Addison County Solid Waste Management District
Minutes
Board of Supervisors Meeting No. 302
Thursday, March 21, 2019, 7:00 PM
Addison County Regional Planning Commission Office Conference Room
14 Seminary Street, Middlebury, VT 05753

NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Cheryl Brinkman, Chair at 7:00 PM on March 21, 2019, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT. Present:

<table>
<thead>
<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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</thead>
<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer</td>
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<tr>
<td>Bridport</td>
<td>1</td>
<td>/ Andrew Manning</td>
<td>Orwell</td>
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<tr>
<td>Bristol</td>
<td>2</td>
<td>Joel Bouvier</td>
<td>Panton</td>
<td>1</td>
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<tr>
<td>Cornwall</td>
<td>1</td>
<td>William Kernan</td>
<td>Ripton</td>
<td>1</td>
<td>Steve Zwicki</td>
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<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>Steve Huffaker</td>
<td>Shoreham</td>
<td>1</td>
<td>Randy Orvis</td>
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<td>Goshen</td>
<td>1</td>
<td></td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
<td>1</td>
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<tr>
<td>Middlebury</td>
<td>4</td>
<td></td>
<td>Weybridge</td>
<td>1</td>
<td></td>
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<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Eric Zuesse</td>
</tr>
<tr>
<td>Staff:</td>
<td></td>
<td>Teresa Kuczynski (TK), District Mgr.; Don Maglienti (DM), Program Mgr.; Patti Johnson (PJ), Business Mgr.; Jessie-Ruth Corkins (JC), Public Outreach Coordinator; Elizabeth Cultrara (EC) (AmeriCorps)</td>
<td>Guests:</td>
<td>Amy McAninch; Eva and Jessica Demeritt</td>
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2. APPROVE THE AGENDA –
   Motion #1: B.Munoff moved to approve the agenda. D.Gaynor seconded the motion.
   VOTE on Motion #1: Yes –14 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Lincoln, Monkton, New Haven, Shoreham, Vergennes (2), Whiting). No – 0. Abstain – 0.

3. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

4. MEMBER COMMUNICATIONS – D.Gaynor introduced her guests, Jessica and Eva Demeritt. Jessica, the Monkton Town Drop-off volunteer, is thinking about serving as Alternate on the BOS. A.Manning of Bridport is attending for Ed Payne, who has been ill.

5. APPROVAL OF MINUTES OF NOV. 15, 2018 AND JAN. 17, 2019 MEETINGS –
   Motion #2: R.Orvis moved to approve the minutes of Nov. 15, 2018 meeting. P.Palmer seconded the motion.
   VOTE on Motion #2: Yes –15 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Lincoln, Monkton, New Haven, Ripton, Shoreham, Vergennes (2), Whiting). No – 0. Abstain – 0.

Motion #3: B.Munoff moved to approve the minutes of Jan. 17, 2019 meeting. R.Orvis seconded the motion.

FB March 21, 2019
6. DISTRICT MANAGER REPORT –
   a. Legislative Update – TK reviewed the latest solid waste bills pending in the Legislature.
   b. Salisbury Vote to Join the District – On Town Meeting Day, Salisbury voted to approve the Agreement for the Town of Salisbury to join the District. The remaining tasks to complete in order to become a member are listed in the Agreement, which expires on 11/30/19.
   c. Reminder to contact Town Selectboards if interested in remaining on the BOS – The appointment forms were sent to the Town Clerks, with a copy to the BOS.
   d. Reminder to contact Nominating Committee with nominations for officers and E.Bd – If interested in nominating a candidate for officers or the E.Bd, please contact Tim Wickland or Cheryl Brinkman (Nominating Comm.)

7. FINANCIAL REPORTS –
   a. Dec. 2018 & Jan. 2019 Financial Reports – PJ presented un-audited Dec. 2018 Financials. Without any pending adjustments from the Annual Audit, the District finished 2018 with a net loss in the General Fund of approx. $90K, but with a net gain of $100K over the budgeted General Fund balance, even after transferring $100K to the Capital Reserve Fund. Most of the actual loss is due to expenses incurred from the crash of recycling market prices. Jan. 2019 saw a loss of $46K, mostly due to a three-payroll month and a $10/ton increase in recycling fees. Jan. was down by about 70 tons from Jan. 2018. The Annual Audit is in full swing and will be available by the next meeting on April 11.
   b. Municipal Diversion Grant Applications – The E.Bd approved a Grant Submission from the Town of Ripton to enclose and secure their recycling shed in order to prevent after-hour contamination of recyclables. The total award was $2,062, with the Town contributing the remaining $2,062.
   c. School Diversion Grant Applications – None received.

8. NEW BUSINESS –
   a. Approve Scope of Service – Weston & Sampson Sewer Expansion & Site/Stormwater Improvement at the District Transfer Station – Recommendation of the E.Bd to approve.

