NOTE: These minutes are subject to review and modification by the
ACSWMD Municipal Drop-off Advisory Committee at its next meeting.

ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT
Municipal Drop-off Advisory Committee Meeting
ACSWMD Office
1223 Route 7 South
Middlebury, VT 05753
September 7, 2017, 5:00 PM
MINUTES

Members Present: Cheryl Brinkman, Chair (CB); Susan Reit de Salas (SR); Deb Gaynor (DG); Richard Reed (RR). Staff: Don Maglienti, Program Manager (DM); Teri Kuczynski, District Manager (TK); Gary Hobbs, Transfer Station Supervisor (GH).

I. Call to Order – The Chair called the meeting of the Municipal Drop-off Advisory Committee (MDAC) to order at 5:10 PM.

II. Edits to Agenda if Needed, and Approve Agenda –
Motion #1: RR moved and CB seconded to approve the agenda as presented.
VOTE: All in favor.

III. Approve Minutes of May 4, 2017 – DG listed a few corrections: P. 1, line 38: Remove the word “not” before “affect”, change “only” to “both”, and add “and mobile drop-offs” to the end of the sentence. Line 48: spell out “certs.” P. 2, line 20: Add at the end of the first sentence: “in developing our own siting criteria for consideration of a regional drop-off.”
Motion #2: RR moved and SR seconded to accept the minutes of May 4, 2017, as amended.
VOTE: All in favor.

IV. Report on First Month of Food Scrap Collection at Town Drop-offs:

– Visits with Select Boards & City Council: The Chair mailed out a letter to the select boards and Vergennes City Council offering to visit to talk about food scrap collection. Six of the towns (Bristol, Leicester, Ripton, Shoreham, Starksboro and Whiting) and the City of Vergennes responded with an invitation. The meetings were very encouraging, as those towns decided along with their trash haulers to begin collecting food scraps on 7/1/2017 (except for Whiting, whose hauler will begin collecting this September), even though the hauler deadline had been extended to 7/1/2018. The Vergennes Drop-off serves the City as well as the towns of Addison, Ferrisburgh, Panton, and Waltham. All of the towns and the City decided to rely on their trash haulers, rather than the town or District, to collect food scraps and distribute brochures and buckets to customers at their drop-offs. Thank you to the Board supervisors who attended the meetings with their towns. RR requested that in the future, in addition to receiving the schedule of visits, we inform the Board supervisors personally of the meeting date. Staff and DG also met with the Monkton Select Board, which decided not to begin collecting food scraps because of its trash hauler’s reluctance to do so at this time.

– Any questions regarding materials sent out last month re: Select Board Visits/ Food Scrap Collection Start-Up: TK reported that Jac will be distributing the PLU sticker game sheets and explaining their use at the hauler dinner on Dec. 6.

– Current Status of Collections: Currently, 17 out of 19 towns have access to food scrap collection at town drop-offs and/or parked trash trucks, and the town of Goshen has begun to offer curbside...
collection of food scraps. Initial reports are that only a minimal amount of food scraps are being collected so far. Only Monkton and Orwell do not have a drop-off for food scraps. One private hauler is collecting curbside food scraps in its trailer. Another person is collecting food scraps in her vehicle. The drop-offs are distributing 5-gallon buckets supplied by the District as well as literature to hand out to customers. Most of the haulers are bringing the food scraps to VT Natural Ag Products in Middlebury for composting. They may also bring the food scraps to our Transfer Station.

V. Revisit Regional Drop-off Option:

- **SWIP Language for Regional Drop-off Site Criteria:** TK handed out a preliminary draft of new Transfer Station and Material Recovery Facility Siting Criteria for the Committee to review for next month’s meeting. The Siting Criteria are updated to reflect regulatory changes in the VT Solid Waste Rules. The language in red refers to “Regional Criteria” that were established by the District in 1992 and may no longer be relevant. Some of those criteria are part of the current VT Solid Waste Rules under the §6-703 Siting Standards section and are therefore redundant. DG referred to the research that the regional planning commission has done with respect to roads, transportation patterns, infrastructure demand, etc. TK handed out a report from the CSWD Environmental Depot showing persons from 9 of our District towns who used their Depot or their Rover in FY17. TK expressed concern that haulers manage food scraps properly, which may raise the issue of on-farm composting v. backyard dumping. DG mentioned that there is no definition of farms in either the AAFM or the Rules. The Committee will look at guidelines for haulers regarding food scrap management. A general discussion re: the need for a regional transfer station began. There have been complaints from individuals and towns regarding the inadequacy of some of the town drop-offs to comply with more and more demands for collecting waste items separately from the trash. Some drop-offs lack the space to expand collection of new items. Accessibility and limited hours are also issues.

- **Recommendation and/or presentation to the full Board:** RR expressed the need for supervisors to contact their select boards from time to time regarding their needs and to get the haulers to attend those meetings. GH agreed that we need to know what each town needs. SR agreed that this is a good time for supervisors to drop by select board meetings to see how it’s going. The MDAC will do an update at the BOS Retreat on 9/21/17. TK will provide copies of the spreadsheet showing details about town drop-offs. DM mentioned the food scrap pilot at Addison County Field Days this year. Bloomin Onions, who generates 400 lbs/wk of onion scraps, agreed to collect its food scraps separately. Moose R&R collected the food scraps and took them to VNAP for composting. It worked very well, and will be featured in the District’s upcoming newsletter. The Committee will update the BOS on issues surrounding local v. regional facilities. The Chair suggested that we show how the CSWD provides regional transfer stations.

- **SWIP Draft letter to Municipalities for interest in hosting Regional Drop-off:** The Chair referred the Committee to her draft letter to the towns asking if they would like to host a site for a regional drop-off. DG remarked that we want to approach the BOS with education first. TK added that the BOS needs to adopt siting criteria before reaching out to the towns. Committee members agreed that this letter might be premature and to table this review for now.

The Committee expressed the desire to tour of some of the CSWD regional drop-offs. The next scheduled meeting would be Oct. 5, so perhaps the tour could happen in the last week of Sept. DM will check with CSWD staff and send out a Doodle Pool to the Committee for possible dates. The meeting adjourned at 7:10 PM.

*I agree that this is an original of the September 7, 2017 minutes that were considered and approved by the MDAC at its meeting of ______________.

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Teresa A. Kuczynski, District Clerk