NOTE: These minutes are subject to review and modification by the ACSWMD Board of Supervisors at its next Board meeting.

Addison County Solid Waste Management District

Minutes

Board of Supervisors Meeting No. 286

Thursday, November 17, 2016, 7:00 PM

Addison County Regional Planning Commission Office Conference Room

1. OPEN MEETING – ROLL CALL. The Board of Supervisors (BOS) meeting was called to order by Timothy Wickland, Chair at 7:00 PM on November 17, 2016, in the ACRPC Conference Room, 14 Seminary Street, Middlebury, VT 05753.

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<tr>
<th>Town</th>
<th>Vote</th>
<th>Supervisor/Alternate</th>
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<tbody>
<tr>
<td>Addison</td>
<td>1</td>
<td>Bill Munoff</td>
<td>New Haven</td>
<td>1</td>
<td>Patrick Palmer / Megan Battey</td>
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<tr>
<td>Bridport</td>
<td>1</td>
<td>Edward Payne (7:11)</td>
<td>Orwell</td>
<td>1</td>
<td>Paul Sokal</td>
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<tr>
<td>Bristol</td>
<td>2</td>
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<td>Panton</td>
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<td>Cornwall</td>
<td>1</td>
<td>Michael Hennessy</td>
<td>Ripton</td>
<td>1</td>
<td>Steven Zwicky</td>
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<tr>
<td>Ferrisburgh</td>
<td>2</td>
<td>(vacant/vacant)</td>
<td>Shoreham</td>
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<td>Goshen</td>
<td>1</td>
<td>Diane Mott</td>
<td>Starksboro</td>
<td>1</td>
<td>Susan Reit de Salas (7:05)</td>
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<td>Leicester</td>
<td>1</td>
<td>Richard Reed</td>
<td>Vergennes</td>
<td>2</td>
<td>Cheryl Brinkman</td>
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<tr>
<td>Lincoln</td>
<td>1</td>
<td>Bill Finger</td>
<td>Waltham</td>
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<tr>
<td>Middlebury</td>
<td>4</td>
<td></td>
<td>Weybridge</td>
<td>1</td>
<td>Tim Wickland</td>
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<tr>
<td>Monkton</td>
<td>1</td>
<td>Deborah Gaynor</td>
<td>Whiting</td>
<td>1</td>
<td>Carolyn Schmidt</td>
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<td>Staff:</td>
<td></td>
<td>Teresa Kuczyński (TK), District Mgr. Don Maglienti (DM), Program Mgr. Jac Hochreiter (JH), Public Outreach Coordinator.</td>
<td>Guests:</td>
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2. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

3. MEMBER COMMUNICATIONS – C.Brinkman asked to modify the agenda under New Business to add the formation of a municipal drop-off advisory committee. C.Schmidt suggested changing the No. 1 agenda item in the future to “approve the agenda”, to give a designated time for agenda amendment ratification if need be.

   Motion #1: C.Brinkman moved to modify the agenda under New Business to form a municipal drop-off advisory committee. D.Gaynor seconded the motion.

   VOTE on Motion #1: Yes – 13 (Addison, Cornwall, Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

4. APPROVAL OF MINUTES FROM MEETING NO. 285 –

   Motion #2: P.Sokal moved to approve the minutes of meeting #285. R.Reed seconded the motion.
VOTE on Motion #2: Yes – 12 (Addison, Cornwall, Goshen, Leicester, Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge). No – 0. Abstain – 2 (Lincoln, Whiting).

5. 7:00 PM: PUBLIC HEARING ON DRAFT 2017 ANNUAL BUDGET, AND VOTE TO ADOPT 2017 ANNUAL BUDGET – No members of the public attended. TK gave the BOS a quick overview of the draft 2017 Annual Budget. D.Gaynor asked if the amounts in Capital Acquisitions/ Capital Development are correct. TK responded that the glitch in those lines from August appears to have been corrected.

