NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 287
Thursday, March 16, 2017, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Timothy Wickland, Chair at 7:02 PM on March 16, 2017, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>/Megan Battey</td>
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<tr>
<td>Bridport</td>
<td>1</td>
<td>Edward Payne (7:06)</td>
<td>Orwell</td>
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<td>Bristol</td>
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<td>Panton</td>
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<td>Cornwall</td>
<td>1</td>
<td>Ripton</td>
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<td>Ferrisburgh</td>
<td>2</td>
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<td>Shoreham</td>
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<tr>
<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
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<td>Middlebury</td>
<td>4</td>
<td>/Laura Asermily</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Carolyn Schmidt</td>
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<td>Staff:</td>
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<td>Teresa Kuczynski (TK), District Mgr.</td>
<td>Guests:</td>
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<td>Don Maglienti (RM), Program Mgr.</td>
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<td>Jac Hochreiter (JH), Public Outreach Coordinator, Patti Johnson (PJ),</td>
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<td>Business Manager, Carlie Wright (CW), AmeriCorps Member.</td>
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2. APPROVE AGENDA –
Motion #1: TW moved to approve the agenda.
VOTE on Motion #1: Yes – 15 (Addison, Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – C.Brinkman gave a moving tribute to Bob Fields, a long-time BOS Member from Orwell who passed away tragically from a car accident in December. Bob was remembered as a funny, forthright and very productive and insightful member of the ACSWMD Board for many years. C.Schmidt followed up with her own words of remembrance of Bob’s contributions.

5. APPROVAL OF MINUTES FROM MEETING NO. 286 –
Motion #2: R.Reed moved to approve the minutes of meeting #286. S.Reit de Salas seconded the motion.

VOTE on Motion #2: Yes – 16 (Addison, Bridport, Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

6. DISTRICT MANAGER REPORT – Legislature: Solid Waste issues have moved this year from the House Natural Resources & Energy Committee to the House Natural Resources, Fish & Wildlife Committee. No report on any proposed significant changes to Act 148; the current deadline of July 1st for facilities and haulers to offer food scrap collection remains in place. TK noted that understandably, many State agencies that provide regulation and oversight of environmental protection programs are nervous about the current administration making drastic cuts to Federal dollars they depend on. The outcome remains to be seen. Recycling ACR: In good news, the District ACR has risen to $74.00/ton for the month of January, leaving us only $1.00/ton away from sharing revenue for recycling tonnage, rather than paying to recycle it. Illegal Burning & Disposal: TK reviewed the Illegal Burning and Disposal Summary for 2016. TK explained the relationship between the District and the Addison County Sheriff’s Dep’t., and a few local police dep’ts. from District villages/ towns that are receiving and responding to complaints and in turn reporting the incidents and results to us. The total number of new cases reported in 2016 was 47.

7. DISTRICT PROGRAMS REPORT –
   a. Presentation on School Outreach by Carlie Wright, AmeriCorps Member – CW presented a PowerPoint on the outreach she has been doing through the local District schools. She has found that 20 of 27 District Schools are already diverting their food scraps in one form or another. CW has also been conducting an after-school program in Vergennes and doing different presentations of compost and recycling to all different grade levels at other schools. She has reached out to the schools that are not diverting and most are receptive to starting a program in the near future.
   b. Annual Tally of Special Wastes and HHW – DM presented summary charts of various materials collected at the District Transfer Station in 2016. DM showed totals for special wastes such as electronics, books, tires, documents for secure destruction, maple sap tubing, single stream recycling, and textiles. Collection totals for most materials either remained steady or increased in 2016. Household hazardous waste totals were also presented, showing increases in volumes collected as well as a marked increase in participation, with a record 2,264 participants in 2016.
   c. Compost Grant Awards and Backyard Composting Workshop Schedule – JH reported that the District received a Compost Supplies Grant from ANR, which allows us to offer a limited number of Soil Savers (n = 102) and Green Cones (n = 10) at half of our purchase price. As required by the grant, any District residents who wish to receive the discount must attend a compost workshop or training. We are creating a workshop that will be given once a month from April to October at the District's compost demonstration area. Next week JH will present on reducing food waste in the household and composting for the Co-op, and VPR Cafe will be there. On Green Up Day, we will have a table at the Middlebury Co-op as well as a backyard composting workshop in Bristol. We have also recently made some changes in the office to reduce our waste and better align with our mission of promoting waste diversion, recycling and composting. We purchased reusable Keurig pods for staff to
use instead of disposable, given staff reusable travel mugs and will no longer purchase disposable cups. We have also purchased reusable water bottles for the BOS members and alternates and will no longer provide plastic water bottles for monthly meetings. To reduce our paper usage, we are going to send out an email asking BOS members and alternates if they would like to opt in for email mailings instead of hard copies. C.Brinkman mentioned that in the past, hard copies were only mailed to BOS members, and if a BOS member could not attend the meeting, they were responsible for giving the packet to the alternate. TK suggested that we mail the BOS members the packet (unless they opt out) but email a copy to the alternates. C.Schmidt also made a suggestion to present financial graphs on the projector instead of printing them.

