NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 297
Thursday, June 21, 2018, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT  05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on June 21, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
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<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer</td>
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<td>Bridport</td>
<td>1</td>
<td>Ed Payne</td>
<td>Orwell</td>
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<td>Bristol</td>
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<td>Panton</td>
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<td>Paul Sokol</td>
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<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
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<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
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<td>Goshen</td>
<td>1</td>
<td>David Sabatini</td>
<td>Starksboro</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
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<td>Monkton</td>
<td>1</td>
<td></td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<td>Staff:</td>
<td></td>
<td>Teresa Kuczynski (TK), District Mgr.; Patti Johnson (PJ), Business Mgr.</td>
<td>Guests:</td>
<td></td>
<td>Michael Norris, Norris Bros. Solar Development, LLC</td>
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</table>

2. APPROVE THE AGENDA –
   Motion #1: E. Murray moved to approve the agenda. E. Zuesse seconded the motion.
   VOTE on Motion #1: Yes –17 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), New Haven, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – The Chair reported on recent issues with the Vergennes Drop-off. The City Council was faced with a large increase in recycling costs, and the contractor was not willing to lock in a rate for the next fiscal year due to the declining market prices for certain recyclables. The City Council considered closing the Drop-off, a decision that would have resulted in no drop-off services for Vergennes, Addison, Panton, Ferrisburgh and Waltham. After the District assisted by accepting the recyclables at the District Transfer Station, the monthly cost savings were sufficient to continue operating the Drop-off, but only until 12/31/18. There is a chance that the District might increase its per-ton rate for recyclables in CY2019.

5. APPROVAL OF MINUTES FROM MEETING NO. 296 –
   Motion #2: S. Huffaker moved to approve the minutes of meeting #296. E. Murray seconded the motion.
   VOTE on Motion #2: Yes –18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.
6. Public Hearing – 2018 Minor Amendments and Vote to Adopt the Amended Solid Waste Implementation Plan (SWIP). The Chair opened the Public Hearing for Amendments to the SWIP. TK gave the highlights of the updates and changes:

- The main reason for amending the SWIP is to update Appendix B with the Transfer Station & MRF Site Selection Criteria adopted by the BOS at its May meeting. Other minor updates were made:
- The addition of Bristol as a member of the District, bringing the total number of towns to 20.
- Clarification of what constitutes a minor amendment to the SWIP.
- Updated List of Certified Facilities included in the SWIP.
- Appendix E: 2018 Categorical Certs and Mobile Facilities in the District.
- Appendix D: Updated Closed Landfill List to include the two closed landfills in Bristol.

On p. 23, T. Wickland noticed the asterisk (*) next to Vergennes wastewater treatment facility no longer refers to anything and needs to be removed. S. Huffaker asked where Panton, Ferrisburgh, Addison and Waltham are on the List of Drop-offs. TK noted they are included by reference as part of Vergennes Drop-off.

Motion #3: E. Zuesse moved to approve the minor amendments to the SWIP. R. Orvis seconded the motion.

VOTE on Motion #3: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

7. DISTRICT MANAGER REPORT – TK reported on today’s VT Solid Waste District Managers’ meeting followed by the first meeting of the Universal Recycling Organics Stakeholder Group. The latter has been formed as part of the recent Universal Recycling Law (URL) amendment delaying deadlines for curbside collection of food scraps until 2020. Several haulers participated, and the main topic was curbside collection of food scraps in rural areas.

8. PROGRAMS REPORT – TK gave the following report:

1. Hazardous Waste (HHW) Collection Events – District staff just finished the last of three HHW events required by the SWIP. Totals - Whiting (including Goshen and Orwell): 30 households. Ferrisburgh (including Panton): 99 households. Starksboro (including Lincoln and Monkton): 95 households. District Staff provided the service with our 25-ft. box truck, with some assistance in Starksboro from one ENPRO contractor. The larger events required renting a 26-ft. U-Haul. All events were busy but manageable, and customers were mostly patient and happy. With these events, we expect the District to set yet another record this year for the amount of HHW we are processing. We will be evaluating for next year the cost of hiring a vendor to do the larger collections.

2. The District received a large load of lab chemicals from Mt. Abe High School as part of a VT DEC-assisted cleanout. The invoice to the school was almost $1,900.

3. The VT Agency of Natural Resources (ANR) arrived for a surprise inspection of our Transfer Station and HazWaste Center. It was a thorough inspection of our storage areas, paperwork, manifests, training records, and safety procedures. Any Notices of Alleged Violations (NOAVs) would have to be remedied within 35 days. Overall, the inspectors were pleased with the facility and mentioned that it was one of the nicest they have seen.

4. Repair Café – On Saturday, June 16th, the District held its first Repair Café. Many thanks go to Sarah Lundquist, our AmeriCorps member, for organizing and coordinating the event. We had 23 volunteers donating food and generally assisting with the event, including fixers repairing all types of items such as bicycles, lamps, fans, toasters, clothing to be sewn, jewelry, etc. Thanks to Diane Mott and Laura Asermily for helping out at the event. We were fortunate to have a volunteer from the Central VT Solid Waste District who had experience in directing visitors to the right stations. The event was attended by 57 residents, with 37 repaired items (a 75% success rate). Only eight could not be fixed, and 10 items could not be fixed on site but owners were given detailed instructions to
complete the repair at home with new parts. Positive feedback asked for a return of the event next year.