Motion #3: B.Munoff moved to adopt the 2017 Budget. B.Finger seconded the motion.

VOTE on Motion #3: Yes – 15 (Addison, Bridport, Cornwall, Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

6. DISTRICT MANAGER REPORT –

- TK, JH and DM attended the Agency of Natural Resources (ANR) Hauler Meeting in Brandon on 11/15/16, and it went well. Thanks to those BOS members who attended (R.Reed, P.Palmer, C.Brinkman and D.Sabatin). P.Palmer wondered if haulers will have to be weighed four separate times when bringing trash, recycling, food waste and leaf & yard waste to the Transfer Station. TK will work with staff to come up with a system.
- The ACSWMD will hold its Annual Hauler Dinner on 12/08/16, at the Middlebury VFW on Exchange Street, at 5 PM. BOS members are encouraged to attend; however, all attendees must RSVP. We will be sending out the invitations next week.
- Emergency paving was just completed at the District Transfer Station. The District used GW Paving, and the cost was $12,888 from the Capital Development Fund.
- TK, JH, DM and Michael Smith from Weston & Sampson toured VT Natural Ag Products (VNAP). We were able to see the new “Hot Box” system just installed, and it is working well so far. We also saw some piles of unprocessed food scraps, and only a small amount of plastic contamination was observed. TK and Michael Smith then met with Jim and Bob Foster regarding moving forward with food scrap composting, and the advantages of post-screening at VNAP v. pre-screening at the Transfer Station. District staff will be compiling the latest food scrap data to estimate the tonnage that will need to go to VNAP. More information to follow.
- TK met with Mel Hawley, Vergennes City Manager and C.Brinkman regarding the Vergennes drop-off station and their options for meeting Act 148 requirements.
- Business outreach continues, and Dennis Poole of Casella has begun accompanying JH on meetings with their business customers to establish food scrap collection systems.

7. PROGRAM MANAGER REPORT –

- DM updated the BOS on the Product Stewardship Program for mercury lamps. The National Electrical Manufacturer’s Association (NEMA), the entity administering reimbursements for the program, has decided to change vendors from URT to Veolia. This change will not affect the District, because the District has been using Complete Recycling Solutions (CRS) instead of URT, and will continue to do so. Veolia is going to use a mail-back program, which DM mentioned may not make sense given the volume of lamps that are recycled at
the District Transfer Station. The only drawback with using CRS is that their rates are increasing due to increased prices for mercury disposal. However, DM still thinks that given the additional labor costs required for a mail-back program, CRS will be the cheaper option. 

- DM mentioned that the current Agricultural Pesticide Disposal Grant program, administered by the VT Agency of Agriculture, Food, & Markets, allows for the coverage of disposal costs for pesticide aerosol cans. Staff has already segregated one drum of pesticide aerosols, and based on the generation rate, DM estimates the District could save roughly $1,200 per year by managing aerosols under the current grant. DM will look into a contract amendment to allow for reimbursement for pesticide aerosols.

- JH added that the District newsletter went out. A survey asked residents to respond to questions on whether they are currently diverting food scraps, to let them know about the 2020 deadline for separating food scraps, and to gauge residents’ interest in using the town drop-offs. She has received 70 responses already – 80% of those are backyard composting. We are also in 11 forums on Front Porch Forum, covering 19 towns.

8. FINANCIAL REPORTS –
   a. Sept. 2016 Financial Report – Although the District Transfer Station is receiving more MSW/C&D tonnage, we are paying for more transport/disposal. District staff has also been busy expanding school and business outreach, purchasing food scrap buckets, ads, etc. With a current period balance of $6,804 in the General Fund, the District has a year-to-date net gain of $353,670, v. the budgeted year-end fund balance of $207,255.
   b. Municipal Diversion Grant Applications – None received.
   c. School Diversion Grant Applications – None received.

