Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 300
Thursday, November 15, 2018, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on November 15, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

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<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer</td>
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<td>Bridport</td>
<td>1</td>
<td>Ed Payne</td>
<td>Orwell</td>
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<td>Bristol</td>
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<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
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<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
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<td>Steve Zicky</td>
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<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
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<td>Monkton</td>
<td>4</td>
<td>Stephen Pilcher</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<td>Staff:</td>
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<td>Teresa Kuczynski (TK), District Mgr.;</td>
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<td>Don Maglienti (DM), Program Mgr.;</td>
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<td>Patti Johnson (PJ), Business Mgr.;</td>
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<td>Gary Hobbs (GH), Transfer Station Supervisor</td>
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<td>Guests:</td>
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<td>Mark Sperry, Esq., via conference call</td>
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2. APPROVE THE AGENDA – Motion #1: P.Sokal moved to approve the agenda. R.Reed seconded the motion. VOTE on Motion #1: Yes – 15 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – S.Pilcher reported that he received notice from Casella that the price per ton for Monkton’s recycling would be going up to $100 per ton. Honoring Veterans’ Day, the Chair acknowledged all members of the BOS who had served our country, and praised R.Reed’s efforts to help veterans, as recently acknowledged in the local press.

5. APPROVAL OF MINUTES FROM MEETING NO. 299 – Motion #2: S.Pilcher moved to approve the minutes of meeting #299. E.Zuesse seconded the motion. VOTE on Motion #2: Yes – 15 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Monkton, New Haven, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 1 (Leicester).
6. 7:00 PM: Public Hearing on Draft 2019 Annual Budget, and Vote to Adopt 2019 Annual Budget - TK explained that the draft 2019 budget presented is the same as the draft budget that was distributed in October to the member towns as part of the District’s Annual Report. She estimated a ($25,000) loss in single stream recycling by the end of 2018. She asked the BOS if it would like to move $25,000 from the Recycling Stabilization Fund to the General Fund to cover anticipated ACR losses. T. Wickland suggested holding off until 2019 rather than move funds now. The BOS will determine after the 2018 Audit is complete whether it will be necessary to transfer the funds based on the final year-end General Fund balance. S. Pilcher asked if the Budget included funds for the proposed Regional Drop-Off. The Chair stated that the Regional Drop-Off is still in the beginning phase. As we had no definitive answer to whether the District was going to move forward with the option agreement and the facility, it wasn’t feasible to include it in the 2019 budget at this point. TK added that some legal and engineering funds remain in the budget to cover the exploratory phase of a Regional Drop-Off.

Motion #3: R. Orvis moved to approve the 2019 District Budget as Presented. E. Zuesse seconded the motion.

VOTE on Motion #3: Yes –16 (Addison, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

7. DISTRICT MANAGER REPORT – All of TK’s items in her report will be covered in “New Business.”

8. PROGRAMS REPORT – DM announced that today was “America Recycles Day.” DM reported that the District has begun accepting film plastics at the District Transfer Station for recycling.

9. FINANCIAL REPORTS –
   a. September 2018 Financial Report – PJ reported that Sept. was a good month with a net balance of $17,725. The Transfer Station received 1,839 tons of MSW and C&D in Sept., for a YTD total of 15,778 tons, or 584 tons less than the same period in 2017. Transactions continue to increase, with 44,949 transactions through Sept. The Transfer Station collected 200 tons of recyclables in Sept., with a total of 1,516 tons through Sept. 2018, a total of 242 tons over the same period in 2017.
   b. September ACR - The ACR was low at $33/ton.
   c. Municipal Diversion Grant Applications – None received.
   d. School Diversion Grant Applications – None received.

10. NEW BUSINESS –
   a. Stationary Compactor RFP – Award Bid – GH presented the results of the RFP to replace the District’s recycling Compactor in the Hopper Building at the Transfer Station. The current Compactor, which is 30 years old, was in need of repairs to the motor and cylinders. Quotes for repairs were up to $80,000, prompting the decision to replace the old compactor rather than repair it. The budget was $100,000. Six RFPs were sent out, and five bids were received. Staff and the E.Bd recommended accepting the Sebright Compactor bid for $96,315. The unit has great reviews, meets the District’s specifications and comes with a three-year, front-to-back warranty.

      Motion #4: B. Finger moved to approve staff’s recommendation to purchase a new Sebright Compactor. S. Pilcher seconded the motion.

      B. Munoff questioned when unit would be installed. GH stated they would have delivery in 5-6 weeks to remove the old unit and install the new one. They would need three days, so they would start on a Friday and work through the weekend to minimize disruption to the Transfer Station operations.

