NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District

Minutes

Board of Supervisors Meeting No. 293

Thursday, January 18, 2018, 7:00 PM

Addison County Regional Planning Commission Office Conference Room

14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Vice Chair at 7:04 PM on January 18, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer</td>
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<td>Bridport</td>
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<td>Orwell</td>
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<td>Bristol</td>
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<td>Panton</td>
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<td>Cornwall</td>
<td>1</td>
<td>/Andrea Landsberg</td>
<td>Ripton</td>
<td>1</td>
<td>Steven Zwicky</td>
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<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td></td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
<td>1</td>
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<td>Middlebury</td>
<td>4</td>
<td></td>
<td>Weybridge</td>
<td>1</td>
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<td>Monkton</td>
<td>1</td>
<td>Stephen Pilcher</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
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<tr>
<td>Staff:</td>
<td></td>
<td>TK: Teresa Kuczynski, District Mgr.; DM: Don Maglienti, Program Mgr.; PJ: Patti Johnson, Business Mgr.; AS: Annina Seiler, Public Outreach Coordinator</td>
<td>Guests:</td>
<td></td>
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</table>

While awaiting a quorum, the Vice Chair proceeded with member communications and staff reports.

3. PUBLIC COMMENT PERIOD – The Vice Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – The Vice Chair reported that City Manager Mel Hawley will be retiring.

6. DISTRICT MANAGER REPORT –


b. Condensed 2017 Annual Report sent to the Town Clerks – A one-page summary of the District’s Annual Report was sent to the Town Clerks for inclusion in their Town Meeting Day reports.

c. Bureau of Labor Statistics “2016 National Census of Fatal Occupational Injuries” – The BLS national census report shows that although the rate of fatalities among waste collection workers decreased by more than 10% last year, solid waste collection workers continued to have the 5th deadliest job in the U.S. in 2016. In order to promote safety at the District, we hold weekly transfer station staff safety meetings, and provide a variety of staff trainings including fire protection; HAZCOM; CPR/First Aid; Bloodborne Pathogens; HAZWOPER, RCRA and DOT for HHW staff; fall prevention; and emergency plan/response. The District reported zero days lost due to injuries in 2017, for the second year in a row.
TK recommended that the BOS check out the VT Agency of Natural Resources (ANR) 2016 Diversion and Disposal Report. This is the first report to contain diversion statistics from all of the solid waste planning entities. We will set up a link to the Report on our webpage. VT Natural Ag Products (VNAP) just completed its mid-year grant report for the Closed Loop Foundation, showing that VNAP continues to succeed in expanding its compost operation. Food waste collected by commercial haulers continues to go there.

2. APPROVE AGENDA –
   Motion #1: B.Finger moved to approve the agenda. S.Pilcher seconded the motion.
   VOTE on Motion #1: Yes – 13 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 0.

5. APPROVAL OF MINUTES FROM MEETING NO. 292 –
   Motion #2: B.Finger moved to approve the minutes of meeting #292. S.Reit de Salas seconded the motion.
   VOTE on Motion #2: Yes – 12 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, New Haven, Ripton, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 1 (Monkton).

7. PROGRAM MANAGER REPORT –
   a. General Program Update – In 2018, ANR is mandating that the District hold three mobile household hazardous waste (HHW) collections to meet a convenience standard defined in the State’s Materials Management Plan as providing access to service for all residents within towns that are more than 15 miles away from the District’s HazWaste Center. As a result of this requirement, seven of our member towns will require additional service. We are developing locations that would be the most efficient for collecting from as many of these towns at once to minimize the total number of special events. DM believes that this could be accomplished with three events, which would be advertised through a targeted postcard mailing to the residents of those towns. The collection would be performed by District staff using our own trucks and equipment. E.Zuesse asked if the State is considering population density when requiring these extra events. DM stated they do not, that it is strictly mileage-based. E.Zuesse asked if there are penalties for non-compliance. TK stated that there could be penalties associated with approval of our Solid Waste Implementation Plan. B.Finger asked whether it would make more sense to have regional HHW facilities. DM stated that the HazWaste Center participation numbers for 2017 increased by 9% over 2016, and overall tonnage dropped by 3%, but was still 18% over 2015. Electronic waste (E-Waste) collection decreased for the second year in a row to 152 tons, possibly due to a drop in heavier display devices as they are replaced with flat screens. Household battery collection is increasing rapidly with a 53% increase in 2017 to 20,000 lbs. Book collection in 2017 was also high at 73 tons, which is 10% above 2016.

