NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District

Minutes

Board of Supervisors Meeting No. 283

Thursday, July 21, 2016, 7:00 PM

Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Timothy Wickland, Chair at 7:14 PM on July 21, 2016, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
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<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
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<td>Patrick Palmer</td>
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<td>Bridport</td>
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<td>Orwell</td>
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<td>Bob Fields</td>
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<td>Bristol</td>
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<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
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<td>Cornwall</td>
<td>1</td>
<td></td>
<td>Ripton</td>
<td>1</td>
<td>Steven Zwicky</td>
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<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>(vacant/vacant)</td>
<td>Shoreham</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Bill Finger</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td></td>
<td>Waltham</td>
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<tr>
<td>Middlebury</td>
<td>4</td>
<td>Eric Murray</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Carolyn Schmidt</td>
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</tbody>
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Staff: Teresa Kuczenski (TK), District Mgr.
Don Maglienti (DM), Program Mgr.
Chantel MacLachlan (CM), Admin.
Assistant
Jaclyn Hochreiter (JH), Public Outreach Coordinator

Guests: Teresa Kuczenski (TK), District Mgr.
Don Maglienti (DM), Program Mgr.
Chantel MacLachlan (CM), Admin.
Assistant

2. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

3. MEMBER COMMUNICATIONS – TK introduced Jaclyn (Jac) Hochreiter to the BOS as the District’s new Public Outreach Coordinator. JH just completed her Masters in Regional Planning at Cornell University, and the subject of her thesis was how Vermont is adapting to Act 148. S.Reit de Salas reported that the Town of Starksboro is continuing the process of relocating its town recycling drop-off to a new site. They will not need to apply for a certification, as they collect less than 50 tons/year of recyclables. TK will draft a letter to the Agency of Natural Resources (ANR) to let them know of the exemption. C.Brinkman noted that she is looking into the leaf & yard collection method used at the Vergennes Drop-off. She will need to get more clarification. TK’s understanding after speaking with ANR is that if a Town provides a drop-off and allows a vehicle to park there to collect waste, they should ensure that Leaf & Yard (L&Y) Waste collection is offered at the site. The Town can provide the collection of L&Y waste if it prefers. However, if the town decides not to offer it, the private waste hauler parked at the drop-off must collect the L&Y Waste. Enforcement could come from the District by ordinance, or by the State. TK prefers to meet with the town and hauler to assist with them with setting up a
collection system. In the solid waste managers’ meeting with the DEC Commissioner earlier in
the day, she learned of a few grant opportunities for organics management. Close the Loop
organization just announced a grant for the private and public sector for organics infrastructure.
A new state grant to be released would provide $70,000 in funds to purchase food scrap
collection bins.

4. APPROVAL OF MINUTES FROM MEETING NO. 282 – Corrections: On p. 1, line 17,
change “Shoreham” to “Starksboro.” On p. 2, line 16, insert a period at the end of the first
sentence. On line 17, strike the word “is.” On p. 3, line 25, the word “form” should be “from.”
On p. 4, line 35, word “there” should be “their.” On p. 2, line 26, “NPR” should be “VPR.” Also,
on page 27, the word “theta” should be “that.” D.Gaynor stated that the last sentence on the last
page should state that she objected to VLCT’s proscriptive Workers’ Comp insurance policy.
E.Murray noted that as a sole proprietor with no employees, he cannot purchase a Workers’
Comp insurance policy.

Motion #1: C.Schmidt moved to approve the minutes of meeting #282 as amended.  
C.Brinkman seconded the motion.

VOTE on Motion #1: Yes – 12 (Addison, Goshen, Monkton, New Haven,
Orwell, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No
– 0. Abstain – 5 (Lincoln, Middlebury (4)).

5. DISTRICT MANAGER REPORT – TK received approval for an ECO AmeriCorps
member to assist us with the Materials Management Plan (MMP) for the period Sept. 12, 2016 to
mid-Aug. 2017. VT DEC provides living stipends and health insurance. The District will pay
$6,500, and will provide supervision, office space/ equipment, and training. TK will be attending
orientation on August 1st. A candidate will be meeting with TK, DM and JH next week. If the
District determines that it is not a good fit, it may request another candidate, but there is no
guarantee that ECO AmeriCorps can provide an alternate.

6. PROGRAM MANAGER REPORT – DM asked for volunteers from the BOS to help staff
our booth at Addison County Field Days in August. C.Brinkman volunteered. Contact DM if
interested and to work out a schedule. Set-up is on August 8. The fair is August 9 – 13, 10 AM –
10 PM. D.Mott asked how to obtain the pass to get into the fair. DM will provide a pass to
volunteers. JH and other staff members will also be taking turns at the booth.

7. FINANCIAL REPORTS –
   a. May 2016 Financial Report – The District realized a net gain of $23,852 in May. The
   Executive Board (E.Bd) asked for an analysis of Bristol tonnage into the Transfer Station.
   For the first half of 2016, Bristol MSW, C&D, Recycling and Tire tonnage increased by 777
   tons, an additional $90,090. Another 2,616 items (special wastes) brought in an additional
   $5,345 in revenues. D.Gaynor asked for a copy of the spreadsheet, which TK will provide
   the BOS. B.Finger asked if we get District Fees from disposal of construction & demolition
   (C&D) from the Middlebury Town Office project, or is it recycled. E.Murray noted he was
told it was exempt. TK confirmed that C&D such as bricks processed in a C&D recycling
facility is exempt. The disposal portion has to come to the District Transfer Station, and we
have been receiving it.
b. Municipal Diversion Grant Applications – None received.
c. School Diversion Grant Applications – None received.

