NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 299
Thursday, October 18, 2018, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on October 18, 2018, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer</td>
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<tr>
<td>Bridport</td>
<td>1</td>
<td></td>
<td>Orwell</td>
<td>1</td>
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<tr>
<td>Bristol</td>
<td>2</td>
<td>William Kernan</td>
<td>Panton</td>
<td>1</td>
<td>Paul Sokal</td>
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<tr>
<td>Cornwall</td>
<td>1</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
</tr>
<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td></td>
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<tr>
<td>Goshen</td>
<td>1</td>
<td></td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
</tr>
<tr>
<td>Leicester</td>
<td>1</td>
<td></td>
<td>Waltham</td>
<td>1</td>
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<tr>
<td>Lincoln</td>
<td>1</td>
<td>Stephen Pilcher</td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
</tr>
<tr>
<td>Middlebury</td>
<td>4</td>
<td>Bill Finger</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
</tr>
<tr>
<td>Monkton</td>
<td>1</td>
<td>Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.</td>
<td>Guests</td>
<td>Randy Dapron &amp; Dennis Poole, Casella Waste Mgmt.</td>
<td></td>
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2. APPROVE THE AGENDA –
Motion #1: T.Wickland moved to approve the agenda. S.Pilcher seconded the motion.
VOTE on Motion #1: Yes –18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – None.

5. APPROVAL OF MINUTES FROM MEETING NO. 298 –
Motion #2: Randy Orvis moved to approve the minutes of meeting #298. S.Huffaker seconded the motion.
VOTE on Motion #2: Yes –14 (Addison, Cornwall, Ferrisburgh (2), Middlebury (4), New Haven, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 4 (Goshen, Lincoln, Monkton, Panton).

6. DISTRICT MANAGER REPORT – Website: Staff will begin working with Ecopixel to redesign the District’s website. Permits: The Transfer Station Discharge Permit required a Designer Inspection of the stormwater system by 10/23. Weston & Sampson provided the inspection and is preparing a letter to the State. Some erosion was identified at certain spots in the swale that will have to be remediated. W&S confirmed that no expansion capacity for impervious surface remains without revising the Permit. The engineers will draft a revised plan for stormwater, to be submitted as part of a permit amendment in 2019 when we add new roll-offs.

FB October 18, 2018
for recycling of shingles and drywall, and any other new items. The Transfer Station Full Recertification Application is complete, and a Draft Decision is posted on the enb.vermont.gov site for review. No requests for a public hearing were received by the Oct. 9th deadline. The public comment period goes to 10/26/18. **Draft VT DEC Solid Waste Report to the Legislature:** The draft report by DSM is open for public comment now. We will provide a link to the Report on our website. Contact TK with any questions or comments. TK will be checking back with the BOS on the Report as to which recommendations we support.

8. **PROGRAMS REPORT** – DM provided a brief overview of household battery collection at the Transfer Station. So far in 2018, the District has collected 15,000 lbs of household batteries, of which 5,000 lbs are primary cells (one-time use). At a recent statewide meeting, the District was identified as the current leader among all Districts for pounds-per-capita collection of primary cells. DM also stated that the District-owned box truck has been newly lettered with graphics, including a series of recycling symbols and the District logo. This was mostly paid for through a grant from the VT DEC. DM will be meeting next week with students from MUHS to assist them with a school recycling project. The fall newsletter is almost complete and should be ready for the printer within a week or so.

9. **FINANCIAL REPORTS** –
   a. **August 2018 Financial Report** – TK reported that August was a good month with a net balance of $17,395. We received 2,022 tons in Aug., for a YTD total of 13,938 tons, or 384 tons less than the same period 2017. Transactions continue to increase, with 39,764 transactions through Aug. Recycling also increased by 48 tons in Aug.
   b. **Municipal Diversion Grant Applications** – None received.
   c. **School Diversion Grant Applications** – None received.

