NOTE: These minutes are subject to review and modification by the ACSWMD Executive Board at its next regular meeting.

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING MINUTES
ACSWMD CONFERENCE ROOM
1223 Rt. 7 South, Middlebury, VT 05753
Wednesday, October 10, 2018, 3:00 PM

1. CALL TO ORDER – Cheryl Brinkman (CB), Board of Supervisors (BOS) Chair, called the meeting of the Executive Board (E.Bd) to order at 3:00 PM. Other E.Bd members present: Bill Munoff (BM); Bill Kernan (BK); Eric Murray (EM) (3:41pm); and Paul Sokal (PS). Staff present: Teri Kuczynski (TK), District Manager; Don Maglienti (DM), Program Manager; Patti Johnson (PJ), Business Manager, Gary Hobbs (GH), Transfer Station Supervisor. Guests: Randy Dapron and Dennis Poole, Casella Waste Management (CWM).

2. APPROVE THE AGENDA –
   Motion #1: BM moved to approve the agenda. PS seconded the motion.
   VOTE: Yes – 4 (BM, BK, PS, CB). No – 0. Abstain – 0.

3. APPROVE MINUTES OF SEPTEMBER 12, 2018 MEETING –
   Motion #2: PS moved to approve the minutes of September 12, 2018. BM seconded the motion.
   VOTE: Yes – 4 (BM, BK, PS, CB). No – 0. Abstain – 0.

4. PUBLIC COMMENT PERIOD – PS mentioned a good article in The Economist re: using recycled plastic in road pavement. He will try to forward a copy.

5. MANAGER REPORT –
   a. Personnel – Nothing to Report
   b. Health and Safety – Nothing to Report
   c. Transfer Station Permitting: Status of Recert. Application; Discharge Permit Designer Inspection and Remedial Work – Martha Sullivan, Chair of the Salisbury Selectboard, passed away on Tues. Tom Scanlon is acting Chair. The District’s draft Agreement to Join the District gave the Town until Nov. 6, 2018 to vote on accepting the Agreement and to Join the District. They have not warned the votes for Nov. 6. However, the Selectboard is going to ask its attorney to review the Agreement and resume talks with the District. TK suggested that the Town have their attorney review the Agreement first, and then write a letter to the District requesting an extension for the votes, most likely until Town Meeting Day 2019. Discharge Permit – The Transfer Station Discharge Permit requires a designer inspection every five years, with the first one due on 10/23/18. Weston & Sampson recently inspected the stormwater system. They noted some spots of soil erosion along the swale that need remediation. They also confirmed that the Transfer Station may not add to impervious surfaces without a Permit amendment. The engineers will draft a revised plan for stormwater, to be submitted as part of a Permit amendment in 2019 when we add new roll-offs for recycling of shingles and drywall, and other new items.

6. FINANCIAL REPORTS –
   a. August 2018 Financial Report – August bottom line showed a positive $17,395. YTD tonnage was down 384 tons. A brief analysis shows that decreased tonnage is shared between MSW and C&D tons.
   b. August ACR – Average Commodity Revenue (ACR) discussion will be part of “New Business.”
   c. Municipal Diversion Grant Application – No new applications received.
   d. School Diversion Grant Applications – No new applications received.

7. NEW BUSINESS –
   a. Draft Recycling & Hauling Agreement with Casella Waste Mgmt. for CY2019 – Randy Dapron from Casella (CWM) explained the new terms of a recycling contract for 2019. He explained that as of Oct. 2017, he was paying the MRF a $5/ton processing fee; by Nov. 2017, it was up to $50/ton, and it is
$75/ton now. Because of China Sword’s new standards of < .05% contamination, as well as rejection of
some materials, other markets are limited, creating a glut of recyclables on the market. CWM has made
changes to their MRFs: slowing down the lines, improving sorting equipment and hiring more employees
to work the line, in order to reduce contamination. They have also initiated a public service campaign to
educate public on what can and cannot go into recycling bins. The District’s current contract that expires
on 12/31/18 has a processing rate of $75/ton with an ACR adjustment. The proposed draft contract will
eliminate the ACR and charge us a set rate based on processing costs for the prior month. CWM’s cost is
estimated to be $75/ton but could fluctuate up or down.

Motion #3: BM moved to recommend to the full BOS to approve the draft one-year
Transportation & Recycling Services Contract with CWM for 2019. BK seconded the motion.
VOTE: Yes – 4 (BM, BK, PS, CB). No – 0. Abstain – 0.

Motion #4: BM moved to recommend to the full Board to approve the draft extension of the
Transportation & Disposal Services Agreement with Casella Waste Mgmt. for 1/1/19 – 12/31/21.
EM seconded the motion.
VOTE: Yes – 4 (BM, BK, PS, CB). No – 0. Abstain – 0.

c. Website Redesign Contract Award to Ecopixel – DM stated that we received five proposals for the
website redesign, and two were short-listed for interviews. TK added that we sent the RFP to 23
companies. The budget was $15,000, and Ecopixel was within budget. Ecopixel presented its proposal in
person to the District, and 4InDesign gave an interview over the phone. Staff recommends that the E.Bd
award the Website Redesign Contract Award to Ecopixel.
Motion #5: PS moved to accept the bid from Ecopixel to redesign the District website. BM
accepted the motion.
VOTE: Yes – 5 (BM, BK, EM, PS, CB). No – 0. Abstain – 0.

8. EXECUTIVE SESSION – The Chair reported that progress had been made in researching the purchase of
the property in Ferrisburgh that was under consideration for a regional drop-off site. She entertained a motion
to enter into executive session for the purpose of negotiating or securing of a real estate purchase or lease
options.

Motion #6: EM moved to enter into Executive Session at 4 PM to discuss said Ferrisburgh real
estate purchase. PS seconded the motion.
VOTE: Yes – 5 (BM, BK, EM, PS, CB). No – 0. Abstain – 0

The E.Bd came out of executive session at 5:14 PM.

Motion #7: BK moved to authorize TK to have Mark Sperry draw up a Purchase & Sale
agreement for the Ferrisburgh property we discussed, NTE $2,500 in legal fees. CB seconded the
motion.

9. AGENDA ITEMS FOR OCT. 18, 2018 BOS MEETING – CWM Transportation & Recycling Services
Contract; CWM Hauling & Disposal Contract; update on Salisbury Agreement to Join the District.

10. OTHER BUSINESS – None.

11. APPROVAL OF PAYMENTS – Invoices paid in September 2018 were reviewed and approved.

12. ADJOURN –

Motion #7: BM moved to adjourn the meeting at 5:15 PM. EM seconded the motion.
VOTE: Yes – 5 (BM, BK, EM, PS, CB). No – 0. Abstain – 0.

I agree that this is an original of the October 10, 2018 minutes that were considered and approved by the
E.Bd at its meeting of ______________.

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Teresa A. Kuczynski, District Clerk