ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING MINUTES
ACSWMD CONFERENCE ROOM
1223 Rt. 7 South, Middlebury, VT 05753
Wednesday, June 7, 2017, 3:00 PM

1. CALL TO ORDER – Tim Wickland (TW), Board of Supervisors (BOS) Chair, called the meeting of the Executive Board (E.Bd) to order at 3:00 PM. Other E.Bd members present: Paul Sokal (PS), Bill Munoff (BM), Ed Payne (EP), and Richard Reed (RR). Staff present: Teresa Kuczynski (TK), District Mgr.; Don Magli (DM), Program Mgr.

2. APPROVE THE AGENDA – The Agenda was approved with no changes.
   Motion #1: BM moved to approve the agenda. RR seconded the motion.
   VOTE: Yes – 4 (TW, BM, RR, PS). No – 0. Abstain – 0.

3. APPROVE MINUTES of May 10, 2017 Meeting –
   Motion #2: RR moved to approve the minutes of May 10, 2017. BM seconded the motion.

4. PUBLIC COMMENT PERIOD – The Chair opened the public comment period.

5. MANAGER REPORT –
   a. Personnel – TK will be interviewing a second ECO AmeriCorps member for Sept. 2017 – Aug. 2018 period. The first candidate accepted a job and left the AmeriCorps program.

6. FINANCIAL REPORTS
   b. Municipal Diversion Grant Applications – No new applications received.
   c. School Diversion Grant Applications – No new applications received.

7. NEW BUSINESS –
   a. Hazardous Waste Transport and Disposal Bids – DM presented the bids received during the recent Request for Proposals (RFP) for Hazardous Waste Transportation and Disposal. The RFP was sent to 15 different companies, as well as advertised in the newspaper and on our website. We received bids from the following four companies: Tradebe, Clean Harbors, ENPRO, and Clean Venture. DM provided a bid summary table with estimated annual costs that incorporate the proposed pricing from all four bidders. DM noted that the bids were competitive, and that all four companies had good reputations. When asked about previous experience with the lowest bidder (Clean Harbors), DM explained that there had been difficulties in reconciling many of the invoices, and that it was more common to receive off-spec pricing for certain waste profiles than with the current company. There was a discussion about bid selection, including factors other than disposal cost.

   Motion #3: PS moved to recommend to the full BOS the selection of ENPRO for Transportation and Disposal of Hazardous Waste. BM seconded the motion.

   b. Update on Town Drop-off Food Scrap Collection – TK reported that all of the town selectboards / city councils and their haulers have decided to voluntarily proceed with collection of food scraps on 7/1/17: Bristol, Starksboro, Bridport, Goshen (curbside), Ripton, Vergennes, Lincoln, New Haven, Shoreham and Weybridge. In addition, R&L in Addison and Desabrais in Middlebury have agreed to offer it at their

parked trucks on Saturdays. We have been inviting the haulers servicing the town drop-offs to attend these meetings. Although we don’t meet with Monkton until June 12, PDS has advised us that they do not intend to offer food scrap collection at the Monkton Town Drop-off. We have yet to meet with Leicester (Van Denton) on June 19 and Whiting (BK) on June 26. The toters are available, and we are waiting for stickers to put on them. The 5-gallon buckets have been ordered. Handouts are being finalized. We are ready to swap toters at the District Transfer Station with any hauler who brings a toter of food scraps to us; however, it would be more cost-effective for the hauler to go directly to VNAP. The only remaining steps are to review the receiving area at VNAP and possibly negotiate an agreement regarding proportional use of the compost screener. DM will be checking with VNAP to ensure that they are all set to receive the food scraps from the haulers.

c. Update on Salisbury Meetings re: Joining the ASWMD – TK will be meeting tonight with the Salisbury Landfill Committee at their request to continue the discussion of closure of the town’s unlined landfill and joining the ACSWMD. The town will also be holding a public meeting later in June. TK handed out a summary of benefits of joining the ACSWMD that she will give the Committee.

d. Rutland County Solid Waste Alliance Communities’ (SWAC) Resubmittal of Request to Use the District HazWaste Center – Last month, Pam Clapp, Director of the Rutland County SWAC, requested access to our HazWaste Center or satellite collections for their 10 towns. They were receiving services from the Rutland SWMD for their HHW events, but were looking for alternatives in case the Rutland SWMD no longer offered the services at a reasonable rate. TK had reported at the May E.Bd meeting that the Rutland County SWAC had withdrawn their request that morning. However, Pam has again contacted us to reinstate that request as of on Jan. 1, 2018, as the Rutland SWMD decided it will no longer provide them the service.

Motion #4: BM moved to recommend to the full BOS that we deny the request from the Rutland County SWAC to use the HazWaste Center. EP seconded the motion.


8. EXECUTIVE SESSION – None.


10. OTHER BUSINESS – None.

11. APPROVAL OF PAYMENTS – Invoices paid in the month of May 2017 were reviewed/approved.

12. ADJOURN –

Motion #5: RR moved to adjourn the meeting at 4:29 PM. PS seconded the motion.


I agree that this is an original of the June 7, 2017 minutes that were considered and approved by the E.Bd at its meeting of ______________.

Teresa A. Kuczynski, District Clerk