5. Press Coverage – The Addison Independent highlighted the District’s outreach efforts in two recent news articles, one on the Repair Café and another on Composting Workshops.

6. Farmer’s Markets – Sarah and Annina spent last Thursday at the first Vergennes Farmers Market of the season and have been invited to the Middlebury Market on July 7th to promote waste reduction, recycling and food scrap diversion.

7. School Outreach – Sarah and Annina continue to work with Leicester School to develop an onsite composting system and gave a presentation to the students on the how and why of composting.

8. High Meadows Grant – Annina is preparing the final report for this grant that covered the purchase of toters and signage for food scrap collection at municipal drop-offs. The report shows modest increases in food scrap collection at drop-offs and the Transfer Station for the past six months. We are beginning to see people return the PLU sticker cards. Residents fill both sides of the card with fruit/veg PLU stickers, which cause contamination in food waste composting, and redeem the cards at the Transfer Station for a free bag of MooDoo.

9. FINANCIAL REPORTS –
   a. Review April 2018 Financial Report – PJ reported that April was a good month with a positive bottom line of $48,000. April tonnage was 1,725, for a YTD total of 5,921, only seven tons less than the same period 2017. Transactions at the Transfer Station continue to increase, with 15,349 transactions through April.
   b. Municipal Diversion Grant Applications – None received.
   c. School Diversion Grant Applications – We received a grant application request from the North School in Ripton, a private, nonprofit school. They asked whether they should apply, as the application form only references grants available to public schools grades K-12. The E.Bd recommended amending the School Grant Application Form to include non-profit schools as well as public schools for the following reasons: (1) Our SWIP requires that we assist all schools in establishing diversion programs; (2) we have already granted funds to the Bridge School, a private non-profit in Middlebury; and (3) our revenue is primarily from user fees, and no tax revenue from member towns is being used to fund these grants. E.Zuesse expressed concern in granting funds to a private school affiliated with a religious institution. Laura Asermily suggested we include pre-schools, as there is a need.

10. NEW BUSINESS –
    a. Norris Bros. Solar Development Draft Agreement – Mike Norris of Norris Bros. was introduced to explain the final contract to the BOS. He provided copies of the Warranty Deed, Lease Agreement, certificate of liability insurance, and the full color site plan showing an aerial view of the location of the solar arrays they are building. All sites are hidden from public view. The contract is for a 25-year period, during which the District will receive a 7% credit on their monthly electric bill. The contract has been reviewed by both parties’ attorneys. Highlights of the agreement are: (1) The District only has to buy as much power as it uses; (2) the District will realize approx. $890 a year savings, with more if GMP rates increase; and (3) all risks are on Norris Bros.

Motion #4: E.Zuesse moved to approve the Norris Bros. Agreement. T.Wickland seconded the motion.

Discussion: TK reviewed a few last-minute corrections made by the District’s attorney since mailing this draft. L.Asermily asked if the District had looked into producing solar energy at the Transfer Station. TK responded that we had explored that option, but it did not work out.

Motion #5: E.Zuesse moved to call the question. E.Murray seconded the motion.
VOTE on Motion #5: Yes – 19 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.


b. AAFM Pesticides Grant Contract Amendment – for FY2019-FY2022 – We have not received the Pesticides Grant Contract Amendment in time for the meeting, so no action can be taken.

c. Legislative Update – Changes to Universal Recycling Law, and new URL Stakeholder Group. The major amendments to the URL:
   - Solid waste facilities may now charge a separate fee for collection of recyclables.
   - Solid waste facilities and “fast trash” haulers must accept leaf & yard waste only from April 1 – Dec 15 (not year-round). Haulers are no longer required to offer leaf & yard waste collection at the curb.
   - “Fast trash” drop-offs are now required to collect the same URL materials as transfer stations, including mandated recyclables, leaf & yard waste and food scraps. All facilities must accept food scraps.
   - Haulers are not required to offer curbside collection of food scraps until 7/1/2020. This requirement will be discussed at the URL Stakeholder meetings over the summer, with an ANR report due to the Legislature in Jan. 2019.
   - The ban on food scraps from disposal in trash and landfills on 7/1/2020 remains in effect, regardless of distance to a compost facility.
   - ANR may issue a waiver allowing mixed paper disposal if insufficient markets exist; expires on 7/1/19 (S.260).
   - Landfills may accept residuals from a MRF in an area with no approved SWIP if the landfill has a plan approved by ANR to remove mandated recyclables from the residuals to the max. extent practicable.
   - As of 10/1/19, unclaimed Bottle Bill deposit fees (“escheats”) will be collected and remitted to the VT Dept. of Taxes, to be deposited into the Clean Water Fund.
   - Retailers are no longer required to be w/in five miles of a certified redemption center in order to obtain an exemption from redeeming containers, but still need ANR approval.
   - VT Mercury Auto Switch (take-back) program was extended to 12/31/2021.

11. OTHER BUSINESS – The BOS annual retreat will be held at Stone House Inn in Vergennes, VT on Thursday, September 21, 2018, at 4:00 PM.

12. EXECUTIVE SESSION – None.

13. ADJOURN –
   MOTION #6: B. Finger moved to adjourn at 8:17 PM. E. Murray seconded the motion.
   VOTE on Motion #6: Yes – 18 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Middlebury (4), New Haven, Panton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the June 21, 2018 minutes that were considered and approved by the BOS at its meeting of ______________.

Teresa A. Kuczynski, District Clerk