      VOTE on Motion #4: Yes –18 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.
b. Health Insurance Plan Comparison for 2019 – MVP v. BCBSVT – PJ informed the BOS that after meeting with MVP and comparing Health Insurance plans for 2019 (BCBSVT and MVP), staff recommended to the E.Bd that the District switch from BCBSVT to MVP for the District’s Health Insurance plan for CY2019. MVP has the same coverage as BCBSVT (97% of all providers in state), a five-year association with CIGNA, lower deductibles and lower out-of-pocket maximums. In addition, the District could save $12,000 - $15,000 in lower premium expenses with MVP. The E.Bd voted to recommend the switch to the full BOS.

Motion #5: B.Finger moved to approve staff recommendation to move the District’s health insurance plan from BCBSVT to MVP for fiscal year 2019. R.Orvis seconded the motion.

T.Wickland asked to clarify that the period of the contract coverage is for one year. PJ confirmed that it is a one-year commitment.

VOTE on Motion #5: Yes –18 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

c. ANR Biennial Solid Waste Report – Draft Recommendations – TK highlighted the recommendation in the Agency of Natural Resources (ANR) Biennial Solid Waste Report to exempt all haulers from having to collect food scraps at the curb from single family residents and multi-residential units of less than four units. The landfill ban for all food scraps takes effect in July 2020, which our District has supported, along with most of the other planning entities. The District would still support the mandate for businesses and institutions to source-separate their food scraps and for haulers to collect it from them. TK is asking for guidance from the BOS on these issues. Residents have food scrap options such as backyard composting, animal feeding, and taking the food scraps to the town drop-offs or the District Transfer Station. One solid waste district proposed continuing to require collections from commercial customers only, but to further limit the definition to just commercial food “generators”, as many businesses do not generate any measurable amount of food waste. Both the EPA and ANR maintain online databases that list those commercial food waste generators. P.Palmer stated that as a hauler, he can report that in the year and a half he has been offering collection of food waste at the curb, he has only six customers with little volume. T.Wickland suggested that food scrap collection may be cost-effective in denser areas, but that it is not practical in rural settings. R.Orvis believes that the general public will not support a 100% ban on food waste. T.Wickland stated we should not mandate the residents and haulers to do something that can’t be achieved or monitored. The final guidance was offered:

1- Support the commercial sector ban of food waste.
2- The District is open to amending the definition of commercial to “commercial food generators.”
3- Collection at the curb is not economical in rural areas.
4- Residents should not be mandated to eliminate food waste from their trash if haulers are unable or unwilling to offer them curbside collection of food waste.

d. Reminder – Dec 10, 2018 Haulers’ Dinner – TK reminded BOS that the annual haulers’ dinner is coming up. PJ stated that we need to get a head count to the caterer by tomorrow, so please get in touch with Chantel in the office ASAP.

11. EXECUTIVE SESSION –

Motion #6: T.Wickland motion to enter into Executive Session: The BOS makes a specific finding that premature public knowledge would clearly place the BOS at a substantial disadvantage, and I therefore move that the BOS go into Executive Session to consider an agreement with the Town of Salisbury to become a member and to consider confidential attorney-client communication for the purpose of providing related professional legal advice. S.Pilcher seconded the motion.

VOTE on Motion #6: Yes –17 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.
Motion #7: T.Wickland moved to enter into executive session at 8:07 PM. S.Pilcher seconded the motion.

VOTE on Motion #7: Yes –17 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

The BOS came out of Executive Session at 8:18 PM.

Motion #8: R.Orvis moved to approve the signing of the Agreement for the admission of Salisbury into the District subject to the following: (1) Modify section 1.19 to delete the blanks in the first section relating to cost; (2) complete section 1.19 in regards to Salisbury reported tonnage; and (3) authorize the Chair and District Manager to agree to minor modifications to the agreement as needed. S.Pilcher seconded the motion.

VOTE on Motion #8: Yes –17 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

Motion #9: T.Wickland motion to enter into Executive Session: The BOS makes a specific finding that premature public knowledge would clearly place the BOS at a substantial disadvantage, and I therefore move that the BOS go into Executive Session for the purpose of considering a real estate purchase option agreement with the Town of Ferrisburgh and to consider confidential attorney-client communications for the purpose of providing related professional legal advice. P.Palmer seconded the motion.

VOTE on Motion #9: Yes –17 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

S.Huffaker, Ferrisburgh Supervisor, recused himself from the executive session.

Motion #10: T.Wickland moved to enter into executive session at 8:23 PM. B.Munoff seconded the motion.

VOTE on Motion #10: Yes –15 (Addison, Bridport, Cornwall, Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

The BOS came out of Executive Session at 9:52 PM.

13. ADJOURN –

Motion #11: B.Finger moved to adjourn at 9:55 PM. T.Wickland seconded the motion.

VOTE on Motion #11: Yes – 15 (Addison, Bridport, Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the November 15, 2018 minutes that were considered and approved by the BOS at its meeting of ____________.

Teresa A. Kuczynski, District Clerk