8. NEW BUSINESS –
a. 2016 SWIP Implementation Report and 2016 MMP Survey Results – DM reviewed the 2016 SWIP Report and MMP Survey, which resulted from months of data gathering and analysis by staff. Both the Report and Survey were submitted using a template provided by ANR on the ReTrac system, with a limited amount of words and spaces for entries. DM explained that for this year, the diversion amount did not need to be added, although staff has been collecting the data and will complete that summary for the BOS. B.Finger asked how this data would be used. TK responded that the per capita MSW disposal rate is used by ANR to determine whether the District is meeting the 50% state diversion goal. We show a 1.98 lbs/person/day MSW disposal rate, which is below the 2.7% rate used by ANR to demonstrate that the goal was met. This is a requirement of the State Solid Waste Plan, and will be one of many performance standards in the MMP that we will now have to meet. The MMP survey and attached comments will assist us in targeting our outreach efforts. This is pretty well defined and will be part of JH’s responsibility. The same survey will be sent out five years from now, and we will compare the results to determine whether we have seen improvement in awareness. DM discussed how the survey was mailed to all, with prizes offered. We received 1,513 surveys. Most respondents are already doing the right thing with trash, recyclables and composting. 58% compost at home. A high percentage own their own homes and are between 45-75 years old. TK pointed out that several expressed concern re bones/meat in the compost. ANR has said that backyard composters can place these items in the trash. They may also go into a town drop-off or Transfer Station compost container.

b. Renewal of Single Stream Hauling/Recycling Contract with Casella Waste Mgmt. – TK stated that the District staff is very pleased with the recycling/hauling services we are receiving from Casella. The 2014 recycling/hauling contract allows for three one-year extensions. The E.Bd recommends we enter into the second one-year extension of the 2014 Casella contract. The contract is subject to an annual inflation adjustment along with fuel adjustments. It is difficult to predict what the recycling market prices will do in 2017, but the $50/ton the Transfer Station charges haulers for single stream recyclables covers our costs. The Chair clarified that this vote would be for the renewal of the existing contract for another year.

Motion #2: B.Finger moved to accept the recommendation of the E.Bd to renew the Single Stream Hauling/Recycling contract with Casella Waste Mgmt.

B.Munoff seconded the motion.

VOTE on Motion #2: Yes – 17 (Addison, Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.
c. Leaf & Yard (L&Y) Waste collection deadline of 7/1/16 for Haulers, and Landfill Ban on L&Y Waste & Clean Wood as of 7/1/16 – TK reminded everyone that any hauler collecting waste is required to offer collection of L&Y Waste, at least in the spring and fall. A state landfill ban also took effect on 7/1/16 for L&Y Waste and Clean Wood. Haulers and facilities can charge for L&Y Waste. Haulers and town drop-offs do not have to offer collection of Clean Wood as long as there is one facility in the District that collects it, i.e., the District Transfer Station. TK was asked if the Transfer Station charges the haulers for L&Y Waste, and she confirmed that we charge $1/load. We will take a look at that rate when drafting the 2017 annual budget. TK passed along some concerns to ANR regarding the spread of poison parsnip, hog weed and blight that can no longer go into the trash and must be collected at town drop-offs. ANR will provide clear instructions on the management of these types of plants to reduce their spread.

d. Green-Up Day Summary, 2005 - 2016 – DM reported a drop in MSW and tires collected in 2016. The number of E-Waste items is about the same, despite there being no charge for them at the Transfer Station. We can only speculate on the reasons for the decline in Green-Up Day tonnage, which could be a good trend. B.Finger was told that 25 tons of illegally dumped wastes were found in the Green Mountain Forest and questioned the effect that variable rate pricing has on creating an incentive to dump the waste.

e. Board of Supervisors Annual Retreat Date & Topics – TK asked the BOS what they would like to discuss at the annual BOS retreat to be held on September 15, at 4 PM. The Chair noted that past annual retreats have focused on the draft annual budget. Many expressed a preference for the main topic to be knowledge and policy as part of a moderated discussion of organics. C.Brinkman would like to discuss creating a committee to assist town drop-offs and haulers with their needs, to provide guidance, and educate them about available grant funding. B.Finger would like to investigate the District’s role in managing the town drop-offs. C.Brinkman agreed that perhaps we could learn more from other districts that are providing drop-offs and food waste collection. TK added that the BOS would still have the October meeting to adopt the draft 2017 annual budget.

f. AAFM Pesticides Grant Agreement – TK reported that we did not yet receive the grant agreement from the State.

9. OTHER BUSINESS – C.Schmidt asked whether the BOS could thank Robert Peisch of Ferrisburgh for his past service as a BOS member. TK could prepare a thank-you letter from the Chair. C.Schmidt asked about a motion. Discussion followed regarding whether new topics could be introduced on the agenda. P.Sokal stated that we should check with the Secretary of State’s office, but he believes that new items could be added to the agenda if agreed upon at the beginning of the meeting. TK recommended that agenda items be posted in advance if possible so that the public knows what is to be discussed. The Chair suggested that the items be limited to those without a financial impact. TK will follow up on this.

10. EXECUTIVE SESSION – None needed.

11. ADJOURN –

FB July 21, 2016
Motion #3: B.Finger moved to adjourn the meeting at 8:58 PM. E.Murray seconded the motion.

VOTE on Motion #3: Yes – 17 (Addison, Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Orwell, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

I agree that this is an original of the July 21, 2016 minutes that were considered and approved by the BOS at its meeting of ___________.

_____________________________

Teresa A. Kuczynski, District Clerk