. Drop-off Survey to Hand Out at Town Meeting Day – (Covered above in MDAC Report.)
   b. Town Meeting Day Talking Points – TK asked if there were any questions on the information sheet
distributed to the BOS to assist supervisors in answering questions residents may have about the District.
D.Gaynor thanked staff for providing the condensed Annual Report, TMD survey and Talking Points.
   c. Legislative Update – TK reviewed the latest in the Legislature regarding solid waste bills. H.560, the
HHW take-back and registration bill, is making progress in the House Comm. on Natural Resources, Fish
& Wildlife. Act 148 amendments introduced in S.285 and S.287 are being considered in one new draft bill
going through mark-up this morning in Sen. Natural Resources & Energy Comm.
   d. Status of Draft Agreement with Town of Salisbury to Join the District – TK sent to the Town the
draft Admission Agreement for the Town of Salisbury as a Member the District. The Town’s appointed
negotiator contacted TK, and TK attended a joint meeting with the Town Landfill Committee and Town
Selectboard. It became apparent that insufficient time remained to negotiate the agreement and to warn a
vote for Town Meeting Day. The Town Selectboard discussed warning a vote later in the year, perhaps on
voting day in November, to attract more voters. TK will keep the BOS posted on any new developments.

11. OTHER BUSINESS – None.

12. EXECUTIVE SESSION – None.

13. ADJOURN –
   Motion #4: B.Finger moved to adjourn at 8 PM. E.Zuesse seconded the motion.
   VOTE on Motion #4: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester,
Lincoln, Middlebury (4), Monkton, New Haven, Starksboro, Vergennes (2), Weybridge,
Whiting). No – 0. Abstain – 0.

   I agree that this is an original of the February 15, 2018 minutes that were considered and approved
by the BOS at its meeting of ______________.

   Teresa A. Kuczynski, District Clerk