   b. HHW Stakeholder Group Report, HHW Bill H.560 – ANR organized a series of stakeholder meetings last year in June, August, and September. Representatives from Solid Waste Districts, State government, industry, retailers, and haulers met to discuss strategies for improving collection of HHW in VT and evaluating funding mechanisms. The first introductory meeting started a discussion about the current state of collection in VT. The second meeting focused on strategies for effective collection, including the use of permanent facilities, special events, and their operation. The third meeting was an attempt to reach consensus on a solution, and the group agreed that a regional permanent facility model, with inclusion of all residents regardless of district boundaries, was most attractive. There was no consensus on funding. DM also provided a brief update on current H.560 now introduced in the House Committee on Natural Resources, Fish and Wildlife. H.560 is designed to provide a funding mechanism for HHW collection through a $100 manufacturer registration fee for all products sold within VT that contain hazardous materials. It is believed that the fee would generate significant revenue. TK added that this bill may lead to a greater discussion regarding extended producer responsibility legislation for HHW.

   c. PLU Sticker Game launched at Town Drop-offs – DM provided a brief overview of the PLU (Product Look-Up) sticker game that was distributed to haulers at the Dec. hauler’s dinner. The game, featured in our High Meadows Grant last year, is designed to reduce contamination that occurs as people place food scraps with stickers in their haulers’ collection containers. Reducing the amount of stickers in

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the compost will help create a better, more marketable end product, which is crucial for maintaining a good relationship with our commercial compost operations. Haulers at town drop-offs will distribute the PLU game cards to customers who drop off food scraps. Customers will return full cards to either the hauler or to the District Transfer Station for a voucher good for one bag of Moo-Doo compost.

8. FINANCIAL REPORTS –
a. October and November 2017 Financial Reports – PJ reported that as of Nov., tonnage was down 600 tons from 2016, primarily due to a drop in C&D. However, tonnage is still 1900 tons over 2015. We realized a loss of ($1,650) in Nov., but we expect to end the year with a positive fund balance.
b. Municipal Diversion Grant Applications – None received.
c. School Diversion Grant Applications – None received.

9. MUNICIPAL DROP-OFF ADVISORY COMMITTEE REPORT – The Vice Chair reported that the MDAC has taken a break over the holidays and will meet again on February 1 at 5:00PM. The MDAC will resume its task of drafting siting criteria for transfer stations (and MRFs).

10. NEW BUSINESS –
a. Executive Report on Approved Contracts: Police Service Contract with AC Sheriff’s Dep’t. CY 2018; and NCER E-Waste Recycling Contract Extension for 2018 – The Vice Chair reported that the E.Bd approved two contracts due to deadlines prior to tonight’s meeting: (1) NCER’s VT E-Cycles 2018 contract extension, same terms as before; and (2) Addison County Sheriff’s Contract for police service, same total budget amount and a small increase in the hourly rate, but no increase in mileage rate.
b. Legislative Update – Bills Introduced – TK reported that two solid waste bills are pending in the Senate Natural Resources & Energy Comm.: S.285 and S.287, both introduced by Sen. Rogers. TK provided written testimony. Sen. Bray, the Committee Chair, may ask that both bills be combined for further testimony next week, including from ANR.

11. OTHER BUSINESS – None.

12. EXECUTIVE SESSION –
Motion #3: S.Pilcher moved to go into Executive Session for purpose of discussing the admission of Salisbury into the ACSWMD. B.Finger seconded the motion.
VOTE on Motion #3: Yes – 13 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 0.
The BOS entered Executive Session at 8:08PM. The BOS left Executive Session at 8:17PM.
Motion #4: B.Finger moved to approve the draft Agreement with the Town of Salisbury to become a member of the ACSWMD as our official proposal. A.Landsberg seconded the motion.
VOTE on Motion #4: Yes – 13 (Addison, Cornell, Ferrisburgh (2), Goshen, Lincoln, Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 0.

13. ADJOURN –
Motion #5: B.Finger moved to adjourn the meeting at 8:22 PM. D.Mott seconded the motion.
VOTE on Motion #5: Yes – 13 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 0.

I agree that this is an original of the January 18, 2018 minutes that were considered and approved by the BOS at its meeting of ______________.

______________________________
Teresa A. Kuczynski, District Clerk