9. NEW BUSINESS –
   a. Ratify Executive Board approval of 6-month extension of ENPRO contract for hazardous waste services beginning on 1/1/17 – DM reported that, while the District is very happy with ENPRO’s service, they have been handling the District hazardous waste for almost 7 years and it is time to go out to bid. The District would like to extend the current ENPRO contract for another 6 months before the bid process, which ENPRO approved. The Chair asked if this would complicate future budgeting, and DM responded that this would actually make it easier, given that the new contract period would match the VT Agency of Agriculture, Food & Markets pesticide grant period. Since the District begins its budgeting process in late summer, it may also be helpful to have a hazwaste contract that has stable pricing through the middle of the following year.

      Motion #4: C.Schmidt moved to ratify the Executive Board approval of a 6-month extension of ENPRO contract for hazardous waste services beginning on 1/1/17.  
      B.Finger seconded the motion.
      VOTE on Motion #4: Yes – 15 (Addison, Bridport, Cornwall, Goshen, Leicester, Lincoln, Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2), Weybridge, Whiting). No – 0. Abstain – 0.

   b. Added agenda item: Discussion to form an Advisory Committee for the Municipal Drop-off Stations – C.Brinkman would like to form an advisory committee for assisting municipal drop-offs. The first task could be to learn about how each individual drop-off functions currently, and share it with the BOS so that perhaps best practices, or a more
standardized system could emerge. B.Finger added that the District could look at operating a
system of regional drop-offs like the Chittenden Solid Waste District (CSWD) system, where
any resident of the CSWD can go to any of the 5 CSWD drop-offs. S.Reit de Salas concurred
that this would make it far more convenient for residents who may live in areas where drop-off
stations are only open twice a month. C.Schmidt added that this is a good idea as long as
individual town drop-offs can still make their own decisions. The Chair asked if this would be
a discussion committee, or if they required action from the BOS. C.Brinkman proposed that the
group collect data from each drop-off and create a proposal to bring to the BOS by July with
recommendations on governance of the town drop-offs. D.Gaynor asked that the data be shared
with the towns as soon as possible, since Monkton’s system of having the 4H Club run their
drop-off is ending in 6 months. B.Finger suggested that the first order of business for the
advisory committee could be to come up with a questionnaire for each drop-off to fill out so
that the data is uniform and to have staff present the committee with information. The Chair
could appoint a 3-5 member committee.

Motion #5: B.Finger moved for the Chair to form an advisory subcommittee for
municipal drop-offs consisting of a few members of the BOS. P.Sokal seconded the motion.

VOTE on Motion #5: Yes – 15 (Addison, Bridport, Cornwall, Goshen, Leicester,
Lincoln, Monkton, New Haven, Panton, Ripton, Starksboro, Vergennes (2),
Weybridge, Whiting). No – 0. Abstain – 0.

C.Brinkman, D.Gaynor, D.Mott, R.Reed, B.Finger, and S.Reit de Salas volunteered to serve on
the Committee.

10. 8:00 PM: PUBLIC HEARING ON 2015 SOLID WASTE IMPLEMENT PLAN, TO
PROVIDE UPDATES AND TO RECEIVE PUBLIC COMMENTS – No members of the
public attended.

11. OTHER BUSINESS – C.Schmidt sent a letter to the Secretary of State asking for clarification
on whether the BOS could share information via e-mail with one another as a group if the
discussion is made available online. She will notify us of the SOS’s response.

12. EXECUTIVE SESSION – None needed.

13. ADJOURN –

Motion #6: B.Munoff moved to adjourn the meeting at 8:40 PM. M.Hennessy
seconded the motion.

VOTE on Motion #6: Yes – 13 (Addison, Bridport, Cornwall, Goshen, Leicester,
Monkton, New Haven, Panton, Starksboro, Vergennes (2), Weybridge,
Whiting). No – 0. Abstain – 0.

I agree that this is an original of the November 17, 2016 minutes that were considered and
approved by the BOS at its meeting of ______________.

_______________________________
Teresa A. Kuczynski, District Clerk

FB November 17, 2016