8. FINANCIAL REPORTS –

a. Oct., Nov., Dec. 2016 and Jan. 2017 Financial Reports – Since the BOS has not met in some time, the BOS chose to only review year end December Financials and current January Financials. The December year end showed the District reporting total tonnage for the year of 21,779, an increase of 1,861 over 2015. Of those tons, MSW accounted for 626 of the increase, and 1,200+ was C&D. C&D increase was attributed to many large projects in several District towns this year, including the demolition of several town structures. Overall, the District ended the year at approximately $56,000 above last years’ General Fund, but PJ noted that these are unaudited figures. The 2016 Audit is finished and is awaiting District staff review and will be presented at the next BOS meeting in April. January saw a loss of ($12,000) for the month, but tonnage was up overall from the same period last year. PJ noted some changes that are happening that will affect the coming year’s financials. The first is Casella exercising its option in our contracts, both MSW and recycling, to raise their fees by a 1% margin as of 1/1/2017. Also, as mentioned earlier, the ACR rate of $74/ton brings us closer to possibly receiving a revenue share for our recycling for the first time in several years. The steel market has been rising steadily, and the price per ton we are receiving now is above the $45/ton we budgeted for 2017.

b. Municipal Diversion Grant Applications – none

c. School Diversion Grant Applications – none

9. MUNICIPAL DROP-OFF ADVISORY COMMITTEE REPORT – C.Brinkman reported that municipalities are preparing to begin collecting food scraps on July 1 at their drop-offs. The District received a grant to purchase food scrap toters if the town drop-offs need them. The MDAC will begin visiting towns with drop-offs to discuss planning for this new program, and will share the schedule of selectboard meetings with the BOS member and hauler. District staff continues to prepare a spreadsheet of all drop-offs – who provides the services, what are the costs, and what is the population served. The MDAC is examining drop-off v. curbside preferences/ uses from the District’s SWIP survey and Front Porch Forum. Sarah Reeves, Director of the Chittenden Solid Waste District, gave a presentation on their District’s regional drop-offs.

10. NEW BUSINESS –

a. Executive Board recommendation for three-year extension of Earth Waste Scrap Metal Services Agreement to take effect on 5/15/17 -

Motion #3: B.Munoff moved to approve the three-year extension of Earth Waste Scrap Metal contract. D.Mott seconded the motion.
VOTE on Motion #3: Yes – 17 (Addison, Bridport, Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

b. Executive Board recommendation for Application for an AmeriCorps member for 2017-2018 – TK explained that the District has an opportunity to apply for a second AmeriCorps member to begin in September, after CW’s term ends.

Motion #4: D.Gaynor moved to approve the application for an AmeriCorps Member for 2017-2018. C.Schmidt seconded the motion.

VOTE on Motion #4: Yes – 17 (Addison, Bridport, Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

c. Reminders – TK sent the 2016 BOS attendance record to the selectboards, along with the annual BOS/Alternate appointment forms to be completed and signed prior to the April 13th Annual Organizational Meeting. TK reminded the BOS to contact the Nominating Committee ASAP if they are interested in running for an office or E.Bd member. Elections are to be held on April 13. Nominations will also be accepted from the floor.

11. OTHER BUSINESS – JH will be on a panel at the upcoming VORS conference. The presentation will be: “Boots on the Ground: Implementing Vermont’s Universal Recycling & Composting Law – A Conversation among Implementers.” This workshop will begin with an overview of Act 148 and guiding documents driving implementation. A diverse panel of Act 148 implementers will highlight their unique strategies, challenges, and successes with implementation of the law thus far, and provide thought-provoking insight on practical ways to address implementation issues at every level of the hierarchy, giving attendees the opportunity to share their input to develop collaborative solutions. L.Asermily mentioned the District might want to attend a meeting to discuss how the District could get involved in the Hunger Free Vermont Organization. M.Battey expressed an interest in attending the VORS conference with staff.

12. EXECUTIVE SESSION – None needed.

13. ADJOURN –

Motion #5: B.Finger moved to adjourn the meeting at 8:40 PM. B.Munoff seconded the motion.

VOTE on Motion #5: Yes – 17 (Addison, Bridport, Goshen, Leicester, Lincoln, Middlebury (4), Monkton, New Haven, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

I agree that this is an original of the March 16, 2017 minutes that were considered and approved by the BOS at its meeting of ______________.

_____________________________
Teresa A. Kuczynski, District Clerk