NOTE: These minutes are subject to review and modification by the ACSWMD Executive Board at its next regular meeting.

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
EXECUTIVE BOARD MEETING MINUTES
ACSWMD CONFERENCE ROOM
1223 Rt. 7 South, Middlebury, VT 05753
Wednesday, May 9, 2018, 3:00 PM

1. CALL TO ORDER – Tim Wickland (TW), Board of Supervisors (BOS) Vice Chair, called the meeting of the Executive Board (E.Bd) to order at 3:00 PM. Other E.Bd members present: Richard Reed (RR), Bill Kernan (BK), Eric Murray (EM), and Paul Sokal (PS). Staff present: Teri Kuczynski (TK), District Manager; Don Maglienti (DM), Program Manager; Annina Seiler (AS), Public Outreach Coordinator; Sarah Lundquist (SL), AmeriCorps member.

2. APPROVE THE AGENDA –
   Motion #1: RR moved to approve the agenda. PS seconded the motion.
   VOTE: Yes – 4 (BK, RR, PS, TW). No – 0. Abstain – 0.

3. MINUTES OF APRIL 4, 2018 MEETING –
   Motion #2: RR moved to approve the minutes of April 4, 2018. PS seconded the motion.

4. PUBLIC COMMENT PERIOD – The Chair opened the Public Comment Period.

5. MANAGER REPORT –
   b. Health and Safety - SWANA Solid Waste Industry Fatality Data for 2017: The latest figures for 2017 are disappointing compared to 2016, with an increase of 18% in total fatalities. This is despite SWANA’s efforts over the past two years to raise awareness of the issue in North America.

TK mentioned two contract matters that arose after the agenda was posted: a one-year extension of the ENPRO Hazardous Waste Transportation & Disposal Contract as of 7/1/18 (no rate increase); and an amendment to the AAFM Pesticides Grant Agreement, increasing the total grant amount by $6,000. We have exceeded our budgeted amount for pesticides disposal. This increase would cover costs until 6/30/18, when a new five-year agreement will be prepared by the AAFM. The Committee asked staff to add these two items to the full BOS agenda for the May 17th meeting.

6. FINANCIAL REPORTS –
   a. March 2018 Financial Report – March Financials showed a loss of ($57,944) compared to a loss of ($56,888) in March 2017. March is always a slow month, but this year was even slower, most likely due to bad weather. Contributing to the loss: $32,000 for a third payroll; $5,000 for recycling; new method of allocating the HRA, with a $12,000 payment for the first quarter; and $4,600 for purchase of Soil Savers. The first quarter loss for 2018 is $104,585 compared to a first quarter loss for 2017 of $94,619, a difference of ($9,966). We also received two new grant awards in March that are not reflected in the Financials: $39,027.54 SWIP Grant; and $3,150 Truck Decal Grant. The former is the annual grant we receive from ANR, which is $10,000 higher this year due to extra franchise tax revenues. AS explained that the other ANR grant is for a truck decal to place on our box truck, promoting waste diversion.
   b. March ACR – The March ACR (average commodity revenue) was low - $33/ton - but slightly higher than last month. We pay the $75/ton (CWM’s processing cost) less the ACR, or $42/ton. In March, we paid $5,001.78 for the ACR. With the avg. cost per ton ACR of $40.55/ton and avg. cost per ton haul of $17.33/ton, the total cost per ton for recycling is now $57.89/ton. We charge $50/ton at the Transfer Station. The District therefore lost ($2,191.72) on recycling in the first quarter of 2018. The recycling market prices are a result of China’s prohibition and restrictions on recyclables exported from the U.S.
China’s prohibited list continued to grow, with more scrap materials added.

c. Municipal Diversion Grant Applications – No new applications received.

d. School Diversion Grant Applications – AS presented the Leicester Central School Grant Application in the amount of $498.75 (75% of $665 total cost) for construction of an Onsite Compost Facility. AS and SL have been meeting with the school to prepare them for improvements in food scrap collection. They have a good sorting table for food scraps and are looking for funds to set up an onsite compost system.

Motion #3: PS moved to approve the grant application for Leicester Central School in the amount of $498.75. RR seconded the motion.

VOTE: Yes – 4 (BK, RR, PS, TW). No – 0. Abstain – 0.

7. NEW BUSINESS –


Motion #4: RR moved to enter into executive session for the purpose of discussing a confidential group metering agreement. PS seconded the motion.

VOTE: Yes – 4 (BK, RR, PS, TW). No – 0. Abstain – 0.

Motion #5: PS moved to enter into executive session at 3:17 PM. RR seconded the motion.

VOTE: Yes – 4 (BK, RR, PS, TW). No – 0. Abstain – 0.

The E.Bd came out of executive session at 3:27 PM. No action was taken. The E.Bd will review this agreement after Norris Brothers reviews it, and prior to the June BOS meeting.

b. Salisbury Draft Agreement to Become a Member, Draft #2, post-review by Legal Counsel – TK explained that the Chair of the Salisbury Selectboard had requested clarification of deadlines within the draft Agreement should the Town wait until Nov. 6, 2018 to hold votes on joining the District, followed by landfill closure in 2019. Mark Sperry, Esq. reviewed the timeline and identified changes to the draft Agreement that would need to be made to accommodate a new schedule.

Motion #6: RR moved to present the revised timeline in the Salisbury Agreement to the full BOS. EM seconded the motion.

VOTE: Yes – 5 (BK, RR, EM, PS, TW). No – 0. Abstain – 0.

c. Legislative Update: S.285 and H.560 – S.285 passed on the House floor and is back to the Senate NRC. The Bottle Bill escheats (unclaimed deposits) came out of the bill and went to two other bills for water quality improvements. The major difference between the Sen. and House versions is that the hauler requirement to provide food scrap collection is repealed in the Sen. version but only delayed to 2020 in the House version. The VSWDMA asked that they add the ability of haulers to charge for recycling. H.560, the HHW EPR bill, made it through the House but died in the SNRC due to lack of time.

8. EXECUTIVE SESSION – No session needed.

9. AGENDA ITEMS for MAY 17, 2018 BOS Meeting: Draft #2 Salisbury Agreement to Join the District and Timeline; ENPRO Contract extension; AAFM Pesticides Grant Contract Amendment; Legis. Update.

10. OTHER BUSINESS – None.

11. APPROVAL OF PAYMENTS – Invoices paid in April 2018 were reviewed/approved.

12. ADJOURN –

Motion #7: EM moved to adjourn the meeting at 4:16 PM. PS seconded the motion.

VOTE: Yes – 5 (BK, RR, EM, PS, TW). No – 0. Abstain – 0.

I agree that this is an original of the May 9, 2018 minutes that were considered and approved by the E.Bd at its meeting of ______________.

Teresa A. Kuczynski, District Clerk

May 9, 2018 - Exec. Bd. Mins.