10. **NEW BUSINESS** –
   a. **Draft Transportation & Recycling Services Contract with Casella Waste Mgmt. for CY2019** – The Chair introduced Randy Dapron and Dennis Poole of Casella Waste Management (CWM). Randy explained that they have to pay the Rutland Materials Recovery Facility more to process the recyclables. This is due to the China Sword: a sharp decrease in market prices for recyclables, a strict contamination standard and a ban on imported recyclables by China, resulting in the addition of staff and equipment, the slowing of the picking line, and the hauling to alternative markets. CWM was therefore unable to extend the current Recycling contract, which ends on 12/31/18. The new one-year contract will replace the ACR formula with a base processing fee, currently $75/ton, which can fluctuate depending on the prior month’s processing costs. All else in the agreement remains the same (annual CPI increase plus a fuel adjustment formula).

   Motion #3: T.Wickland moved to sign the Casella Contract for Transportation & Recycling Services. R.Orvis seconded the motion.
   VOTE on Motion #3: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

   b. **Draft Extension of Transportation & Disposal Services Agreement with Casella Waste Mgmt. for 1/1/2019-12/31/2021** – TK explained that the current Transportation and Disposal Services Agreement also expires on 12/31/18. This draft three-year extension would be for 1/1/2019 – 12/31/21. All else in the agreement remains the same.

   Motion #4: T.Wickland moved to sign the Casella Contract for Transportation & Disposal Services. B.Finger seconded the motion.
   VOTE on Motion #4: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.
c. Update on Salisbury Agreement to Join the District – TK reported that Martha Sullivan, the Chair of the Salisbury Selectboard, passed away last week. The two votes required by the draft Agreement to Join the District were not warned by the Nov. 6th deadline. The Selectboard is going to have the Town’s attorney contact our attorney to finalize the agreement and to request an extension of time to warn the two votes on Town Meeting Day. There is no cost to the Town to become a member (see details specified in the Policy for Towns Joining the District), other than the reimbursement of our attorney’s fees for preparing the agreement.

11. OTHER BUSINESS – D.Mott reported that a petition is starting in Goshen to go back to collecting waste at a drop-off rather than at the curb. R.Orvis mentioned the recent guidance document that ANR sent out to the haulers re: the bundling of recycling fees with trash fees at fast trash and mobile drop-offs. TK was told at the Managers’ meeting this morning that the recycling fees have to be bundled with the trash fees; if a large amount of recyclables comes in with a small amount of trash, the haulers may adjust their bundled trash fee to cover. If recyclables come in without a trash bag, the haulers may charge for the recyclables. The Chair reminded the BOS of the Annual Hauler Dinner to be held this year on Dec. 10, when Josh Kelly and Emma Stuhl will be available to answer these questions. The Chair explained that at this point she is willing to recuse herself as Chair so that she can fully participate in the conversation the BOS is about to have because it pertains to drop-offs, and as the Chair of the Municipal Drop-off Advisory Committee, it would allow her to have more participation in that conversation.

Motion #5: B.Finger moved to have T.Wickland take over as Chair for the discussion of Agenda Item No. 12. P.Sokal seconded the motion.
VOTE on Motion #5: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

12. EXECUTIVE SESSION –

Motion #6: E.Murray moved to enter into executive session for the purpose of negotiating or securing a real estate purchase or lease. P.Sokal seconded the motion.
VOTE on Motion #6: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

Motion #7: E.Murray moved to enter into executive session at 7:51 PM. P.Sokal seconded the motion.
VOTE on Motion #7: Yes – 18 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

The BOS came out of Executive Session at 8:26 PM.

13. ADJOURN –

Motion #8: S.Pilcher moved to adjourn at 8:27 PM. B.Finger seconded the motion.
VOTE on Motion #8: Yes – 17 (Addison, Cornwall, Ferrisburgh (2), Goshen, Lincoln, Middlebury (4), Monkton, New Haven, Panton, Shoreham, Vergennes (2), Weybridge). No – 0. Abstain – 0.

I agree that this is an original of the October 18, 2018 minutes that were considered and approved by the BOS at its meeting of ______________.

Teresa A. Kuczynski, District Clerk