      Motion #4: R.Reed moved to authorize the District Manager to spend up to the $38K of Weston & Sampson’s Facility Planning Proposal with the understanding that Task #3, Alternative Access Investigation, and Task & #4, TSE Tank Leakage Evaluation, be evaluated for necessity.
      R.Orvis seconded the motion.
      VOTE on Motion #4: Yes –16 (Addison, Bristol (2), Cornwall, Ferrisburgh (2), Leicester, Lincoln, Monkton, New Haven, Ripton, Shoreham, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 1 (Bridport).

   b. Next Steps for Siting a Regional Drop-off and/or Redesigning Access to District Transfer Station
      – The Chair reminded the BOS that they had directed staff to explore both options.

      - Town of Ferrisburgh Response to BOS Draft Real Estate Option Agreement – TK asked the BOS whether to contact the Ferrisburgh Selectboard, which did not respond in writing to the BOS’s offer. Instead, their broker conveyed a verbal message that the gulf was too wide between the Town’s asking price and the BOS’s offer to warrant a meeting to negotiate further. The broker had wished us good luck in finding another site. The Chair asked if the BOS required more information on their decision.

      Motion #5: S.Huffaker moved to authorize C.Brinkman & TK to organize a meeting with the Ferrisburgh Selectboard to find out more. S.Reit de Salas seconded the motion.
- Report on Walkover of Adjacent U.S. Forest Service and Middlebury Properties – TK walked the Town of Middlebury site adjacent to the USFS site and the District site with Bill Kernan, Middlebury PWD, and Eric Murray. B. Kernan reported that an access road through their property would interfere with the sand and salt stockpiling and loading activities there. TK, Eric, DM and GH looked again at the USFS property for a possible access road to the District site. TK reported that the site has potential to expand District activities but only if funds are available to purchase the property, retrofit the buildings and construct an access road.

Motion #6: J. Bouvier moved to authorize C. Brinkman and TK to draft a letter to Sen. Leahy, Sen. Sanders, Rep. Welch, and U.S. Forest Service to see if they would consider donating the USFS property for assisting with a drop-off at the Transfer Station. D. Gaynor seconded the motion.

Motion #7: S. Huffaker moved to authorize C. Brinkman and TK to initiate a conversation with the local press to engage in review of District plans and directions. P. Palmer seconded the motion.

- DSM Waste Composition Study & Food Scrap Survey – TK encouraged the BOS to read this study and other recent ANR reports to the Legislature. There will be a link to the reports on our website.

9. PROGRAMS REPORT – Repair Fair presentation by Elizabeth Cultrara & Jessie-Ruth Corkins

DM: Two household hazardous waste (HHW) collection events have now been scheduled: Sat., April 6 at the Whiting Town Hall for Whiting, Goshen and Orwell; and Sat., June 1 at the Starksboro Town Garage for Starksboro, Monkton and Lincoln. Due to the full schedule of events this spring, the Ferrisburgh event (for Ferrisburgh and Panton) will be held in the fall, on a date to be determined. The District has been working with Middlebury College to produce bales of the film plastic collected at the Transfer Station, and the first bale is now complete. The bale contains plastic from three local businesses as well, and will be delivered to the Northwest SWD for recycling at Trex Corp.

JC outlined the next issue of the newsletter coming out in early to mid-April. We have ordered enough copies to mail to each address in Salisbury, although the town is not formally a member yet. JC, DM and EC have been collaborating on revamping our website. This website will be more vibrant, accessible, easy to navigate, mobile friendly, with new and expanded content. Our A-Z Guide, an online tool to help residents and businesses determine how best to dispose of items, has expanded from 118 items to 145. Our expected launch date is on or before April 1. The spring compost workshop schedule is in our newsletter and on Front Porch Forum, where 40 individuals from District towns have already signed up.

EC presented the results of the District’s 2/14/19 Repair Fair, held as part of the Hannaford Career Center open house. The event drew in 88 participants from 14 District Towns. Of the 80 items brought in for repair, 60% were able to be fixed. Sixty-three percent of participants left feeling more aware of their environmental impact, and 75% were motivated to pursue repair or to repair items themselves in the future. Here are a few quotes we
received as feedback from the event: “Very well run, expert people, great communication.” “Great community building event!” “This was fantastic and then some - thanks a million.” “Very nice, cheerful experts!” “Please have these more often!”

10. OTHER BUSINESS – None.

11. EXECUTIVE SESSION – None.

12. ADJOURN –

Motion #8: B.Finger moved to adjourn at 8:48 PM. J.Bouvier seconded the motion.

VOTE on Motion #8: Yes – 17 (Addison, Bridport, Bristol (2), Cornwall, Ferrisburgh (2), Goshen, Leicester, Lincoln, Panton, Ripton, Shoreham, Starksboro, Vergennes (2), Whiting). No – 0. Abstain – 0.

I agree that this is an original of the March 21, 2019 minutes that were considered and approved by the BOS at its meeting of ______________.

Teresa A. Kuczynski, District Clerk